

VILLAGE OF ST. JACOB
213 N DOUGLAS
PRESIDENT & BOARD OF TRUSTEES
THURSDAY, JULY 07, 2011
REGULAR MEETING #11-13

- I. The Regular meeting of the Board was called to order at 7:30 p.m. by Mayor Raymond Muniz

ROLL CALL: Present: Mayor Raymond Muniz
Trustee Ken Miller
Trustee Jared Reilson
Trustee Hank Robards
Trustee Richard Schiefer
Trustee Pattie Beil
Trustee Jeni Zahn
Treasurer Tim Thompson
Clerk Dawn Miller
Donnie Cuff
Tim Biggins

II. APPROVAL OF AGENDA:

1. Trustee Reilson moved to accept the agenda. Trustee Zahn seconded the motion. Voice vote, 6 ayes, motion carried.
2. Trustee Beil moved to accept minutes. Trustee Reilson seconded the motion. Voice vote, 6 ayes, motion carried.

III. MAYOR'S REPORT:

1. Mayor Muniz attended the United States Mayoral Conference. It was cut short because Trina ended up in the hospital. It was a great conference to attend. Mayor Muniz stated that he learns a lot when he attends these functions.

IV. REPORTS AND COMMITTEES

A. ECONOMIC GROWTH: ZAHN:

1. Homecoming is ready to go. Maggie is setting up 4 different color guards for the parade. The Triad Soccer team will be the Grand Marshal. Mayor Muniz also stated that he is going to do a short presentation on Friday night honoring the girl's team.
2. We also need volunteers for the homecoming if anyone is interested.
3. Trustee Schiefer asked if the Clydesdales are coming to the homecoming. Mayor Muniz stated that we are not getting the Clydesdales and that it was part of a package that Anheuser Busch presented but we didn't accept their offer. Trustee Schiefer then asked who made that decision. Mayor Muniz said the homecoming committee did. The Homecoming committee consists of Scott Rose and Mayor Muniz. Trustee Miller stated the Village Board isn't going to start making decisions regarding the homecoming.

B. WATER & SEWER COMMITTEE – REILSON:

1. Darren Schmitt is now tapped on to the sewer on Marine Road. Trustee Reilson asked Attorney Motil if he had drawn anything up yet regarding the sewer line extension.
2. There was a committee meeting on Tuesday night. The committee discussed increasing the tap on fees. The last time the fees were increased was 2002. The amounts proposed are: sewer will remain the same at \$3500. Water will be ¾ in or 1 in will be \$3500 increased from \$1900. Out of town tap on's will be \$5000. We don't feel it is necessary to attach an escalator to the fees. We will probably have an Ordinance at the

next meeting showing the increases. We will need to have a buffer in the ordinance for current projects.

3. Trustee Reilson made a motion to give Attorney Motil permission to draw up an ordinance to increase the fees and include a grandfather clause for current construction with a specific time frame. Attorney Motil thinks that we should put a date rather than saying new construction. People can buy in at the old rate if they are paid for by November 1.

4. Trustee Beil asked if the other towns do the same thing or if they tie them in with the building permits.

5. Trustee Reilson stated that the fire department has brought an issue to him regarding fire hydrants needing upgraded because they had a hard time turning a hydrant off. Tim Biggins stated that we don't currently have a system for replacing the hydrants. The goal is to replace at least 2 a year. He then stated that he has about 8 that don't have shut off. He is going to replace one of them after the homecoming. Mayor Muniz stated that at this point it doesn't seem to be mission critical since we replace them as needed. Tim Biggins then stated that all hydrants in town work some are just harder to shut off.

C. POLICE COMMITTEE – ROBARDS :

D. TREASURERS REPORT - THOMPSON:

1. Attorney Motil read thru the Treasurers duties that he has prepared. Trustee Miller asked about the treasurer's bond amount. He stated that he would like the wording to be clearer. He also stated that he would like the appropriations to be added to the duties.

Trustee Schiefer asked how much the bond is for the Mayor and the Clerk. Clerk Miller stated that she believes that they are both \$50,000. Trustee Schiefer agrees with Trustee Miller that the bond amount needs to be clearer.

2. At some point we need to review the clerks and the mayors bonds.

E. ORDINANCE & FINANCE – MILLER:

1. Mayor Muniz has discussed the Zoning officer with Attorney Motil. He is concerned about the fees. It doesn't seem right that a homeowner wanting to do a small project at home would have to pay such high costs. Trustee Miller agrees that the cost might be hard for a homeowner that wants to add something. Mayor Muniz stated that the costs of the hearings are substantial. We need to consider taking on some of the cost ourselves. Trustee Miller thinks Attorney Motil should draft something and then we could discuss it at a committee meeting. Trustee Schiefer asked if we could base the cost on the cost of the project. Trustee Beil asked if we are still entertaining the idea of having an attorney do these hearings.

F. GRANTS – BEIL

1. Trustee Beil looked at the IML website and she couldn't figure it out so she is going to call them to see if they offer anything for grants. She is also going to look into grants for fire hydrants.

G. STREET & ALLEY – SCHIEFER

1. Trustee Schiefer talked to Mayor Muniz about the agenda items.

2. Mayor Muniz would like to have the street committee look at Hayes Lane. With the new business being built there doesn't seem to be any reason to keep up with that lane. Mayor Muniz stated that he would like to look at abandoning the lane.

3. We have several street signs in town that are really old and there are new regulations regarding street signs. We need to have a committee put a plan together to start replacing them. Trustee Schiefer asked about the new regulations. Mayor Muniz stated that he was hoping that the committee could gather all the information regarding the new regulations.

4. Trustee Schiefer passed some pictures around to all the board members of some drainage issues. He asked Donnie if he opened up the ditch at Greenburg and Jacob.

5. Trustee Schiefer stated that he would start acting like a committee if that is what Mayor Muniz wants. He then read a list of what the street department has been doing. He said that the guys have done a good job.

H. PLANNING COMMISSION:

I. ZONING BOARD:

V. OLD BUSINESS:

VI. NEW BUSINESS:

1. Trustee Robards asked about channel 6. Trustee Miller stated that we need a new computer to run the channel. Trustee Miller stated that we need to get what we need and that we don't need to come to the board every time we need something.

VII. CLAIMS:

Trustee Robards moved to read the claims by total. Trustee Reilson seconded the motion. Voice Vote 6 ayes, motion carried

Water	\$11179.10	
Sewer	\$6117.70	
Trash	\$	
Water/Sewer/Trash Total		\$17296.80
General Funds	\$662.49	
Ordinance Finance	\$910.00	
Ordinance & Finance Total		\$1572.49
Police	\$1372.06	
Street & Alley	\$1299.01	
Public Grounds	\$88.00	
Community Development	\$215.00	
MFT		
Grand Total		\$21843.36

Trustee Beil asked about a copier bill. She wanted to know why there were so many copies. Clerk Miller stated that we had to run a CCR that had to be sent out to all residents.

Roll call vote 6 ayes motion carried.

Mayor Muniz stated that its time to register for the IML conference. If anyone is interested in going they need to let Clerk Miller know.

VIII. OPEN TO PUBLIC:

1.

IX. ADJOURNMENT:

1. Trustee Robards moved to adjourn at 8:54pm. Trustee Zahn seconded the motion. Voice vote, 6 ayes, motion carried.
2. The next meeting will be July 21, 2011 at 7:30 pm.

Dawn Miller, Village Clerk

Raymond Muniz, Mayor