

**VILLAGE OF ST. JACOB
213 N. DOUGLAS
PRESIDENT AND BOARD OF TRUSTEES**

**REGULAR MEETING
AGENDA #13-19
THURSDAY, SEPTEMBER 5, 7:30 PM**

- I. CALL TO ORDER**
 - PLEDGE OF ALLEGIANCE**
 - ROLL CALL**
 - DETERMINATION IF QUORUM IS PRESENT**

- II. APPROVAL OF MINUTES AND AGENDA:**
 - A. Approval of Minutes #13-18 for August 15, 2013
 - B. Approval of Minutes #13-02 Special Meeting for August 27, 2013
 - C. Approval of Agenda #13-19 for September 5, 2013

- III. COMMUNICATIONS:**
 - A. Mandy Beedie of Illinois Municipal Retirement Fund (IMRF) report to Board of history and status of Village's IMRF account. Discussion and final action.
 - B. Richard Schmidt- Jakey in June financial report and Homecoming reports back from late 60s and 70s.

- IV. OPEN TO THE PUBLIC:**

Anyone wishing to address the President and Village Board on any subject may do so at this time. Please come forward and give your name. Time Limit: 4 minutes.

- V. COMMITTEES:**
 - A. COMMUNITY DEVELOPMENT/HEALTH--George Gavlick (CHAIR), Christopher Tolbert, Jeni Zahn
 - Christmas Kickoff December 6 and involvement of organizations in this celebration. Discussion and final action.
 - Report of Tim Biggins regarding status of new Christmas tree approved early in 2013 and manufactured by Thole Fabricating in Highland.
 - B. WATER AND SEWER--Bobby Ross (CHAIR), Jeni Zahn, Christopher Tolbert
 - Report of Tim Biggins as to cost of the sensor value for water tower to detect decrease in water pressure. Discussion and final action.
 - Report of Tim Biggins on jetting the sewers and camera the sewer lines. Discussion and final action.
 - Drainage damage claims. Discussion and final action.
 - Report of Tim Biggins on status of sewer odor problem. Evaluation of sewer aeration system presented by ADS who installed it 38 years ago. Discussion on new aeration system. Discussion and final action.
 - C. POLICE--Pattie Beil (CHAIR), Matthew Muzzey, Bobby Ross
 - School is in session. Please drive safely.
 - D. ORDINANCE AND FINANCE--Jeni Zahn (CHAIR), Matthew Muzzey, George Gavlick
 - Report of Da-Com and Copying Concepts regarding change in our copier contract. Discussion and final action.
 - Code of Ordinances Books being updated from 2007.
 - E. PUBLIC GROUNDS & BUILDINGS--Christopher Tolbert (CHAIR), George Gavlick, Bobby Ross

- Microphones for meeting room. Discussion and final action.
- Report on status of shed grant. Final payment received. More paperwork to be filed.
- IML Risk Management insurance inventory completed & additional items were added.
- Mill Pond Park gazebo stained by Tom Kaminski and Russell Loomis.
- Tornado warning siren report and update.

F. STREETS AND LANES/MOTOR FUEL TAX--Matthew Muzzey (CHAIR), Pattie Beil, Christopher Tolbert

- Report on street sign grant update. Discussion.
- Approval of Resolution for Maintenance of Streets and Highways by Municipality under Illinois Highway codes MFT Funds for oil and chip streets. Discussion and final action.
- Ditch bucket blade.
- Status of Napoleon & 6th Street grant. All funds received. Filed for an extension to complete more groundwork & filing of paperwork. Discussion.

VI. REPORTS:

- A. Public Works Superintendent Report
- B. Engineer's report
- C. Village Attorney
- D. FOIA
- E. Homecoming
- F. Planning Commission
- G. Zoning Board

VII. OLD BUSINESS:

- A. Trustees website pictures. Discussion and update.
- B. Request of Anderson Cemetery Association for donations. See description of this cemetery and its purpose with your file. Discussion and final action.

VIII. NEW BUSINESS:

- A. Frank Feichtinger representing Lowes.
- B. Proclamation of Mayor Richard Schiefer designating the week of September 17-23, 2013 as CONSTITUTION WEEK. Discussion and final action.

IX. CLAIMS:

- A. Claims Grand Total \$_____
 - 1. Approval and payment of bills
- B. Claims for August 16, 2013 revised from \$24,222.51 to corrected amount of \$16,846.74.
 - 2. Approval of revision.

X. OPEN TO THE PUBLIC:

Anyone wishing to address the President and Village Board on any subject may do so at this time. Please come forward and give your name. Time Limit: 4 minutes.

**XI. DATE OF NEXT MEETING—SEPTEMBER 19, 2013
CALL FOR ADJOURNMENT**

Posted: _____ am pm September ____, 2013

By _____