

**VILLAGE OF ST. JACOB**  
**The Activity Center**  
**108 N. Douglas**  
**PRESIDENT AND BOARD OF TRUSTEES**  
**THURSDAY, AUGUST 7, 2014**  
**REGULAR MEETING MINUTES #14-15**

**CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE**

Present	Mayor Richard Schiefer	Trustee Jeni Zahn
	Village Clerk Kathy Becker	Trustee Bobby Ross
	Treasurer Stephanie Rehg	Trustee Guideon Richeson
	Captain Jeff Souders	Trustee Pattie Beil
	Superintendent Shawn Fohne	

Absent: Trustee George Gavlick  
Trustee Chris Tolbert

Quorum present.

Meeting called to order at 7:31 pm.

**I. APPROVAL OF MINUTES AND AGENDA:**

- A. Trustee Ross moved to approve the minutes #14-14 for July 24, 2014. Trustee Richeson seconds the motion. Mayor Schiefer stated a correction to the minutes # 14-14 changing the statement regarding the loan with the Bank of Edwardsville being tabled until Treasurer Rehg secured the actual pay-off amount. The statement should have read that the loan with Motorola for the Police radios was tabled to the next meeting in order for the Treasurer to get the actual payoff amount. Trustee Ross amended his motion to approve the minutes #14-14 with the correction. Trustee Richeson seconds. Roll call vote, all in favor, motion passed.
- B. Trustee Ross made a motion to approve agenda #14-15 for August 7, 2014. Trustee Richeson seconds. Roll call vote, all in favor, motion passed.

**II. COMMUNICATIONS:** Guy Boyd addressed the board regarding updating the lighting at the Activity Center with high efficiency electronic T8 ballasts and brighter lights that run cooler. He proposed a cost of \$1,090.00 and estimated it would save about 1/3 of the cost to operate. Ameren offers a rebate for going green, which could save additional money in operating them. Questions arose as to the cost and availability of covers for the fixtures and the cost and probability of replacing the entire fixtures, keeping in mind the ADA requirements. Mr. Boyd will research the subjects and approach the board when he has more information.

**III. OPEN TO PUBLIC:** Lion Francis "Dutch" Jancek and Lion President Alvin "Red Noll" addressed the board and presented a check for \$1,543.50 from the St. Jacob Lions Club. This represented the net profit from the St. Jacob Homecoming Bingo that was conducted by volunteers and chaired by Lion Jancek. He stated they enjoyed hosting it would be willing to run it again next year.

**IV. HOMECOMING REPORT: No Report**

**V. TREASURER REPORT:** Treasurer Rehg reported the financial statement for July, the beginning balance was \$467,122.18, and revenue was \$229,256.05 with expenses of \$245,183.01 and ending with a balance of \$451,195.22.

Mayor Schiefer reported the C.J. Schlosser & Co. auditors were in the office this week for the annual fiscal year audit and a final report would be available in a couple of weeks. The financial statement from Jakey in June BBQ was presented and this year's profit was \$7500.00. This will be donated to the St Jacob PTO towards the purchase of an electric marquee to be installed at the St. Jacob grade school grounds in the future.

**I. COMMITTEES:**

- A. COMMUNITY DEVELOPMENT/HEALTH:

1. Nothing new to report.
2. Nothing new to report.
3. Trustee Richeson made a motion to approve the date of December 5, 2014 for "Christmas in the Village". Trustee Ross seconds. Roll call vote, all in favor, motion passed.
4. Mayor Schiefer reported he attended the Enterprise Zone meeting and it is moving forward.

**B. WATER AND SEWER:**

1. Trustee Ross stated there was nothing to report.

**C. POLICE:**

1. Trustee Beil made a motion pay off the loan with Motorola for the police radios in the amount of \$5092.20. Trustee Richeson second. Roll call vote, all in favor, motion passed.
2. Captain Souders state that Officer Jeff Hartsoe has started and his first night on duty was a call regarding identity theft. Captain Souders again warned about the importance of keeping an eye on your financial information as this is a serious and frequent occurrence lately.

