

**VILLAGE OF ST. JACOB**  
**213 N DOUGLAS**  
**PRESIDENT & BOARD OF TRUSTEES**  
**THURSDAY, FEBRUARY 02, 2012**  
**REGULAR MEETING #12-03**

I. The Regular meeting of the Board was called to order at 7:30 p.m. by Mayor Raymond Muniz

ROLL CALL: Present: Mayor Raymond Muniz  
Trustee Hank Robards  
Trustee Richard Schiefer  
Trustee Pattie Beil  
Trustee Ken Miller  
Treasurer Tim Thompson  
Trustee Jared Reilson  
Clerk Dawn Miller  
Tim Biggins  
Officer Maggie Hitt  
Attorney Ron Motil  
Absent: Trustee Jeni Zahn

II. APPROVAL OF AGENDA:

1. Trustee Robards moved to accept the agenda. Trustee Reilson seconded the motion. Voice vote, 5 ayes, motion carried.
2. Trustee Miller moved to accept minutes. Trustee Robards seconded the motion. Voice vote, 5 ayes, motion carried. Trustee Beil asked if the amount of the grant can be added under new business. Also Public works director Tim's statement about the EPA under water.

III. MAYOR'S REPORT:

1. Mayor Muniz reported that the homecoming committee meetings will be the 2<sup>nd</sup> Tuesday of every month. The meetings will be at the Village Hall at 7:30 p.m.
2. Mayor Muniz reported that the Mayor's meeting will be February 23, 2012. We normally hold the mayors meeting every couple of years. Its \$25 per person. In years past we have always paid for our guests. Mayor Muniz asked if anyone had objections to paying for the guests again this year. With no objections Mayor Muniz stated that we will send invitations out.
3. Mayor Muniz stated that he unveiled the Municipal Leagues agenda in Springfield. The main focus of the agenda is to save cities and villages.

IV. REPORTS AND COMMITTEES

A. ECONOMIC GROWTH: ZAHN:

B. WATER & SEWER COMMITTEE – REILSON:

1. A committee meeting was scheduled for March 8, 2012 at the Village Hall to discuss online payments for Utility Billing.
2. Trustee Beil has a question about water bills. She stated that she received a bill for a couple of days of service and it was for the full amount. She also said that the tenant living in the rental house also received a bill for the entire month. She feels like the Village is double billing. Mayor Muniz stated that we don't prorate for partial months. He asked Trustee Schiefer if he knew why it was set up that way since it was in place before he was Mayor. Mayor Muniz then stated that we can check with Civic and see if we can prorate the bills.

C. POLICE COMMITTEE – ROBARDS :

1. Mayor Muniz handed out a report that Officer Hitt put together. He stated that he had Officer Hitt run radar on Main Street after a resident had complained at a previous board meeting. Mayor Muniz went through the report and stated that the average speed is actually below the speed limit. He stated that the noise from the big trucks make it seem as though they are driving faster than they really are. Trustee Schiefer said the report is only from 8 to 11. He then said what about early morning and late afternoon early evening.
2. Mayor Muniz stated that he has contacted the state about a clocking machine. He would like to borrow it and place it on Main St.
3. Trustee Robards stated that he is gathering information for the budget.

D. TREASURERS REPORT - THOMPSON:

1. Treasurer Tim Thompson read through the treasurer's report. Trustee Robards made a motion to approve the report. Trustee Reilson second the motion. Roll call vote, all in favor, motion carried. Trustee Miller asked why IMRF is down. Tim stated some of it is from the police. Tim also stated that revenue is up from what we originally thought. Tap on fees and building permits are up.

E. ORDINANCE & FINANCE – MILLER:

F. GRANTS – BEIL

G. STREET & ALLEY – SCHIEFER

1. Mayor Muniz stated that we have numbers on 6<sup>th</sup> and Jacob. He stated we should have a committee meeting. A committee meeting was scheduled for Monday, February 6, 2012, at 7:30 at the Village Hall.
2. Mayor Muniz stated that he is still working on easements for 6<sup>th</sup> and Napoleon.
3. Trustee Schiefer stated that 3<sup>rd</sup> and Washington, the Alley, right there by Janet Fox has water standing there. Can we add rock there? He knows that he has asked for this before. Mayor Muniz stated that we add rock there often. The trash truck turns around right there so it gets moved to the side.
4. Trustee Schiefer wants a list of what is being done from the Street and Alley department. He said that he hasn't received it in several months. Mayor Muniz stated tell us what you want. I emailed you and that seemed to upset you and Donnie gave you a report and it wasn't what you wanted. Mayor Muniz stated that he isn't going to report everything to him because he doesn't even know what they do every day. Trustee Schiefer said, why don't we know exactly what they are doing. Mayor Muniz stated that we know what they are doing, they are getting things done. Mayor Muniz said that he isn't going to report everything they do. Trustee Schiefer said he isn't asking Mayor Muniz to do it. He said that he has asked for a report of projects being done and that Donnie was giving him a report and somehow or another someone told him to stop doing it. Mayor Muniz asked Trustee Schiefer again what exactly do you want. Trustee Schiefer wants a list of what is being done in the street and alley department. Mayor Muniz said he wants him to put that in writing so there is no confusion. He is not going to give a daily report. Mayor Muniz then said that he isn't going to micro manage these guys. We pay these guys to go out and take care of what needs to be done. He said he has given them the lee way to go out and do whatever needs to be done and that is the way the Village is going to run as long as he is Mayor. We can see in the expenses and you see it in everything we do.

H. PLANNING COMMISSION:

I. ZONING BOARD:

V. OLD BUSINESS:

VI. NEW BUSINESS:

VII. CLAIMS:

Trustee Robards moved to read the claims by total. Trustee Reilson seconded the motion. Voice Vote, 5 ayes, motion carried.

Water	\$6209.04	
Sewer	\$74.50	
Trash	\$	
<b>Water/Sewer/Trash Total</b>		<b>\$6283.54</b>
General Funds	\$3257.61	
Ordinance Finance	\$	
<b>Ordinance &amp; Finance Total</b>		<b>\$3257.61</b>
Police	\$748.79	
Street & Alley	\$1431.85	
Public Grounds	\$763.19	
Economic Development	\$50.00	
MFT	\$763.03	
<b>Grand Total</b>		<b>\$13298.01</b>

Roll call vote, Robards ayes, Miller ayes, Reilson ayes, Beil abstain, Schiefer no. Motion carried 3 to 1 with one abstention.

VIII. OPEN TO PUBLIC:

IX. ADJOURNMENT:

1. Trustee Robards moved to adjourn at 8:16pm. Trustee Reilson seconded the motion. Voice vote, 5 ayes, motion carried.
2. The next meeting will be February 16, 2011 at 7:30 pm.

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Dawn Miller, Village Clerk

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Raymond Muniz, Mayor