

**THE ACTIVITY CENTER  
108 N. Douglas  
PRESIDENT AND BOARD OF TRUSTEES  
TUESDAY, February 7, 2017  
SPECIAL MEETING MINUTES #17-01**

**CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE**

Present	Mayor Richard Schiefer	Trustee Steve Howe
	Village Clerk Kathy Becker	Trustee Bobby Ross
	Trustee Pattie Beil	Trustee Guideon Richeson
	Trustee Chris Tolbert	Trustee George Gavlick

Absent:

Quorum present.

Meeting called to order at 7:00 pm.

**I. APPROVAL OF MINUTES AND AGENDA**

1. Trustee Richeson made a motion to approve the minute's 17-02 for January 19, 2017. Trustee Ross seconds the motion. Roll call vote, all in favor, motion passed.
2. Trustee Richeson made a motion to approve the minutes 17-03 for February 2, 2017. Trustee Ross seconds. Roll call vote, all in favor, motion passed.
3. Trustee Richeson made a motion to approve Special meeting agenda 17-01 for February 7, 2017. Trustee Ross seconds. Roll call vote, all in favor, motion passed.

**II. COMMUNICATIONS:**

1. Trustee Ross made a motion to accept the resignation letter of Trustee Howe as Trustee. Trustee Tolbert seconds. Roll call vote, all in favor, motion passed.

**III. OPEN TO PUBLIC:**

**IV. HOMECOMING REPORT:**

1. Mayor Schiefer appointed Jordan Weber to the homecoming committee. Trustee Gavlick made a motion to approve the appointment of Jordan Weber to the homecoming committee. Trustee Beil seconds. Roll call vote, all in favor, motion passed.

**V. TREASURER REPORT:**

**VI. COMMITTEES:**

**A. COMMUNITY DEVELOPMENT/HEALTH:**

1. Trustee Beil announced that the State of Illinois installed a sign acknowledging St Jacob resident Jefferson "Ross" Bushar achievement for 2016 SIJHSAA Class L Cross Country Champion.

**B. WATER AND SEWER:**

1. Trustee Tolbert stated that Vandevanter is scheduled for February 15 & 16<sup>th</sup> to raise the lift station at the Meadows of St Jacob.

**C. POLICE:**

1. Chief Howe was not present.
2. Trustee Gavlick made a motion to approve the request of Chief Howe to attend the annual SICJS Summit in Mt Vernon on February 28 and March 1, 2017 for the cost of \$85.00 plus travel expenses. Trustee Richeson seconds. Roll call vote, all in favor, motion passed.

**D. ORDINANCE AND FINANCE**

1. Trustee Gavlick reported that he has a committee meeting scheduled for February 8, 2017 at 6 pm for opening new bank accounts for the new Village Hall project.

**E. PUBLIC GROUNDS & BUILDINGS:**

1. Trustee Ross made a motion to approve 2017-01 Resolution authorizing the Mayor to apply for the Sustainability Program funds from Madison County. Trustee Gavlick seconds. Roll call vote, all in favor, motion passed.

2. Trustee Ross reported that he has 3 bids for the Sustainability Grant for new lighting and ceiling at the Activity Center and that Bob Massa will be assisting with the application to be turned in by February 15, 2017.
  3. Trustee Gavlick made a motion to approve the Plan for Operation & Maintenance of Community Facility for the USDA loan process. Trustee Richeson seconds. Roll call vote, all in favor, motion passed.
- F. STREETS AND LANES/MOTOR FUEL TAX:
1. Trustee Richeson had nothing to report.

**IV. REPORTS:**

- A. Public Works-Nothing to report.
- B. Engineer Report-Nothing to report
- C. Village Attorney- Nothing to report.
- D. FOIA request-Nothing to report.
- E. Planning Commission-Nothing to report.
- F. Zoning Officer-Nothing to report.
- G. Building Inspector-Nothing to report.

**VII. OLD BUSINESS:**

**VIII. NEW BUSINESS:**

**IX. CLAIMS:**

- A. Trustee Gavlick made a motion to approve the claims in the amount of \$41,401.14. Trustee Ross seconds. Roll call vote, all in favor, motion passed.

**X. OPEN TO THE PUBLIC:**

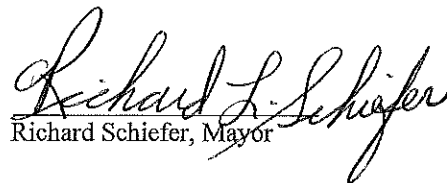
**XI. ADJOURNMENT:**

- A. Trustee Gavlick made motion to adjourn. Trustee Ross seconds. Voice call vote, all in favor, motion passed.

Meeting was adjourned 7:31 p.m.  
The next meeting will be February 16, 2017 at 7:00 pm

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Kathy Becker, Village Clerk

  
Richard Schiefer, Mayor