

**VILLAGE OF ST. JACOB
213 N. DOUGLAS
PRESIDENT AND BOARD OF TRUSTEES**

**REGULAR MEETING
AGENDA #13-17
THURSDAY, AUGUST 1, 2013 7:30 PM**

- I. CALL TO ORDER**
PLEDGE OF ALLEGIANCE
ROLL CALL
DETERMINATION IF QUORUM IS PRESENT

- II. APPROVAL OF MINUTES AND AGENDA:**
 - A. Approval of Minutes #13-16 for July 25, 2013
 - B. Approval of Agenda #13-17 for August 1, 2013

III. COMMUNICATIONS

IV. OPEN TO THE PUBLIC:

Anyone wishing to address the President and Village Board on any subject may do so at this time. Please come forward and give your name. Time Limit: 4 minutes.

- V. COMMITTEES:**
 - A. COMMUNITY DEVELOPMENT/HEALTH--George Gavlick (CHAIR), Christopher Tolbert, Jeni Zahn
Advertisement in Troy newspaper for back to school issue \$24
 - B. WATER AND SEWER--Bobby Ross (CHAIR), Jeni Zahn, Christopher Tolbert
Jetting the sewers and camera the sewer lines. Discussion and final action.
Drainage damage claims. Discussion and final action.
 - C. POLICE--Pattie Beil (CHAIR), Matthew Muzzey, Bobby Ross
Committee meeting report. Discussion.
 - D. ORDINANCE AND FINANCE--Jeni Zahn (CHAIR), Matthew Muzzey, George Gavlick
Water and Sewer time certificate due
 - E. PUBLIC GROUNDS & BUILDINGS--Christopher Tolbert (CHAIR), George Gavlick, Bobby Ross
Microphones for meeting room. Discussion and final action.
 - F. STREETS AND LANES/MOTOR FUEL TAX--Matthew Muzzey (CHAIR), Pattie Beil, Christopher Tolbert
Report on street sign grant update. Discussion.
Purchase of ditch bucket. Discussion and final action.
Oil and chip streets. Discussion and final action.

- VI. REPORTS:**
 - A. Public Works Superintendent Report
 - B. Engineer's report
 - C. Village Attorney
 - D. FOIA
 - E. Homecoming
 - F. Planning Commission
 - G. Zoning Board

VII. OLD BUSINESS:

- A. IRS request for payroll documents from previous years. Discussion and final action.
- B. 2013 Municipal Clerks of Illinois Institute & Academy Sept. 22-27 in Springfield, IL. Discussion and final action.
- C. Status of Napoleon & 6th Street grant. All funds received. Completion of area work. Discussion and final action.
- D. Status of shed grant. Paperwork submitted on July 29.
- E. Computer upgrades. Proposals of 2 companies presented. Discussion and final action.
- F. Sewer Plant pump house building update. Discussion.
- G. Report on Mikeiel Muniz outstanding water bill update.
- H. Report on office staff training on Civic Systems software for the week of July 29, 2013. Discussion and final action.
- I. Renewal of employee's health insurance coverage due August 15, 2013. Renewal of employees Dental insurance due by August 15, 2013. Report on meeting with Insurance broker on July 26, 2013. Discussion and final action of choices for insurance.
- J. Inventory of equipment by each department for Risk Management Insurance. Discussion.

VIII. NEW BUSINESS:

IX. CLAIMS:

- A. Claims Grand Total \$ _____
 - 1. Approval and payment of bills

X. OPEN TO THE PUBLIC:

Anyone wishing to address the President and Village Board on any subject may do so at this time. Please come forward and give your name. Time Limit: 4 minutes.

XI. CLOSED SESSION:

- A. Closed Session for the purpose of discussing the appointment, employment, compensation, discipline, performance or dismissal of specific employees and to discuss anticipated, pending, or imminent litigation. (5 ILCS 120/2(c) 1).

**XI. DATE OF NEXT MEETING—AUGUST 15, 2013
CALL FOR ADJOURNMENT**

Posted: _____ am pm July ____, 2013

By _____