

VILLAGE HALL
213 N. Douglas
PRESIDENT AND BOARD OF TRUSTEES
Thursday, September 21, 2017
REGULAR MEETING MINUTES #17-18

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Present	Mayor Richard Schiefer Village Clerk Kathy Becker	Trustee George Gavlick Trustee Bobby Ross Trustee Mark Eilers Trustee Guideon Richeson
Absent:	Trustee Chris Tolbert	

Quorum present

Meeting called to order at 7:00 pm.

I. APPROVAL OF MINUTES AND AGENDA

1. Trustee Richeson made a motion to approve the minute's 17-17 for September 7, 2017. Trustee Eilers seconds the motion. Roll call vote, all in favor, motion passed.
2. Trustee Richeson made a motion to approve agenda 17-18 for September 21, 2017. Trustee Eilers seconds the motion. Trustee Richeson ask to move the Public Grounds & Building to the top of the committees as he has to leave early. Roll call vote, all in favor, motion passed.

II. COMMUNICATIONS:

III. OPEN TO PUBLIC:

IV. HOMECOMING REPORT- Trustee Eilers reported that a total net profit was just over \$15,000 as to Lauren's report. She will be coming to the office next week to review with the office figures to get the exact total.

V. TREASURER REPORT:

VI. COMMITTEES:

E. PUBLIC GROUNDS & BUILDINGS

1. Discussion ensued as to Aebischer/Richeson Funeral Home leases 14' X 140' of property when the old Village Hall is removed. Tabled to next meeting.

A. COMMUNITY DEVELOPMENT/HEALTH:

1. Nothing to report.

D. ORDINANCE AND FINANCE

1. Trustee Richeson made a motion to approve Ordinance 17-591 Amendment to the Homecoming Committee with the amendment being that non-residents may serve on the Homecoming Committee. Trustee Gavlick seconds. Roll call vote, all in favor, motion passed.
2. Trustee Richeson made a motion to approve the Ordinance 17-589 Jakey in June as a sunshine ordinance that will expire after one year and will have seven members committee and profits will be used to maintain the Activity Center. Trustee Gavlick seconds. Trustee Eilers ask if they want to renew the ordinance after a year can that date go back to the first weekend end June. Trustee Richeson stated no. Roll call vote, 2 ayes and 1 nay, Trustee Ross, motion passed.
3. Trustee Gavlick stated that Attorney Carruthers sent the ordinance violations and the fees that they carry. Tabled until Chief Howe can review them.
4. Trustee Ross made a motion to approve Ordinance 17-590 Board meeting day and time change to Wednesday @ 6:30pm for board meetings. Trustee Eilers seconds. Roll call vote, 3 ayes and 1 nay, Trustee Richeson, motion passed.
5. Trustee Richeson made a motion to approve Ordinance 17-592 Adopting & Approving the Sale of Surplus Property. Trustee Ross seconds. Roll call vote, all in favor, motion passed
6. Trustee Gavlick present job descriptions for Public Works Superintendent and Public Works Coordinator and ask the board to review them so that we can adopt them into the Employee Handbook and each employee will know what is expected of them. Tabled to next meeting.
7. Trustee Richeson excused from meeting.

B. WATER AND SEWER

1. Trustee Tolbert not present
2. Russell Loomis address the board regarding his tenant water bill. Discussion ensued regarding that he was not notified and was told it was taken care of. Trustee Eilers made a motion that Russell Loomis will be responsible June thru September billing and to apply the deposit that the tenant paid to that bill. Trustee Gavlick seconds. Roll call vote, 2 ayes, 1 nay Trustee Gavlick, motion passed.

C. POLICE:

1. Trustee Eilers stated that the new Police SUV will be here the 2nd week of October.
2. Trustee Eilers read the resignation of Officer Dan Gilmer as he will be leaving the department at the end of September.
3. Police activity report.

Department Activity report for August 18 thru September 7, 2017.

7 Traffic Stops	7 Traffic Citations	1 Welfare Check
1 Motor Assist	2 Alarm Call	1 Possession Controlled Substance
2 Suspicious Vehicles	1 Suspicious Subject	
1 Dog Bite	1 EMS Call	

F. STREETS AND LANES/MOTOR FUEL TAX:

1. Tom Kaminski address the board stating that due to his health he is not able to cut his ditch and would like a culvert and drop box installed. Discussion ensued and Trustee Ross ask to table it to look at the ditch.

IV. REPORTS:

- A. Engineer Report-Nothing to report.
- B. Village Attorney-Nothing to report
- C. FOIA request-Nothing to report
- D. Planning Commission-Nothing to report
- E. Zoning Officer-Recommendation of Attorney James Craney to approve a petition filed by Larry Frey for a special use, home occupation permit pursuant to St Jacob Zoning Ordinance 40-7-4 (A)-(E). The property located at 219 Jacob Court. Trustee Ross made a motion to approve the special use permit. Trustee Eilers seconds. Roll call vote, all in favor, motion passed.
- F. Building Inspector-Nothing to report

VII. OLD BUSINESS:

VIII. NEW BUSINESS:

IX. CLAIMS:

- A. Trustee Gavlick made a motion to approve the claims in the amount of \$33,397.54. Trustee Ross seconds. Roll call vote, all in favor, motion passed.
- B. Trustee Ross made a motion to approve the payout to Southwestern Construction Services. Inc. in the amount of \$104,219.36. Trustee Eilers seconds. Roll call vote, all in favor, motion passed.
- C. Trustee Ross made a motion to Approval of payout to Millennium Construction LLC \$46,105.56. Trustee Gavlick seconds. Roll call vote, all in favor, motion passed.

X. OPEN TO THE PUBLIC:

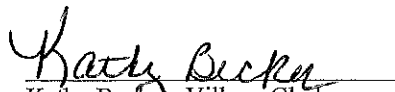
1. Tom Kaminski asked where the dog bite was at from the Police activity report. Doesn't think dog's should be tied up.

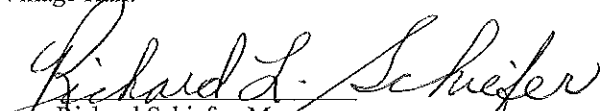
XI. ADJOURNMENT:

- A. Trustee Ross made a motion to adjourn. Trustee Eilers seconds. Voice call vote, all in favor, motion passed.

Meeting was adjourned 8:31 p.m.

The next meeting will be October 4, 2017 at 6:30 pm at the Village Hall.


Kathy Becker, Village Clerk


Richard Schiefer, Mayor