

VILLAGE OF ST. JACOB
213 N DOUGLAS
PRESIDENT & BOARD OF TRUSTEES
THURSDAY, APRIL 05, 2007
REGULAR MEETING #07-07

- I. The Regular meeting of the Board was called to order at 7:31 p.m. by Mayor Raymond Muniz.

ROLL CALL: Present: Mayor Ray Muniz
Trustee Laura Meyer
Trustee Ken Miller
Trustee Henry Robards
Trustee Tim Thompson
Clerk Dawn Wildhaber
Chief Larry Morietta
Tim Biggins
Mike Muniz
Absent: Trustee Ernie Cates
Trustee Matt Muzzey

II. APPROVAL OF MINUTES:

- A. Trustee Meyer moved to suspend the reading of the minutes and approve the minutes from March 15, 2007. Trustee Thompson second. Voice vote, 4 ayes, motion carried.
B. Trustee Thompson moved to accept the agenda. Trustee Meyer second. Voice vote, 4 ayes, motion carried.

III. REPORTS OF COMMITTEES:

A. MAYOR'S REPORT:

1. Mayor Muniz asked Trustee Thompson about the progress of the budget. Trustee Thompson said that we need to have a committee meeting regarding the budget. Committee meeting set for April 12, 2007 at 7:30 p.m. at the Village Hall.

B. COMMUNITY DEVELOPMENT: MEYER

1. Trustee Meyer is going to look for the previous maps at the Village Hall for the cross walk at US Highway 40.
2. The Welcome Sign should be done by the Strawberry festival.
3. Clerk Wildhaber reported that the access channel is now up and running, there are still a few problems that need to be resolved. The web page is in progress. Mayor Muniz and Clerk Wildhaber still need to get a list of everything that needs to be on the web page completed and returned to the designer.
4. Trustee Meyer stated that she needs help with the National Road events.

C. WATER & SEWER COMMITTEE – MILLER:

1. Trustee Miller asked if there was any news on the Water main extension on Steinkoeing School Rd. Clerk Wildhaber reported that we are waiting for a signed copy from D&D Construction.
2. Mayor Muniz would like to have the Public works department fill swimming pools on Saturdays in May.
Trustee Miller made a motion to approve the filling of pools on Saturdays in May. The cost is \$50 minimum for 2 hours. \$25.00 each additional hour, plus the cost of the water (at normal rates) must have 3 days notice to have pool filled. If there is already some scheduled it will go on the list. Trustee Thompson second, 4 ayes, motion carried.

D. POLICE COMMITTEE – CATES:

1. Chief Morietta has a call into The St Jacob Grade School to schedule a time to deliver the crossing guard equipment. Trustee Meyer stated she has more people willing to donate time as a crossing guard.

E. ORDINANCE & FINANCE – THOMPSON:

1. Trustee Thompson reported that the census has begun. They started knocking on doors today. If everyone could please cooperate that would be appreciated.
2. Mayor Muniz reported that we need to discuss freedom of information fees. We had a resident ask for copies of some tapes from the meeting. We asked George Marron (Village Attorney) what we should charge since we don't have a set fee. He advised we could only charge the cost of the tape, that we should charge \$2.00. Mayor Muniz feels that this is not the end of the requests. Trustee Miller stated that we don't have to record anything except closed sessions, so why don't we stop recording. Mayor Muniz stated that we record so that Clerk Wildhaber can listen to them for the minutes. Trustee Thompson would like to know who requested the tapes. Mayor Muniz stated that Patty Beil filed a freedom of information request for the tapes. We will discuss the rates at the committee meeting, April 12, 2007 at 7:30 p.m. at the Village Hall.

F. PUBLIC GROUNDS & BUILDINGS – MUZZEY

G. STREET & ALLEY/MFT - ROBARDS:

1. The street crew is doing shoulder repairs and working on the welcome sign.

H. PLANNING COMMISSION:

1. Mayor Muniz reported that the planning Commission held a planning commission meeting on March 29, 2007. Planning Commission Chairman Rick Ritter reported that the planning commission approved the preliminary plan of Cypress Meadows and recommends it to the St Jacob board of Trustees. There were a few questions but nothing major. Trustee Thompson made a motion to approve the preliminary plan of the Cypress Meadows of St Jacob. Trustee Meyer second, roll call, all in favor, motion carried.

IV. OLD BUSINESS:

1. Trustee Meyer wants to know the status of the barricades. Mike Muniz is still working on them.

V. NEW BUSINESS:

1. Audrey Bolk asked to be on the agenda. She wanted to ask the board if she could fill her pool with the fire hydrant. Since the board already addressed the issue she also wanted to know if her pool isn't up in May will she still be able to have it filled. Mayor Muniz said that we can be flexible for those that are having a pool installed, but we have to keep a set schedule for those just wanting their pools refilled.
2. Mayor Muniz reported that we received information that the annual prayer breakfast is April 30, 2007. Trustee Thompson made a motion to purchase a table of 8. Trustee Meyer second, 4 ayes, motion carried.

VI. CLAIMS:

1. Trustee Meyer moved to read all claims by total. Trustee Thompson second. Roll call, all in favor, motion carried.

Water/Sewer	\$12229.25	
Trash	\$5673.70	
Water/Sewer/Trash Total		\$17902.95
General Funds	\$22.23	
Ordinance & Finance	\$2.95	

Ordinance & Finance Total		\$25.18
Police	\$225.00	
Street & Alley	\$1844.62	
Public Grounds	\$538.05	
Community Development	\$225.00	
MFT	\$739.56	
Grand Total		\$21500.36

2. All Claims were accepted as presented. Voice vote, 4 ayes, motion carried.

VII. OPEN TO PUBLIC:

1. Don Argus had a question about the sewer plant. He would like to know why it has really smelled bad. Tim Biggins said that a couple air lines broke. He had to wait till the water drained enough to fix it. It has been fixed so the smell should get better. He would also like to know if the entrance to Keck Rd is ever going to be fixed. Mike Muniz said it is on the schedule. The problem is Marine Rd is not our road, so we have to decide how we want to fix it so when work is done on Marine Rd it doesn't effect what we have done. Don also wanted to know if Marine Rd is ever going to be widened. It isn't our road so we don't know.

2. Dante D'Amico wanted to know if we are going to install a stop sign at 5th and Elm. Mayor Muniz said that we will need to write an ordinance for the install. Dante also mentioned that work is being done behind the school; he wants to know about the drainage. The drainage should be taken care of but if there is a problem Ken Miller instructed Dante to call him.

3. Patty Beil wanted to thank Clerk Wildhaber for producing the tapes. She said that she had a right to request the tapes. Mayor Muniz stated that she missed part of the conversation and that no one said she didn't have the right to request the tapes, but we need to set base fees so we don't have an issue when something else is requested. Patty stated that parts of the tapes are missing. She spoke to Clerk Wildhaber about possibly sending the tapes out, so the clarity is better and parts won't be missing. Patty said that it costs about \$11.00 per tape to be sent out. Patty said this isn't just about her. Mayor Muniz stated that the tapes aren't high quality and we only tape so we have them for the minutes. Clerk Wildhaber stated that some parts of the tape are hard to hear because of where the tape recorder is positioned and that when the tape has to be flipped that if everyone keeps talking that something might be missed during the meeting.

VIII. CLOSED SESSION:

1. Trustee Robards made a motion to go from open session to closed session for the hiring of a police officer at 8:28 p.m. Trustee Meyer second, 4 ayes, motion carried.

IX. OPEN SESSION:

1. Trustee Meyer made a motion to go from closed to open session at 8:40 p.m. Trustee Robards second, 4 ayes, motion carried.
2. Trustee Thompson made a motion to hire Steve Purdec and Maggie Hick as part-time officers at \$13.00 an hour not to exceed 50 hours a week for all part time officers. Trustee Meyer second, 4 ayes, motion carried.

X. ADJOURNMENT:

1. Trustee Robards moved to adjourn at 8:43 pm. Trustee Meyer second, 4 ayes motion carried.
2. Next meeting will be April 19, 2007 at 7:30 pm at the Lion's Hall

Dawn Wildhaber, Village Clerk

Raymond Muniz, Mayor