

**VILLAGE OF ST. JACOB  
213 N DOUGLAS  
PRESIDENT & BOARD OF TRUSTEES  
THURSDAY, SEPTEMBER 06, 2007  
REGULAR MEETING #07-16**

I. The Regular meeting of the Board was called to order at 7:30 p.m. by Mayor Raymond Muniz.

ROLL CALL: Present: Mayor Ray Muniz  
Trustee Ken Miller  
Trustee Ryan Junker  
Trustee Jared Reilson  
Clerk Dawn Wildhaber  
Trustee Tim Thompson  
Trustee Laura Meyer  
Tim Biggins  
Henry Robards  
Absent: Mike Muniz  
Chief Larry Morietta

II. APPROVAL OF MINUTES:

- A. Trustee Miller moved to suspend the reading of the minutes and approve the minutes from August 16, 2007. Trustee Junker second. Voice vote, 6 ayes, motion carried.
- B. Trustee Meyer moved to accept the agenda. Trustee Thompson second. Voice vote, 6 ayes, motion carried. Trustee Meyer would like the National Road added as item # 5.

III. REPORTS OF COMMITTEES:

A. MAYOR'S REPORT:

1. Trustee Meyer asked why the board members were not invited to the sign dedication for Erin Wykoff. Mayor Muniz said that he invited the coaches and IDOT. He was going to invite the board but he didn't have enough notice.

B. COMMUNITY DEVELOPMENT: MEYER

1. Trustee Meyer stated that she has not received any input from the board regarding the welcome packets. She said she will just continue on with her plan. She has created a form letter to send to businesses in the area regarding the welcome packets to see if they are willing to donate anything.
2. Trustee Meyer stated that she emailed a letter to the board members and that she doesn't feel that she violated the open meeting act like Trustee Thompson stated before the meeting. Trustee Meyer read her letter regarding the Cross walk on US 40 aloud to everyone. Trustee Miller stated that he has problems with the email because it was a violation of the open meetings act. Trustee Miller also stated that he thought this was just an Ad Hoc Committee. Trustee Thompson handed out some information regarding the open meetings act to all the board members and Mayor Muniz would like everyone to read the information so no one violates the act. Mayor Muniz stated that he sat in the meeting with the engineers regarding the cross walk on US 40, but he feels Trustee Meyer is jumping the gun with her letter. Mayor Muniz stated that he doesn't want the street crew out measuring the intersection for the committee. That the employees are to only take orders from him. That they need one boss not seven. The Board members can make suggestions. Mayor Muniz also stated that there can only be one point of contact and that Clerk Wildhaber can't be that person, she already has her hands full. Trustee Robards also doesn't want the committee to have everyone's phone numbers and email addresses. Trustee Meyer stated that this letter was supposed to an informational letter

and nothing more. She feels that there isn't enough communication and she was just trying to inform everyone. Trustee Miller stated that he would like Trustee Meyer to consider her tone of her emails and letters so they don't sound so demanding.

3. Trustee Meyer would like all correspondence from the National Road to be forwarded to her. She also stated that the park board needs a signed contract for the kiosks. She would also like to know who is going to maintain the kiosk. Trustee Reilson stated that we should ask the park if they are willing to maintain it. If they are not we should consider an alternate idea at that point.

4. Trustee Meyer has talked to the surrounding towns regarding a walking trail that would connect the towns. She would like this issue to remain on the agenda.

C. WATER & SEWER COMMITTEE – MILLER:

1. Mayor Muniz reported that he attended a Marine Township meeting. Trustee Thompson also attended the meeting with him. Bob Diaber asked Mayor Muniz to please come but to not bring all of his board. Mayor Muniz stated that there is a lot of misconception regarding the FPA. Mayor Muniz stated that Marine sent a letter to the IEPA asking them to please hold off the on the FPA until they have a chance to submit one of there own. Mayor Muniz stated that the IEPA should make their decision in the next 30 to 60 days. Trustee Meyer would like to know why she was not told about this meeting because she has told Mayor Muniz on many occasions that she would like to attend these meetings. Mayor Muniz stated that he asked Ken Miller first because he is chair for the water and sewer committee. When he couldn't go Mayor Muniz asked the next board member on the committee. Mayor Muniz also stated that he couldn't take more than one of the trustee because we would have had to post a special meeting notice otherwise we would have broken the open meetings act.

Trustee Miller stated that he doesn't need to go to every meeting as long as he is informed during the board meetings.

2. Tim Biggins stated that he is waiting for the results of the Steinkoenig water line extension. As soon as it passes all the required tests there will be two tap ons.

3. Mayor Muniz stated that the water and sewer department has managed to keep up with all the water breaks this summer and that he have done a great job.

D. POLICE COMMITTEE – :

E. ORDINANCE & FINANCE – THOMPSON:

1. Mayor Muniz reported that the stop sign ordinance will be ready for the next meeting.

2. Trustee Thompson stated that Keith Frey will need to come to a committee meeting regarding the adoption of the new building codes.

F. PUBLIC GROUNDS & BUILDINGS – JUNKER

1. Trustee Reilson stated that Mayor Muniz has some plans for the new building however he couldn't get them to print. Hopefully we will have some thing to show at the next meeting.

2. D&D construction dug out the mill pond. About 1300 loads of dirt was removed from the pond. D&D removed all the dirt for free. They took the dirt to the meadows. Mayor Muniz stated that Madison County work program is going to come and help get the area cleaned up. Eventually we will try and get the pond stocked with fish.

3. Trustee Meyer thinks that the Mill Pond is a safety issue. She would like to install a fence around the pond until it is full of water. Mayor Muniz stated that we will post signs but we can't put a fence around the area because it will just attract more people to try and climb it. Mayor Muniz stated that we will make sure that no one ice-skates or swims in the pond. Trustee Meyer stated that we should be able to get some kind of grant for the Mill Pond.

G. STREET & ALLEY/MFT - ROBARDS:

1. Trustee Junker reported that the 6<sup>th</sup> and Napoleon project may not be completed this year. We will need to hire out some portions of the project. We should have a cost estimate sometime soon.

#### H. PLANNING COMMISSION:

#### IV. OLD BUSINESS:

#### V. NEW BUSINESS:

1. Trustee Meyer talked to Rick Ritter about reassigning the planning commission with a new project. The project would be to try and pursue new business that would be suitable to St Jacob.
2. Mayor Muniz had lunch with Senator Watson last week. He stated that there is some grant money for capital projects. However it doesn't include any buildings.

#### VI. CLAIMS:

1. Trustee Thompson moved to read all claims by total. Trustee Miller seconded. Roll call, all in favor, motion carried.

Water/Sewer	\$13509.55
Trash	\$6082.40
<b>Water/Sewer/Trash Total</b>	<b>\$19591.95</b>
General Funds	\$333.33
Ordinance & Finance	\$1327.06
<b>Ordinance &amp; Finance Total</b>	<b>\$1660.39</b>
Police	\$8268.81
Street & Alley	\$3643.29
Public Grounds	\$451.02
Community Development	\$62.60
MFT	\$647.67
Audit	\$4500.00
<b>Grand Total</b>	<b>\$38825.73</b>

2. All Claims were accepted as presented. Voice vote, 6 ayes, motion carried.

#### VII. OPEN TO PUBLIC:

#### VIII. ADJOURNMENT:

1. Trustee Thompson moved to adjourn at 8:58 pm. Trustee Reilson seconded the motion. Voice vote, 5 ayes, motion carried.
2. The next meeting will be September 16, 2007 at 7:30 pm.

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Dawn Wildhaber, