

VILLAGE OF ST. JACOB
213 N DOUGLAS
PRESIDENT & BOARD OF TRUSTEES
THURSDAY, SEPTEMBER 20, 2007
REGULAR MEETING #07-17

- I. The Regular meeting of the Board was called to order at 7:37 p.m. by Mayor Raymond Muniz.

ROLL CALL: Present: Mayor Ray Muniz
Trustee Ken Miller
Trustee Ryan Junker
Trustee Jared Reilson
Trustee Tim Thompson
Trustee Laura Meyer
Trustee Henry Robards
Clerk Dawn Wildhaber
Chief Larry Morietta
Paul Cates

Absent: Mike Muniz
Tim Biggins

II. APPROVAL OF MINUTES:

- A. Trustee Thompson moved to suspend the reading of the minutes and approve the minutes from September 06, 2007. Trustee Meyer second. Voice vote, 6 ayes, motion carried.
- B. Trustee Reilson moved to accept the agenda with the addition of a closed session regarding personnel. Trustee Meyer second. Voice vote, 6 ayes, motion carried.

III. REPORTS OF COMMITTEES:

A. MAYOR'S REPORT:

1. Mayor Muniz reported that the Mill Pond is coming along very well. The SWAP team was here last Friday to help with the clean up. They will also be back on October 5, 2007. Mayor Muniz also said that the street crew would like to put rip rap around the spill way of the Mill Pond for about \$800.
2. A lot of people around town are excited that the Mill Pond is being cleaned up.
3. Mayor Muniz also reported that he has contacted OSHA regarding safety standards. He stated that they sent some books to him, but he is going to have them come in and look around and discuss safety with the public works department.

B. COMMUNITY DEVELOPMENT: MEYER

1. Trustee Meyer asked for an update of the Webpage. Clerk Wildhaber stated that she had a meeting with Moonlite Computing regarding the webpage. The webpage should be completed as soon as some information is added and some changes to the current information have been completed.
2. Welcome packet – nothing new
3. Trustee Meyer reported that she had a meeting with Madison County Transit today regarding the bike trails. She feels that the bike trails will help with the crosswalk. Trustee Meyer also reported that the National Road could help us get some grants to fund the projects.

C. WATER & SEWER COMMITTEE – MILLER:

1. A committee meeting was scheduled for Tuesday September 25, 2007.

D. POLICE COMMITTEE – :

1. Trustee Robards reported that Dew Fest is September 22, 2007. He also reported that Dew Drop hired two of the St Jacob officers to work the event.
2. The Stop Sign Ordinance has not been completed yet.

E. ORDINANCE & FINANCE – THOMPSON:

1. Trustee Thompson made a motion to approve the treasures report. Trustee Meyer second. Voice vote, 6 ayes, motion carried. Trustee Thompson stated that all the numbers came from the audit report. We are doing a good job at cutting down the deficit.
2. Trustee Miller stated now is a good time to start discussing the impact fees. Trustee Miller would like to have a committee meeting regarding the impact fees. Trustee Miller stated that we can decide what route we would like to take at the meeting.

F. PUBLIC GROUNDS & BUILDINGS – JUNKER

1. Trustee Reilson stated that Mayor Muniz, Trustee Robards, and he had a meeting regarding the new building. They have decided that we are now going to build on the back of the old building. We will need to get some surveying done. It was going to be around \$60,000 just to put in a road to the back of the property. Mayor Muniz stated that there are two contracts that need to be approved. One is for the surveying and the other is a standard contract since we haven't appointed a Village engineer. Trustee Reilson made a motion to approve the contract for the surveying for \$2200.00. Trustee Robards second. Voice vote, 6 ayes, motion carried.
2. Mayor Muniz would like to appoint TWM as the Village engineer. Trustee Miller made a motion to appoint TWM as the Village engineer. Trustee Miller would like this type of information to be in the packets. Trustee Meyer also asked if there should be a set limit so nothing gets done with out board approval. Trustee Robards second. Voice vote, 6 ayes, motion carried.

G. STREET & ALLEY/MFT - ROBARDS:

1. Trustee Junker reported that Mike met with Mike Maedge regarding the 6th and Napoleon project. It is going to be about \$25000 this year. Some of the work won't be able to be done by us. We are also waiting for TWM to finalize the figures and the design.

H. PLANNING COMMISSION:

1. Mayor Muniz would like to change the by laws for the planning commission. He stated that the planning commission is made of three in town residents and 4 out of town residents. He would like one of the in-town seats to become a floating seat. He stated that since a lot of the planning is for the un-incorporated town that there should always be more seats available for them. Rick Ritter said that the whole board is doing a good job and is an exceptional group. Trustee Miller stated that in the News Democrat there was an article about a developer coming into a town and trying to change their master growth plan. The residents of that town are really happy it was in place because it might not help but at least they have it on record. Trustee Thompson stated that the ordinance will need to be rewritten.

IV. OLD BUSINESS:

V. NEW BUSINESS:

VI. CLAIMS:

1. Trustee Thompson moved to read all claims by total. Trustee Miller second. Roll call, all in favor, motion carried.

Water/Sewer	\$
Trash	\$

Water/Sewer/Trash Total		\$
General Funds	\$	
Ordinance & Finance	\$	
Ordinance & Finance Total		\$
Police	\$	
Street & Alley	\$	
Public Grounds	\$	
Community Development	\$	
MFT	\$	
Audit	\$	
Grand Total		\$

2. Police should have been 511.90 there was a claim that should have been deleted.
3. All Claims were accepted as presented with the one correction. Voice vote, 6 ayes, motion carried.

VII. OPEN TO PUBLIC:

1. Rick Ritter wanted to say the Mill Pond looks really good. It looks better than it ever has.
2. Mayor Muniz introduced Teresa Moss the new reporter from the Times Tribune.

VIII. CLOSED SESSION:

1. Trustee Meyer made a motion to go from open session to closed session to discuss personnel at 8:22 p.m. Trustee Junker second, 6 ayes, motion carried.

IX. OPEN SESSION:

1. Trustee Miller made a motion to go from closed to open session at 8:43 p.m. Trustee Thompson second, 6 ayes, motion carried.
2. Mayor Muniz stated that he has never denied anyone from having anything on the agenda, however the next time someone wants something to be added they need to give at least 72 hours notice because the agenda needs to be posted 48 hours ahead of time.

X. ADJOURNMENT:

1. Trustee Reilson moved to adjourn at 8:46 pm. Trustee Meyer second the motion. Voice vote, 6 ayes, motion carried.
2. The next meeting will be October 04, 2007 at 7:30 pm.

Dawn Wildhaber, Village Clerk

Raymond Muniz, Mayor