

**VILLAGE OF ST. JACOB**  
**213 N DOUGLAS**  
**PRESIDENT & BOARD OF TRUSTEES**  
**THURSDAY, FEBRUARY 07, 2013**  
**REGULAR MEETING MINUTES #13-03**

- I. The Regular meeting of the Board was called to order at 7:30 p.m. by Mayor Raymond Muniz

ROLL CALL: Present: Mayor Raymond Muniz  
Attorney Ron Motil  
Clerk Dawn Miller  
Trustee Richard Schiefer  
Trustee Pattie Beil  
Trustee Ken Miller  
Trustee Jeni Zahn  
Trustee Hank Robards  
Officer Paul Cates  
Trustee Jared Reilson  
Treasurer Tim Thompson  
Superintendent of Streets Donnie Cuff  
Public Works Director Tim Biggins

II. APPROVAL OF AGENDA:

1. Trustee Robards moved to approve the agenda 13-03. Trustee Zahn seconded the motion. Voice vote, 6 ayes, motion carried.
2. Trustee Reilson moved to approve minutes 13-02. Trustee Zahn seconded the motion. Voice vote, 6 ayes, motion carried.

III. OPEN TO PUBLIC:

1. Jennifer Meshey the leader of the St Jacob Produce Co Op explained at the last delivery the driver was a new driver and he backed thru the grass and made some ruts. He was very ill and wasn't comprehending. The Co Op would like to take full responsibility and they will fix it if the Village wants them to. Mayor Muniz explained that he was there and witnessed the situation and he feels that the village can take care of it this time since the area that was damaged is a problem we were going to try and fix anyway. No one from the board objected with the Village fixing it.

IV. MAYOR'S REPORT:

V. REPORTS AND COMMITTEES

A. LEGAL:

1. Attorney Motil gave an update on the Neumann wall/fence. The hearing has been postponed till February 22, 2013.

B. FOIA OFFICER:

1. FOIA report was given by Clerk Miller. There were two requests both of which had been responded to. One was denied and the other was provided with information being redacted.

B. AD HOC AND OTHER STANDING COMMITTEES:

1. Trustee Robards made a motion to approve resolution 13-01 to allow Ellis Road closure during the 5K at Jakey in June. Changing that the Village will pay for

the police. Trustee Zahn second the motion. Roll call vote, all in favor, motion carried.

2. Richard Schmidt stated that there is 12 teams vending and a max of 32 teams this year.
3. Homecoming meeting will be Wednesday at 7:30 p.m.

C. ECONOMIC GROWTH: ZAHN:

D. INFORMATION TECHNOLOGIES – BEIL:

E. POLICE COMMITTEE – ROBARDS:

1. Trustee Robards gave a monthly report.
2. The new voicemail system is working very well.

F. TREASURERS REPORT - THOMPSON:

G. ORDINANCE & FINANCE – MILLER:

1. Trustee Beil asked some questions about the franchise agreement that was passed at the last meeting.

H. GRANTS – SCHIEFER

1. Discussion was held regarding a possible grant that Mayor Muniz has been working on with the EPA.
2. The Village received a grant in the amount of \$12810 for new road signs from the county.

I. PUBLIC WORKS – REILSON

1. Discussion was held regarding the new public works building.
2. Discussion was held regarding the white truck. There is some rust that needs to be fixed. It will cost approximately \$1600 to \$1700.
3. A new furnace was purchased for the Village Hall. It done by Smiley Heating and cooling.

J. AD HOC COMMITTEE:

K. PLANNING COMMISSION:

L. ZONING BOARD:

VI. OLD BUSINESS:

1. Trustee Schiefer asked a question regarding a bill from last meeting.

VII. NEW BUSINESS:

1. Trustee Schiefer presented the Village with a new flag since the one we have is messed up.
2. Discussion was held regarding concrete at the Activity Center.

VIII. CLAIMS:

1. Trustee Beil made a motion to approve the claims in the amount of \$23702.35. Trustee Robards second the motion. Roll call vote, all in favor, motion carried.

IX. ADJOURNMENT:

- i. Trustee Schiefer moved to adjourn at 8:16 pm. Trustee Robards seconded the motion. Voice vote, 6 ayes, motion carried.
- ii. The next meeting will be February 21, 2013 at 7:30 pm.

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Dawn Miller, Village Clerk

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Raymond Muniz, Mayor