

**VILLAGE OF ST. JACOB**  
**213 N DOUGLAS**  
**PRESIDENT & BOARD OF TRUSTEES**  
**THURSDAY, JUNE 02, 2011**  
**REGULAR MEETING #11-11**

I. The Regular meeting of the Board was called to order at 7:30 p.m. by Mayor Raymond Muniz

ROLL CALL: Present: Mayor Raymond Muniz  
Trustee Ken Miller  
Trustee Jared Reilson  
Trustee Hank Robards  
Trustee Richard Schiefer  
Trustee Pattie Beil  
Trustee Jeni Zahn  
Village Treasurer Tim Thompson  
Clerk Dawn Miller  
Tim Biggins  
Donnie Cuff  
Absent: Steve Howe

II. APPROVAL OF AGENDA:

1. Trustee Reilson moved to accept the agenda. Trustee Schiefer seconded the motion. Voice vote, 6 ayes, motion carried.
2. Trustee Miller moved to accept minutes. Trustee Robards seconded the motion. Voice vote, 6 ayes, motion carried.

III. MAYOR'S REPORT:

1. Mayor Muniz was happy to report that the Local Distributive Funds are being kept intact.
2. Everything is pretty well ready to go for Jakey in June. BBQ sales start on Saturday at 4:00 p.m. and Sunday at noon. The RX Blues band will play on Saturday evening. Mayor Muniz said he is really proud of this event.

IV. REPORTS AND COMMITTEES

A. ECONOMIC GROWTH: ZAHN:

1. The Homecoming is coming along fine. The Homecoming is July 15<sup>th</sup> & 16<sup>th</sup>. As always we can use volunteers.

B. WATER & SEWER COMMITTEE – REILSON:

1. We are still waiting on the easement agreements from TWM for the Lindow sewer extension. Darren is ready to tap on as soon as we get the agreements.

C. POLICE COMMITTEE – ROBARDS :

1. We will have officers for both days of the Jakey in June.
2. Mayor Muniz reported that the gas station was broken into the other night. The St Jacob Police department have a video on their facebook page of the person that broke in. There is a \$1000 reward if anyone can identify the person. Officer Hitt is pretty sure it's the same person that did some break ins in Wood River. It happened on the 24<sup>th</sup> of May. Mayor Muniz encourages everyone to look at the video. Officer Hitt said if it is the person they think it he could become violent.
3. Trustee Beil would like to know why Trustee Robards was not told about the incident. Mayor Muniz reported that it must have been an oversight.

D. TREASURERS REPORT - THOMPSON:

1. Treasurer Tim Thompson reported that the budget isn't finished yet. He hopes to have it for the next meeting. We will also need to pass the appropriations ordinance at the next meeting. He then stated that the police cars will be paid off in 4 months. Jacob Court loan will be paid off in November of 2011 and the loan for the census will be paid off in July.

E. ORDINANCE & FINANCE – MILLER:

1. We are still working on the treasurers duties.  
2. Trustee Miller stated that we need to pass the prevailing wage ordinance. We are required to pass this ordinance every year. It is a routine ordinance that everyone in the state has to pass. The only thing that changes are the rates. The ordinance ensures that any company that is hired by the Village has to pay their employees prevailing wage.  
3. Trustee Miller made a motion to pass Ordinance 11-529 prevailing wage. Trustee Robards second the motion. Roll call vote, all in favor, motion carried.

F. GRANTS – BEIL

1. Trustee Beil has received some information on a marine environmental grant. There is a lot of work involved but she is very interested in the grant.  
2. Trustee Beil asked if we have any information from the IML regarding grants. Mayor Muniz stated that he thinks there is a workshop coming up soon and there is also the conference in Chicago.

G. STREET & ALLEY – SCHIEFER

1. Trustee Schiefer stated that he is still confused about what the chairman of the committee is suppose to do. He asked the Village Attorney to read a portion of an Ordinance regarding the outline of the trustees. Ron the Village Attorney read the ordinance and then gave his opinion on what he had read. He stated the Mayor is the head of the board and the Village. He is to handle the day to day operations and employees. Ron then stated you cant have to many chiefs and not enough Indians because there will be total chaos. Trustee Miller asked Trustee Schiefer what he wants. Trustee Schiefer stated that he thinks the board should be able to go out and talk to the employees and that he should be able to know what is going on. Mayor Muniz emailed a list of things for the guys to do but yet as the committee chair he didn't have any input on the list. Trustee Miller stated that the board members as individuals don't have the authority to supervise the employees Trustee Beil doesn't agree with Trustee Miller. She thinks that the head of the committee should be able to talk to the employees. What happens when a resident tells Trustee Schiefer that something is wrong? Trustee Beil thinks he should be able to go the the employees and tell them about it. Trustee Miller stated that he should contact Mayor Muniz or call the Village hall and let Clerk Miller know so they can look into it and get it taken care of. Mayor Muniz stated that he tried on numerous occasions to schedule meetings so they could discuss the list for the street department but Trustee Schiefer would never sit down with him.

2. Trustee Schiefer then stated that a resident sent him a letter regarding Lisa Hartliebs property. He stated that the resident is concerned about the weeds being high and that who knows what animals are living in the weeds. Clerk Miller stated that the same residents came in to the Village hall and complained so a letter was mailed to the land owner to clean the property. He then stated that another resident contacted him regarding some bushes and trash not being picked up. Trustee Schiefer then stated that the resident is Mahoney. Trustee Miller stated that instead of holding the complaints till the next meeting that he should call the village hall and let Clerk Miller know the situation so we can take care of it.

3. Trustee Schiefer then congratulated the street guys. They are doing a really good job.

H. PLANNING COMMISSION:

I. ZONING BOARD:

1. There will be a zoning hearing for Kathy Gilomen. She is requesting a special use permit to open a bakery. We will let you know when it is scheduled.
2. Mayor Muniz would like to set up some time to discuss possible changes to the ordinance. We need to look at the structure. We should do the meeting as a committee meeting instead of a committee as a whole so that we need less people to make a quorum. We will have it as an Ordinance and finance committee meeting. But Mayor Muniz would like if everyone could attend. The meeting will be Tuesday June 7, 2011 at 7:30.

V. OLD BUSINESS:

1. Mayor Muniz appreciated that everyone was able to make it for pictures.

VI. NEW BUSINESS:

1. Trustee Robards thanked the Village Board for allowing the American legion to hold the fishing derby at the Mill Pond. There were a lot of kids that came. There was a lot of prizes and it was just an outstanding event.

VII. CLAIMS:

Trustee Reilson moved to read the claims by total. Trustee Robards seconded the motion. Voice Vote 6 ayes, motion carried

Water	\$9633.26	
Sewer	\$2541.12	
Trash		
<b>Water/Sewer/Trash Total</b>		<b>\$12174.38</b>
General Funds	\$768.13	
Ordinance Finance		
<b>Ordinance &amp; Finance Total</b>		<b>\$768.13</b>
Police	\$1124.35	
Street & Alley	\$6278.64	
Public Grounds	\$2035.82	
Community Development	\$75.00	
MFT		
<b>Grand Total</b>		<b>\$22456.32</b>

Roll call vote 6 ayes motion carried.

VIII. OPEN TO PUBLIC:

1. Joe Beil asked about channel 6 and if we have talked to Richard Schmidt about broadcasting the meetings live. Mayor Muniz stated that he has wanted to broadcast the meetings live for a long time but we just haven't had the money to purchase the equipment. He also stated that the computer used to run channel 6 is old and locks up often. Trustee Miller said that he isn't a fan of broadcasting the meetings. That even if the money was available the board would have to decide if they would broadcast or not. Joe then asked why The Village Attorney is now at every meeting and since he is here does that mean residents can ask him questions. Mayor Muniz stated that the board went into executive session a while back to discuss the attorney and we decided to have him at the meetings to try and cut down on costs. We would spend so much time calling trying to get answers that it was cost a lot of money. By having him here he will know what is going on so we won't spend as much time on the phone and doing research. Joe then asked if we are paying for Ron per meetings. Ron stated he is paid per meeting and his hourly rate is \$175 but he doesn't charge the village for him mileage or him time traveling to the meeting like he does for most clients.

IX. ADJOURNMENT:

1. Trustee Robards moved to adjourn at 8:38pm. Trustee Schiefer seconded the motion. Voice vote, 6 ayes, motion carried.
2. The next meeting will be June 16, 2011 at 7:30 pm.

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Timothy Thompson, Village Treasurer

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Raymond Muniz, Mayor