

**VILLAGE OF ST. JACOB**  
**213 N DOUGLAS**  
**PRESIDENT & BOARD OF TRUSTEES**  
**THURSDAY, FEBRUARY 7, 2008**  
**REGULAR MEETING #08-03**

- I. The Regular meeting of the Board was called to order at 7:30 p.m. by Mayor Raymond Muniz.

ROLL CALL: Present: Mayor Ray Muniz  
Trustee Tim Thompson  
Trustee Ken Miller  
Trustee Laura Meyer  
Trustee Hank Robards  
Trustee Ryan Junker  
Trustee Jared Reilson  
Tim Biggins  
Absent: Chief Larry Morietta  
Clerk Dawn Miller  
Mike Muniz

II. APPROVAL OF MINUTES:

- A. Trustee Meyer moved to suspend the reading of the minutes and approve the minutes from January 17, 2008. Trustee Thompson second. Voice vote, 6 ayes, motion carried.  
B. Trustee Miller moved to accept the agenda. Trustee Meyer second. Voice vote, 6 ayes, motion carried.

III. REPORTS OF COMMITTEES:

A. MAYOR'S REPORT:

1. Mike Muniz had surgery on his leg Friday; he will be out for 6-8 weeks.
2. Shawn broke his ankle at work and is in a cast and will also be out 6-8 weeks. This leaves the public works department with just two workers for the time being. Tim and Brent did a good job with plowing after the last snow.
3. The EPA permit for the Route 4 water line extension should be here in a couple of weeks. We may need some temporary part-time help to do this project. Richard Schmidt from Home Telephone did say we could use his workers if we needed help with a water line break or something while Mike and Shawn are out.
4. We need to remove some items from the Agenda; the OSHA Standards will be removed for now and as situations and policies are adopted to comply with the standards the Board will be informed.
5. The BBQ Contest date is set for June 7<sup>th</sup> & 8<sup>th</sup>. Next year we will try to have it on the same week-end as the National Road Days but this year it just doesn't work out.

B. COMMUNITY DEVELOPMENT: MEYER

1. The Welcome Packet letter was reviewed by the Clerk and the Mayor and looks fine. Now we just need some coupons or offers from local businesses to put in the packets.

C. WATER & SEWER COMMITTEE – MILLER:

1. Randy Gilomen has not responded concerning the Village extending water to him. He is not interested in signing a pre-annexation agreement which is required via St. Jacob Village Ordinance. This water line extension will probably not happen so it can be removed from the Agenda. The Village is ready and capable to deliver water service to this area. A committee meeting will be held to discuss an intergovernmental agreement with Tri Township Water District about supplying water to this area of town.

D. POLICE COMMITTEE – ROBARDS :

E. ORDINANCE & FINANCE – THOMPSON:

1. There will be an Ordinance & Finance Committee meeting Tuesday, February 19<sup>th</sup> at 7:30 pm to discuss the 2008-2009 fiscal year budget.
2. The Ordinance for annexing the Harden Property, 21 Stonebrook Dr., was given to all Trustees. Trustee Thompson moved to pass the Ordinance number 08- annexing the Harden Property. Trustee Miller seconded the motion. Roll call vote all in favor. Motion carried.
3. Impact Fees will be removed from the Agenda for now.
4. Building Code will be changed on the Agenda to Building Permit Fees.

F. PUBLIC GROUNDS & BUILDINGS – REILSON

1. There is nothing new to report on the Public Works Shed. It is on hold until we get a ballpark cost estimate.

G. STREET & ALLEY/MFT – JUNKER:

1. The 6<sup>th</sup> and Napoleon project will be on hold until better weather and the work force is all back on the job.
2. When the weather warms up a bit cold patch will be put in all the pot holes. Douglas and Main needs some additional work.
3. Trustee Meyer asked when the Rip Rap was going to be spread around the Mill Pond because it seems to be walking off. The Public Works Department is aware that the Rock is being removed and will take care of this soon. Since the last big rain the Mill Pond is getting pretty close to full.

H. PLANNING COMMISSION:

1. The Planning Commission will be reviewing the Lindow-Tieman Subdivision Plan. This subdivision is located near Zac's by the Park & Ride.

IV. ZONING BOARD:

V. OLD BUSINESS:

The Chamber Auction is February 22, 2008 at the Gateway Convention Center. Let Clerk Miller know if you plan to attend.

VI. NEW BUSINESS:

VII. CLAIMS:

1. Trustee Thompson moved to read all claims by total. Trustee Meyer second. Roll call, all in favor, motion carried.

Water	\$9285.56	
Sewer	\$8580.50	
Trash	\$6082.40	
<b>Water/Sewer/Trash Total</b>		<b>\$23948.46</b>
General Funds	\$48.58	
Ordinance & Finance	\$378.68	
<b>Ordinance &amp; Finance Total</b>		<b>\$427.26</b>
Police	\$40.00	
Street & Alley	\$444.01	
Public Grounds	\$17.76	
Community Development		
MFT	\$91.88	
<b>Grand Total</b>		<b>\$24969.37</b>

2. All Claims were accepted as presented. Voice vote, 6 ayes, motion carried.

VIII. OPEN TO PUBLIC:

1. Dante Damico thanked the Village for the new stop signs. He also said a drain over by the new school construction is clogging up with mud and may need to be cleaned out. Tim Biggins will take care of this.

2. Dan Pringle is our new reporter from the Times-Tribune.

3. The FPA was finalized and the Northern line is the township line.

IX. ADJOURNMENT:

1. Trustee Robards moved to adjourn at 8:06 pm. Trustee Meyer second the motion. Voice vote, 6 ayes, motion carried.

2. The next meeting will be February 21, 2008 at 7:30 pm.

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Dawn Miller, Village Clerk

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Raymond Muniz, Mayor