

**VILLAGE OF ST. JACOB  
213 N. DOUGLAS  
PRESIDENT AND BOARD OF TRUSTEES**

**REGULAR MEETING  
AGENDA #13-15  
THURSDAY, JULY 11, 2013 7:30 PM**

- I. CALL TO ORDER**
  - ROLL CALL**
  - PLEDGE OF ALLEGIANCE**
  - DETERMINATION IF QUORUM IS PRESENT**
  
- II. APPROVAL OF MINUTES AND AGENDA:**
  - A. Approval of Minutes #13-13 for June 20, 2013 and #13-14 for June 24 Special Meeting
  - B. Approval of Agenda #13-15 for July 11, 2013
  
- III. COMMUNICATIONS**
  
- IV. OPEN TO THE PUBLIC:**

Anyone wishing to address the President and Village Board on any subject may do so at this time. Please come forward and give your name. Time Limit: 4 minutes.

- V. COMMITTEES:**
  - A. **COMMUNITY DEVELOPMENT/HEALTH**--George Gavlick (CHAIR), Christopher Tolbert, Jeni Zahn  
Report on activation of Emergency on call after hours options for Public Works Department.  
Discussion.  
Notification to property owners regarding debris and unsafe building
  - B. **WATER AND SEWER**--Bobby Ross (CHAIR), Jeni Zahn, Christopher Tolbert  
Report on purchase of large pumps and recent usage during last storm. Discussion.  
Jetting the sewers and camera the sewer lines. Discussion and final action.  
EPA Consumer Confidence Report. Report from Tim Biggins on condition. Discussion.  
Drainage damage claims. Discussion and final action.
  - C. **POLICE**--Pattie Beil (CHAIR), Matthew Muzzey, Bobby Ross  
Committee meeting to be scheduled.  
Police car to be updated and marked. Discussion and final action.
  - D. **ORDINANCE AND FINANCE**--Jeni Zahn (CHAIR), Matthew Muzzey, George Gavlick  
Budget/Appropriation Ordinance for 2013-14 filed on June 27, 2013.
  - E. **PUBLIC GROUNDS & BUILDINGS**--Christopher Tolbert (CHAIR), George Gavlick, Bobby Ross
  - F. **STREETS AND LANES/MOTOR FUEL TAX**--Matthew Muzzey (CHAIR), Pattie Beil, Christopher Tolbert  
Report on street sign grant update. Discussion.  
Purchase of ditch bucket. Discussion and final action.
  
- VI. REPORTS:**
  - A. Public Works Superintendent Report
  - B. Engineer's report – Mayor's report on engineer's request. Discussion and final action.

- C. Village Attorney
- D. FOIA
- E. Homecoming
- F. Planning Commission
- G. Zoning Board

**VII. OLD BUSINESS:**

- A. Report on IML Workshop for Newly Elected Officials at O'Fallon, Illinois. Discussion
- B. Status of Napoleon & 6<sup>th</sup> Street grant. All funds received. Completion of area work. Discussion and final action.
- C. Status of shed grant. Paperwork to be submitted. Discussion and final action on paperwork.
- D. Computer upgrades. Proposals of 2 companies presented. Discussion and final action.
- E. Sewer Plant pump house building

**VIII. NEW BUSINESS:**

- A. Report on hearing of Mikeiel Muniz held this evening at 7:00 regarding outstanding water bill. Discussion and final action.
- B. Training for office staff for Civic Systems software either in the office or at firm's office in Wisconsin. Discussion and final action.
- C. Approval of remainder of 2013 schedule of meetings. Discussion and final action.
- D. Appointment of Kathy Becker as Authorized Agent for IMRF. Discussion and final action  
BE IT AND IT IS HEREBY RESOLVED that Village Clerk Kathy Becker be appointed as IMRF Authorized Agent. Roll call vote.  
Discussion and final action.
- E. Renewal of employees health insurance coverage due August 15, 2013. Renewal of employees dental insurance due by August 15, 2013.
- F. Inventory of equipment by each department for Risk Management Insurance
- G. Purchase of supplies for waterproofing gazebo at Mill Pond park. Discussion and final action.
- H. Employee starting time and lunch breaks. Discussion and final action.

**IX. CLAIMS:**

- A. Claims      Grand Total      \$ \_\_\_\_\_  
1. Approval and payment of bills

**X. OPEN TO THE PUBLIC:**

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**XI. CLOSED SESSION:**

- A. Closed Session for the purpose of discussing the appointment, employment, compensation, discipline, performance or dismissal of specific employees and to discuss anticipated, pending, or imminent litigation. (5 ILCS 120/2(c) 1).

**XII. DATE OF NEXT MEETING--JULY 25, 2013  
CALL FOR ADJOURNMENT**

Posted: \_\_\_\_\_ am pm July \_\_\_\_, 2013

By \_\_\_\_\_