

**VILLAGE OF ST. JACOB  
213 N DOUGLAS  
PRESIDENT & BOARD OF TRUSTEES  
THURSDAY, NOVEMBER 03, 2011  
REGULAR MEETING #11-20**

- I. The Regular meeting of the Board was called to order at 7:30 p.m. by Mayor Raymond Muniz

ROLL CALL: Present: Mayor Raymond Muniz  
Trustee Ken Miller  
Trustee Jared Reilson  
Trustee Hank Robards  
Trustee Richard Schiefer  
Trustee Pattie Beil  
Trustee Jeni Zahn  
Clerk Dawn Miller  
Donnie Cuff  
Tim Biggins  
Officer Maggie Hitt  
Attorney Ron Motil

II. APPROVAL OF AGENDA:

1. Trustee Reilson moved to accept the agenda. Trustee Miller seconded the motion. Voice vote, 6 ayes, motion carried.
2. Trustee Miller moved to accept minutes. Trustee Reilson seconded the motion. Voice vote, 6 ayes, motion carried.

III. MAYOR'S REPORT:

1. Mayor Muniz reported that he was approached 6 to 8 weeks ago by Alex Dugan regarding an Eagle Scout project. Alex Dugan presented his idea to the board. He would like to build a bridge at the Mill Pond. Trustee Reilson made a motion to approve Alex Dugan's Eagle Scout project at the Mill Pond. Trustee Robards second the motion. Roll call vote, all in favor, motion carried.
2. Mayor Muniz reported that we received a grant for 6<sup>th</sup> and Napoleon. Mayor Muniz arranged a meeting while he was in Springfield to find out the status. Since then we have received a check for \$11250.00. This is part of the \$45000 Capital Bill grant.
3. Trustee Beil asked about the grant for the sewer plant. Mayor Muniz stated that it is for \$100,000 for a new building at the plant. Mayor Muniz then stated that it is in the works.

IV. REPORTS AND COMMITTEES

A. ECONOMIC GROWTH: ZAHN:

1. Mayor Muniz reported that there was a homecoming meeting last night. He stated that there were only 5 people who came to the meeting. Mayor Muniz is encouraged. These folks are ready to help. Mayor Muniz stated that an Ordinance regarding festivals was passed out. He asked that everyone take a look at it so it could be discussed at the next meeting. Trustee Schiefer stated that it only lists Homecoming and Jakey in June. Why doesn't it include all of the other festivals in town? Mayor Muniz stated that the ordinance only covers Village Functions.

B. WATER & SEWER COMMITTEE – REILSON:

1. Mayor Muniz would like to have a committee meeting to discuss Utility Billing. The staff and I have been discussing options for budget billing and online bill pay. The committee meeting was scheduled for November 14, 2011 at 7:30 p.m.

C. POLICE COMMITTEE – ROBARDS :

D. TREASURERS REPORT - THOMPSON:

1. Trustee Thompson read the Treasurers report.
2. Trustee Reilson made a motion to approve the treasurer's report. Trustee Robards second the motion. Roll call vote, all in favor, motion carried.
3. Trustee Schiefer some expenses that were charged to water. The expense was for Tims hotel room in Chicago. Trustee Miller stated that was the way we budgeted for it. We are working on placing these in the right accounts each time we do a new budget. Trustee Schiefer doesn't think they are doing a good job with that. Trustee Beil asked where the money comes from for the general fund. Trustee Miller explained where the money comes from. She then asked about the homecoming money. Mayor Muniz stated that was in a separate account.
4. Treasurer Thompson stated that he is working on the tax levy. He gave a copy to Trustee Miller for review.

E. ORDINANCE & FINANCE – MILLER:

1. Trustee Miller made a motion to approve Ordinance 11-534 Zoning Hearing officer. Trustee Reilson second the motion. Roll call vote, Miller ayes, Jared ayes, Robards ayes, Zahn ayes, Schiefer no, Beil no. Motion carried 4 to 2.
2. Trustee Beil asked about the Ordinance. She wanted to know if the attorney hired would have experience in the field and if there would be a court reporter, since the Ordinance doesn't state either one of those things. Attorney Motil stated that the Ordinance doesn't need to state that. That would be part of the general procedure for the hearings. Trustee Beil wants to know why we cant just have people from town do the hearings and we could call an attorney if we have any questions. Trustee Miller stated having an attorney do the hearing we are potentially saving time and money because we know that the hearing are being done properly and then the questions could be answered immediately. Trustee Beil stated that she didn't remember that it would cost \$115 an hour for an attorney. She also wants to know if the residents will pay that or if the developers will, because that is really expensive for a resident. Mayor Muniz agrees that it wouldn't be fair for a resident who wants to put up a car port to pay the same amount as a developer who wants to do a duplex.
3. Trustee Miller stated that he met with the representative from the company for the backhoe. We were able to get the price a little lower but if we wouldn't have signed another lease this year we would have paid about half the bill for a couple months of use. Trustee Miller then stated we have the company's attention now, they know to contact us several months in advance from now on.

F. GRANTS – BEIL

G. STREET & ALLEY – SCHIEFER

1. Keck Road looks good. We will need to oil and chip it next year. Also the ditch on Keck Road has been cleaned out.
2. The old Iron Horse property is getting a new building. The company doing the building will be doing some grating work, so now would be the time to go in and repair the ditch behind the building on Jacob St. Trustee Schiefer stated that he has received some complaints about that ditch. He thinks we should get it done. Mayor Muniz stated that it will cost about \$3000 to repair.
3. Trustee Schiefer stated that he thought Hayes Lane was sold. Mayor Muniz reported that it hasn't been sold yet.

4. Trustee Schiefer stated that he thought he was suppose to get a list each week from Ray showing what was on the agenda for the guys. But he hasn't received anything. Mayor Muniz stated there hasn't been anything to send to him.

H. PLANNING COMMISSION:

I. ZONING BOARD:

V. OLD BUSINESS:

VI. NEW BUSINESS:

VII. CLAIMS:

Trustee Reilson moved to read the claims by total. Trustee Zahn seconded the motion. Voice Vote 6 ayes, motion carried

Water	\$13265.86	
Sewer	\$5145.22	
Trash	\$8086.65	
<b>Water/Sewer/Trash Total</b>		<b>\$26497.73</b>
General Funds	\$3785.95	
Ordinance Finance	\$	
<b>Ordinance &amp; Finance Total</b>		<b>\$3785.95</b>
Police	\$734.93	
Street & Alley	\$7790.80	
Public Grounds	\$546.81	
Community Development		
MFT	\$13000.00	
<b>Grand Total</b>		<b>\$52356.22</b>

Roll call vote, Miller ayes, Jared ayes, Robards ayes, Zahn ayes, Schiefer no, Beil no. Motion carried 4 to 2.

VIII. OPEN TO PUBLIC:

1. Dawn Mushill from the Troy/Maryville/St Jacob Chamber of Commerce came to the meeting to meet the new Trustee's and she stated that he enjoys working with us.

IX. ADJOURNMENT:

1. Trustee Reilson moved to adjourn at 8:37pm. Trustee Zahn seconded the motion. Voice vote, 6 ayes, motion carried.
2. The next meeting will be November 17, 2011 at 7:30 pm.

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Dawn Miller, Village Clerk

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Raymond Muniz, Mayor