**D. ORDINANCE AND FINANCE:**

1. The Forensic Audit final report was presented to the trustees. Trustee Ross made a motion to accept the Forensic Report. Trustee Zahn second. Roll call vote, all in favor, motion passed.
2. Trustee Zahn is to have a committee meeting Thursday, August 14, 2014 at 6:30 pm regarding the employee handbook for the final draft. Tabled to next meeting.
3. Trustee Ross made a motion to approve the 2015 meeting dates. Trustee Zahn second. Trustee Richeson suggested starting the Board meetings at 6:30 pm. Discussion ensued and Trustee Ross rescinded his motion. Trustee Ross then made a motion to approve the dates for 2015 meeting and to change the start time to 7:00 pm for the meetings. Trustee Beil second. Roll call vote, all in favor.
4. Trustee Ross made the motion to approve the renewal of IMLRMA insurance for 2015. Trustee Zahn second. Roll call vote, all in favor, motion passed.
5. Trustee Ross made a motion to approve the renewal for the Delta Dental Insurance for 2015, with no increase of monthly premiums. Trustee Richeson second. Roll call vote, all in favor, motion passed.
6. Trustee Ross made a motion to approve renewal of United Healthcare Life Insurance with no increase for 2015. Trustee Richeson second. Roll call vote, all in favor, motion passed.
7. Trustee Ross made a motion to cash in CD #5709 for \$5,000.00 with the maturity date of 8/8/14. Trustee Zahn second. Roll call vote, all in favor, motion passed.

**E. PUBLIC GROUNDS & BUILDINGS:**

1. Trustee Richeson stated that he will contact Spaeth Welding to discuss a bid for the cost of reinforcing the pavilion at the Mill Pond, sometime next week.
2. Trustee Beil stated that Guy Boyd did a great job on the floors at the Activity Center.

**F. STREETS AND LANES/MOTOR FUEL TAX:**

1. Trustee Richeson reported he will have a committee meeting next week regarding the trackhoe and skidster.
2. Trustee Richeson stated letting of the bids for MFT will be Monday, August 11, 2014 at 10:00 am at the village hall.
3. Trustee Richeson asked Superintendent Shawn Fohne to report on the bids he received for weights and a blade for the tractor. Shawn stated it would be \$400 to \$500 for the tires to be filled for weight, the 6 way blade for grading is \$775.00. Trustee Richeson made motion to approve the purchasing of the weights and blade in the amount of \$1275.00. Trustee Ross second. Roll call vote, all in favor, motion passed.

**IV. REPORTS:**

- A. Public Works Superintendent Report-Shawn reported they have been working on the streets, getting them ready for oil & chipping, some water taps. And removing rip rap out of the sewer lines to install around the lagoon. He also stated that they worked on the ice machine at the Activity Center, replacing the filter, and it is now working.
- B. Village Attorney-Nothing to report
- C. FOIA request-Nothing to report.

- D. Planning Commission- Mayor Schiefer has 4 people with the possible 5<sup>th</sup> lined up for the planning commission.
- E. Engineer Report-Nothing to report.
- F. Zoning Board-Nothing to report

**II. OLD BUSINESS:**

**III. NEW BUSINESS:**

1. Trustee Ross asked Superintendent Fohne to check the PA system that is used at the meetings because there is a high pitched noise coming from it.

2. Mayor Schiefer appointed Trustee Zahn as Pro Tem. Trustee Richeson made a motion to approve the appointment of Trustee Jeni Zahn as Pro Tem. Trustee Ross second. Roll call vote, all in favor, motion passed.

3. Treasurer Rehg ask that the empty lot be added to the agenda at a meeting in September. This will be done in a closed session.

**G. CLAIMS: \$**

- A. Trustee Zahn made a motion to approve the claims in the amount of \$19,063.94. Trustee Richeson seconds the motion. Roll call vote, all in favor, motion carried.

**H. OPEN TO THE PUBLIC:**

**I. ADJOURNMENT:**

- A. Trustee Ross made motion to adjourn. Trustee Richeson seconds. Voice call vote, all in favor, motion passed.

Meeting was adjourned at 8:37 pm

The next meeting will be August 21, 2014 at 7:30 pm

---

Kathy Becker, Village Clerk

---

Richard Schiefer, Mayor