

VILLAGE OF ST. JACOB
213 N DOUGLAS
PRESIDENT & BOARD OF TRUSTEES
THURSDAY, MARCH 1, 2007
REGULAR MEETING #07-05

- I. The Regular meeting of the Board was called to order at 7:30 p.m. by Mayor Raymond Muniz.

ROLL CALL: Present: Mayor Ray Muniz
Trustee Laura Meyer
Trustee Ken Miller
Trustee Henry Robards
Clerk Dawn Wildhaber
Chief Larry Morietta
Mike Muniz
Tim Biggins
Absent: Trustee Ernie Cates
Trustee Matt Muzzey
Trustee Tim Thompson

II. APPROVAL OF MINUTES:

- A. Trustee Meyer moved to suspend the reading of the minutes and approve the minutes from February 15, 2007 with the correction of some wording. Trustee Miller second. Voice vote, 3 ayes, motion carried.
- B. Trustee Robards moved to accept the agenda. Trustee Meyer second. Voice vote, 3 ayes, motion carried.

III. REPORTS OF COMMITTEES:

A. MAYOR'S REPORT:

1. Mayor Muniz reported that the budget is almost ready, he will get it finished and to Trustee Thompson as soon as possible.

B. COMMUNITY DEVELOPMENT: MEYER

1. The brick layer will be here in the next two weeks to look at the plans for the welcome sign. He will let us know what needs to be done to get ready.
2. The crosswalk at 40 is on hold while we look for the plans from the stop light.
3. Clerk Wildhaber informed the board that there is a website package available at the Troy Chamber of Commerce Auction. The package includes 1 year of web hosting and the design of the website. All board members agreed if we could get the package cheaper than the original estimate of \$400 then we could buy it.
4. Trustee Meyer spoke to Mae Grapperhaus about different events with the National Rd. However we need about 6 months lead time to plan an event with the National Rd

C. WATER & SEWER COMMITTEE – MILLER:

1. Trustee Miller made a motion to approve the water main extension with D&D Construction as proposed. Trustee Robards second, roll vote, 3 nays, motion failed with the explanation of the agreement needing the correct numbers and the additions. Mayor Muniz explained the agreement; the cost to the village is \$3850. If we would pay for the extension on our own it would cost at least \$10,000. After the extension is complete we will pick at least 19 more water customers. Mayor Muniz also stated that we would have the village attorney look at the agreement. Trustee Miller mentioned that some of the wording in the agreement needs to change. Tim Biggins thinks that there

needs to be at least one more fire hydrant. Trustee Robards and Trustee Meyer feel that the fire department should have to approve where the hydrants go and the approval should be part of the agreement.

2. Mayor Muniz feels it's time to start looking for a new employee for the public works department. We would like to publish in the paper with out a deadline. We will advertise until the position is filled. We would like to hire some one with more experience. The salary will be based on experience.

D. POLICE COMMITTEE – CATES:

E. ORDINANCE & FINANCE – THOMPSON:

1. Nothing new to report on the census.
2. Impact fees will be discussed shortly, possibly in the next month, so we can get back to Triad.

F. PUBLIC GROUNDS & BUILDINGS – MUZZEY

1. Mayor Muniz has started contacting architectural contractors to get a cost analysis on new buildings or remodeling the old buildings as part of the capital improvement plan.
2. The public works department might possibly build a loft inside the existing building for more storage space.

G. STREET & ALLEY/MFT - ROBARDS:

1. The street crew has been working on the equipment and cleaning up the storm damage. The storm clean up has been extended until March 02, 2007 due to more snow. Once the storm clean up is done we can start filling out paper work for reimbursement for the clean up and damage.

H. ZONING BOARD/PLANNING COMMISSION:

1. The public hearing was held last Thursday February 22, 2007. Mayor Muniz stated that there were a lot of good questions. Some people got a little silly. The planning commission will need to make a few adjustments. The deadline for any comments or suggestions is March 9, 2007 at 4:30 p.m. Mayor Muniz wanted to stress that no anonymous comments would be considered or entered into record. After the commission has made any changes, we will need to have another meeting with the public. This is not a process that will happen over night. It can take a while. Trustee Meyer made a motion to return the comprehensive plan back to the planning commission for changes from the February 22, 2007 meeting and any comments received by March 9, 2007. Trustee Miller second, 3 ayes, motion carried. Mayor Muniz wanted to stress that the planning commission did an excellent job. Trustee Miller also said that he appreciated their being present at the meeting, and they took a pretty good beating. Rick Ritter said he didn't get his feelings hurt at the meeting and that some residents had some good suggestions. Rick also wanted to know if he should hold his meeting as normal. Mayor Muniz said there is no hurry and that they should do as they normally would. All planning commission meetings are held the last Thursday of every month, unless published ahead of time.

IV. OLD BUSINESS:

1. Trustee Meyer would like Mike to get the barricades finished so we can mount signs so the public will know what is going on.

V. NEW BUSINESS:

1. Mayor Muniz would like to have a committee meeting in the next month or so regarding zoning codes and building codes, so that we could get up to date with the correct codes.

VI. CLAIMS:

1. Trustee Meyer moved to read all claims by total. Trustee Robards second. Roll call, all in favor, motion carried.

Water/Sewer	\$1502.38	
Trash	\$5673.70	
Water/Sewer/Trash Total		\$7176.08
General Funds	\$45.77	
Ordinance & Finance	\$284.22	
Ordinance & Finance Total		\$329.99
Police	\$1673.65	
Street & Alley	\$352.25	
Public Grounds	\$5048.00	
Community Development		
MFT		
Grand Total		\$14579.97

2. All Claims were accepted as presented. Voice vote, 3 ayes, motion carried.

VII. OPEN TO PUBLIC:

1. Patty Beil would like a ball park figure for the architectural study. Mayor Muniz is going to budget \$10,000, but he has no idea about the cost. She also feels that since the sewer plant sits on 18 acres that they need a new building. She would also like to know about the capital improvement plan. She wants to know if that means we are going to finance the project and if so through whom we finance. Mayor Muniz said that most likely we will finance the project but right now it is hard to determine who we would use. Patty also wanted to know what money we use to pay back a loan. Mayor Muniz stated that we use existing revenue from taxes and water revenue.
2. Patty also asked about the D&D Development (Meadows of St Jacob). She thought that they were supposed to pay money toward the building. Mayor Muniz explained that they paid \$27,000 for a subdivision fee. That money is to help compensate the cost of the engineering fees and the inspection fees.
3. Merik Davis wanted to know about the loft. Mayor Muniz said that the plans will probably change; we will keep him updated.

VIII. ADJOURNMENT:

1. Trustee Meyer moved to adjourn at 8:25 pm. Trustee Robards seconded the motion, 3 ayes motion carried.
2. Next meeting will be March 15, 2007 at 7:30 pm.

Dawn Wildhaber, Village Clerk

Raymond Muniz, Mayor