

**VILLAGE OF ST. JACOB
213 N DOUGLAS
PRESIDENT & BOARD OF TRUSTEES
THURSDAY, JULY 25, 2013
REGULAR MEETING MINUTES #13-16**

CALL TO ORDER AT 7:30 PM, ROLL CALL AND PLEDGE OF ALLEGIANCE

Present: Mayor Richard Schiefer
Kathy Becker, Village Clerk
Trustee Bobby Ross
Trustee Pattie Beil
Trustee Matt Muzzey
Trustee Jeni Zahn
Trustee George Gavlick
Public Works Director Tim Biggins
Attorney Andrew Carruthers
Capt. Paul Cates

Absent: Chris Tolbert

Quorum present.

I. APPROVAL OF MINUTES AND AGENDA:

- A. Trustee Zahn moved to approve the minutes #13-15. Trustee Muzzey seconds motion. Voice vote, 5 ayes, motion carried.
- B. Trustee Beil moved to approve the agenda #13-16. Trustee Zahn seconds the motion. Voice Vote, 5 ayes, motion carried.

II. COMMUNICATIONS: Grand Marshall Jacob Sedlacek sent a thank you card.

III. OPEN TO PUBLIC:

- A. Tom Kaminski expressed his concerns on the speed bumps in alleys.

IV. COMMUNITY DEVELOPMENT/HEALTH:

- A. Landowners have been notified of property with debris and unsafe building. Some landowners are cleaning up their property.

V. WATER AND SEWER:

- A. Tim Biggins stated he will get company out next week for Jetting and Cameras.
- B. Drainage damage claims Attorney Carruthers needs to review.

VI. POLICE:

- A. Trustee Beil will have agenda for the Committee meeting on August 1 at 6:30 pm.
- B. Trustee Beil stated that she has received several compliments on the police car that was updated.

VII. ORDINANCE AND FINANCE:

VIII. PUBLIC GROUNDS & BUILDINGS:

IX. STREETS AND LANES/MOTOR FUEL:

- A. Trustee Ross stated he received a bid for \$1,800 for the ditch bucket. Trustee Gavlick made motion to approve the purchase of the ditch bucket if the cost is under \$2,000.00. Trustee Beil seconds the motion. Roll call vote, all in favor, motion carried.
- B. Tim Biggins will have Mike Maedge come out next week to check streets for oiling and chipping.

C. Trustee Muzzey reported the paperwork for the street sign grant is completed and will be delivered to the County very soon.

X. REPORTS:

A. Public Works Superintendent Report—The leased backhoe was damaged (cost about \$500) during Homecoming clean up, the back glass was broke out and is not covered under maintenance agreement. The motor in the 25 year old John Deere tractor locked up.

B. Engineer's report—Tim to check Blumer Lane with camera.

C. Village Attorney-Attorney Carruthers is giving trustees copies of the Code of Ordinances up to 2004.

D. Attorney Carruthers explained that he received 4 anonymous lengthy FOIA requests from Right Illinois. The e-mail address is RightIllinois@gmail.com. He has researched this group and found nothing registered with the Secretary of State of Illinois, no domain name, no internet website. He also called the Attorney General's office and they have received no reports of any other city receiving such e-mails from Right Illinois. The e-mails contained no contact information such as address or phone number. Some of the requests included: all minutes from 2000 to the present time, all elected officials from 2000 to the present time, all employees from 2000 to the present time, all bank statements from 2000 to the present time plus many other requests. He emphasized that this group is targeting St. Jacob. They are costing the Village thousands of dollars in attorney's fees and employees' salaries and thereby taxpayers' money. Our office employees are spending many hours gathering this information when they should be working on village business. He said this group is not a good faith FOIA requester. A good faith requester provides name, address and contact information. He also stated that the requests are being responded to by e-mail. The IML Magazine just came out with an article about the abuse of the original intent of the FOIA law. A copy was given to all board members.

E. Homecoming – Trustee Ross stated that it went well, had good weather and is working on getting committee together for next year.

F. Planning – Nothing to report.

G. Zoning Board—Hearing will be held in August for Ellis Road property.

XI. OLD BUSINESS:

A. Discussion to give more time to study proposals for computer upgrades. Trustee Gavlick made motion to wait until next meeting to make decision. Trustee Beil seconds the motion. Roll call vote, all in favor, motion passed.

B. The sewer pump house building will be started soon.

C. Mike Muniz's water was shut off July 24, 2013. Mike has not contacted the village to make arrangements to pay water bill. Trustee Beil made motion to pursue getting a judgment against Mike. Trustee Ross seconds the motion. Roll call vote, all in favor, motion carried.

D. Civic System training will be Wednesday thru Friday of next week.

E. Insurance broker will be here Friday July, 26, 2013 at 9:00 am to discuss options for health and dental renewals.

F. All Committees to turn in their updated inventory for our insurance renewal by August 1, 2013.

G. Trustee Gavlick said that Kathy should order a time clock for Public Works building.

XII. NEW BUSINESS:

A. Appointment of Kathy Becker as FOIA & OMA officer was presented. Appointment of Carla Zobrist as alternate FOIA & OMA officer. Trustee Ross made motion to approve the appointments. Trustee Zahn seconds. Roll call vote, all in favor, motion carried.

B. Attorney Carruthers stated that Highland News Leader submitted a good faith FOIA request with name, address and contact information regarding the recent certified letter received from the IRS regarding payroll documents. Attorney Carruthers said the IRS has some money from the Village but does not have all the paperwork for 6 quarters dating back to 2011. Trustee Beil asked if we could be fined and Attorney Carruthers stated it is possible.

C. The workshop for the Municipal Clerks to be held Sept. 22-27 was tabled until next meeting.

D. Discussion on Movies at the Park donation. Trustee Beil made motion to donate \$300.00 sponsorship for Movies at the Park. Money to be taken from the Homecoming Account Trustee Ross seconds the motion. Roll call vote, all in favor, motion carried.

E. Attorney Carruthers stated there is no requirement to record open session meetings. Closed sessions are required to be recorded.

F. Discussion to pay bill to Anderson Hospital for \$652.80 for a worker's comp bill dated May 3, 2013. Trustee Beil made motion to approve payment. Trustee Ross seconds the motion. Roll call, all in favor, motion passed.

G. Attorney Carruthers stated mandatory labor law posters can be printed off the state website.

XIII. CLAIMS:

A. Trustee Beil made a motion to approve the claims in the amount of \$15,400.24. Trustee Zahn seconds the motion. Roll call vote, all in favor, motion carried.

XIV. OPEN TO PUBLIC:

- A. Tom Kaminski wanted to know if Mike Muniz water bill is mostly penalties.
- B. Robert Evans stated he is pro speed bumps.

XV. ADJOURNMENT:

A. Trustee Beil made motion to adjourn. Trustee Zahn seconds the motion. Roll call vote, all in favor, motion passed.

Meeting was adjourned at 8:50 pm.

The next meeting will be August 1, 2013 at 7:30 pm.

Kathy Becker, Village Clerk

Richard Schiefer, Mayor