

**VILLAGE OF ST. JACOB
213 N DOUGLAS
PRESIDENT & BOARD OF TRUSTEES
THURSDAY, NOVEMBER 17, 2011
REGULAR MEETING #11-21**

I. The Regular meeting of the Board was called to order at 7:30 p.m. by Mayor Raymond Muniz

ROLL CALL: Present: Mayor Raymond Muniz
Trustee Jared Reilson
Trustee Hank Robards
Trustee Richard Schiefer
Trustee Pattie Beil
Trustee Jeni Zahn
Clerk Dawn Miller
Donnie Cuff
Tim Biggins
Treasurer Tim Thompson
Officer Maggie Hitt
Attorney Ron Motil
Absent: Trustee Ken Miller

II. APPROVAL OF AGENDA:

1. Trustee Reilson moved to accept the agenda. Trustee Zahn seconded the motion. Voice vote, 5 ayes, motion carried.
2. Trustee Robards moved to accept minutes. Trustee Reilson seconded the motion. Voice vote, 5 ayes, motion carried.

III. MAYOR'S REPORT:

1. Mayor Muniz stated that he would make an appointment for the Zoning officer some time soon.
2. The Christmas kickoff will be December 2, 2011. Santa will arrive at 6:30. There will be carriage rides and refreshments. We won't be doing the poster contest this year. Instead we are doing a contest with the grade school. It will be a donation of items for the food pantry. We have set a goal of 500 items. After the next meeting we will stuff stockings at the Activity center.

IV. REPORTS AND COMMITTEES

A. ECONOMIC GROWTH: ZAHN:

B. WATER & SEWER COMMITTEE – REILSON:

1. Trustee Reilson reported on the Committee meeting. He stated that the committee discussed online bill pay and the cost. Nothing has been decided, we are going to get more information. We also discussed late bills. There was a payment agreement that has been established. There aren't very many people who are late. It's less than 1%. We will have another committee meeting when we have more information.

C. POLICE COMMITTEE – ROBARDS :

1. Trustee Robards reported that Trustee Robards is going to get with the officers next week about scheduling. Trustee Beil asked about the radios. Trustee Robards stated that he hasn't received the information yet.

D. TREASURERS REPORT - THOMPSON:

1. Trustee Thompson read the Treasurers report.
2. Trustee Reilson made a motion to approve the treasurer's report. Trustee Robards second the motion. Roll call vote, all in favor, motion carried.
3. A committee meeting is scheduled for Tuesday November 22, 2011 @ 7:30 regarding the Tax Levy.

E. ORDINANCE & FINANCE – MILLER:

1. Trustee Reilson made a motion to approve Ordinance 11-535 Festival bylaws. Trustee Schiefer second the motion only so it could be discussed.
2. Mayor Muniz stated that he has no intentions of telling the committee's what to do but we have to do everything legally since the homecoming account has been FOIA. Trustee Beil stated that the Ordinance sounds like it will be one committee. She also doesn't agree with Jakey in June having to provide a budget since they have never done anything wrong. Attorney Motil stated that this is to protect the Village. Attorney Motil stated that it is set up for one committee. Mayor Muniz stated that it is suppose to be two committees. Trustee Beil stated the Mayor will make the appointments with the consent of the Board, but would the board get to interview them. Mayor Muniz said no he makes the appointments and the board can vote yes or no. Trustee Robards doesn't like this because the board would be in the control of all events. Mayor Muniz stated that the village would only have control over village events. Mayor Muniz stated that the intentions were to have two different committees. Attorney Motil stated that this is a measure to protect the Village. For instance one of the committee's decides they don't want police protection the board can step in and enforce there be security. Committees run the events well, but what happens in a couple years if new people come in, then we don't know what would happen. Mayor Muniz stated that we would change the ordinance to reflect two committees. Trustee Schiefer asked if this board is going to have anything to do with these events. Does the board make the decisions? Mayor Muniz doesn't think that this board should make the decisions of what the committees do; we should just be an oversight for certain things. Trustee Reilson said that this Ordinance is only to establish slight control. The committees are run loose. Mayor Muniz intends to give these two committees leeway. Richard Schmidt asked what would happen if Jakey in June would incorporate. Attorney Motil said that they would need to have their own insurance if they do that. Richard Schmidt stated that the Jakey in June Committee has already incorporated. So it is now a non for profit organization. Mayor Muniz stated that the Ordinance will need to be changed to not list Jakey in June. Mayor Muniz then stated that he is here to support Jakey in June any way that he can. Trustee Schiefer asked if any board members could be on the committees. Mayor Muniz feels that it is a conflict. Trustee Beil aksed if Homecoming would be listed under Jeni's committee still. Mayor Muniz stated that Jeni can report if she chooses to. Mayor Muniz stated that there won't be a homecoming meeting in December. Trustee Robards made a motion to table the Ordinance. Trustee Reilson second the motion. Voice vote, 5 ayes, motion carried.

