

**VILLAGE OF ST. JACOB  
213 N DOUGLAS  
PRESIDENT & BOARD OF TRUSTEES  
THURSDAY, MARCH 07, 2013  
REGULAR MEETING MINUTES #13-05**

I. The Regular meeting of the Board was called to order at 7:30 p.m. by Mayor Raymond Muniz

ROLL CALL: Present: Mayor Raymond Muniz  
Attorney Ron Motil  
Clerk Dawn Miller  
Trustee Richard Schiefer  
Trustee Pattie Beil  
Trustee Ken Miller  
Trustee Jeni Zahn  
Trustee Hank Robards  
Officer Maggie Hitt  
Trustee Jared Reilson  
Treasurer Tim Thompson  
Superintendent of Streets Donnie Cuff  
Public Works Director Tim Biggins

II. APPROVAL OF AGENDA:

1. Trustee Beil moved to approve the agenda 13-05. Trustee Zahn seconded the motion. Voice vote, 6 ayes, motion carried.
2. Trustee Reilson moved to approve minutes 13-03. Trustee Schiefer seconded the motion. Voice vote, 6 ayes, motion carried.

III. OPEN TO PUBLIC:

IV. MAYOR'S REPORT:

1. Mayor Muniz will give the State of the Village Address on Tuesday March 12, 2013.
2. Michael Hitt asked to be on the agenda to discuss American Cancer Society however she was unable to make it to the meeting.
3. Governor Quinn delivered his budget address and he intends to go after the local distributive funds. He intends to cut the amount the local governments will receive. Mayor Muniz said everyone needs to call and voice their objections against this.
4. Todd Lindow presented the board a proposal for the property located by the park and ride on Highway 40. It is a 5 phase plan that will cost a total of 15 million. There are several businesses interested. There will be no incentives offered to Lindow.

V. REPORTS AND COMMITTEES

A. LEGAL:

1. Attorney Motil gave an update on the Neumann wall/fence. The hearing has been postponed till March 19, 2013 at 1:00p.m. at the Madison County Courthouse.

B. FOIA OFFICER:

1. FOIA report was given by Clerk Miller. We received a letter from the Attorney General's office stating that Pattie Beil is objecting to the response the Village provided her for her request.

B. AD HOC AND OTHER STANDING COMMITTEES:

1. Trina Muniz gave the homecoming report. There will be a new ride company this year. Presales will be available and we will offer wrist bands.

C. ECONOMIC GROWTH: ZAHN:

1. Easter Egg hunt will be March 24, 2013 at noon at the St Jacob park
2. The Jaycess have asked to set up a food drive at the Easter Egg hunt.

D. INFORMATION TECHNOLOGIES – BEIL:

1. Our IT Company has went out of business without telling us. We are in the process of looking for another company. We have had some problems this week and are finally back up and running. We will need to find someone soon as this was only a temporary fix.

E. POLICE COMMITTEE – ROBARDS:

1. Trustee Robards welcomed Maggie back to work.
2. During the month of February we had an officer on duty every day.

F. TREASURERS REPORT - THOMPSON:

1. Due to the computer issues a report couldn't be generated.

G. ORDINANCE & FINANCE – MILLER:

1. Trustee Schiefer asked if there was anything new on the penalty amnesty. Nothing new at this time.
2. Discussion was held regarding the budget. The fiscal year ends on March 31, 2013 and Mayor Muniz would like everyone to get their comments or thoughts and information to Tim regarding the new budget sometime soon.
3. Trustee Beil asked why we do both the appropriations and the budget. Trustee Beil then stated that he doesn't know what to do or to ask for.

H. GRANTS – SCHIEFER

1. Discussion was held regarding block grants.

I. PUBLIC WORKS – REILSON

1. Discussion was held regarding the new public works building. Almost complete. The parking lot is going to be worked on soon. A few change orders were issued. There were some unexpected problems that had to be corrected to continue with the progress of the building.
2. Great job salting and plowing the streets.
3. Discussion was held regarding 6<sup>th</sup> and Napoleon. The guys will get that cleaned up and wrapped up when the ground dry's out a little.

J. AD HOC COMMITTEE:

K. PLANNING COMMISSION:

L. ZONING BOARD:

VI. OLD BUSINESS:

1. Trustee Schiefer asked if the code book has been updated and who adds the minutes and agenda to the website.

VII. NEW BUSINESS:

1. Trustee Robards stated the American Legion spaghetti dinner will be April 14, 2013. The Fishing derby will be May 11, 2013 at the Mill Pond.

2. The Chamber after hours event will be March 14, 2013 at Auto Xtreme. Its starts at 4:30 to 6:30 p.m. we will provide the beverages, tables, table cloths, ice, cups, and 3 gift cards in the amount of \$20 apiece.

VIII. CLAIMS:

1. Trustee Reilson made a motion to approve the claims in the amount of \$43462.69. Trustee Beil second the motion. Roll call vote, all in favor, motion carried.

IX. ADJOURNMENT:

- i. Trustee Robards moved to adjourn at 8:30 pm. Trustee Zahn seconded the motion. Voice vote, 6 ayes, motion carried.
- ii. The next meeting will be March 21, 2013 at 7:30 pm.

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Dawn Miller, Village Clerk

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Raymond Muniz, Mayor