F. GRANTS – BEIL

G. STREET & ALLEY – SCHIEFER

1. Trustee Schiefer said that he hasn't received a report yet. He then stated that we gave permission for 6th and Napoleon to be done but they haven't done anything yet. Mayor Muniz said there isn't anything to report so he hasn't sent a report. Trustee Schiefer stated that maybe we need to take a look at our staff and see what we can do then if there isn't anything getting done. Tim Biggins stated that 6th and Napoleon isn't an overnight fix. We aren't engineers so we are making sure we have everything we need and know what we are doing. Tim Biggins also stated that if we have to write down everything that we do then we are going to discuss everything that gets done. Trustee Beil asked about the ditches on Main St. Mayor Muniz said he isn't sure; we will have a committee meeting sometime in the spring. Trustee Beil asked if we had to bore the water tap just outside of town on Summerfield Road. Tim Biggins said that we did .

H. PLANNING COMMISSION:

I. ZONING BOARD:

V. OLD BUSINESS:

VI. NEW BUSINESS:

1. Trustee Robards said it was a good thing that the fountain was removed from the Mill Pond because it was clogged.

VII. CLAIMS:

Trustee Robards moved to read the claims by total. Trustee Reilson seconded the motion. Voice Vote 5 ayes, motion carried

Water	\$5883.31	
Sewer	\$462.01	
Trash	\$8123.83	
Water/Sewer/Trash Total		\$14469.15
General Funds	\$3627.05	
Ordinance Finance	1648.50	
Ordinance & Finance Total		\$5275.55
Police	\$984.93	
Street & Alley	\$2514.09	
Public Grounds	\$349.34	
Economic Development	\$24.00	
MFT	\$43.75	
Liability Insurance	\$31459.00	
Grand Total		\$55119.81

Roll call vote, Reilson ayes, Robards ayes, Zahn ayes, Schiefer no, Beil no. Motion carried 3 to 2.

Trustee Schiefer stated that he wouldn't vote yes for claims till he sees all of the bills.

VIII. OPEN TO PUBLIC:

1. Joe Beil asked about the 2% of people that are past due on the water bills. Mayor Muniz stated that it is actually less than 1%. Mayor Muniz then stated that we are only shutting off people who are not making an effort to pay. Mayor Muniz stated that he doesn't believe in shutting off people's water if they are trying. It's only about 10 people. Joe Beil also asked if we are going to put all the Ordinances on the website. Mayor Muniz stated that we are working on different options for the ordinances on the web page.

IX. ADJOURNMENT:

1. Trustee Robards moved to adjourn at 8:50pm. Trustee Reilson seconded the motion. Voice vote, 5 ayes, motion carried.
2. The next meeting will be December 01, 2011 at 7:30 pm.

Dawn Miller, Village Clerk

Raymond Muniz, Mayor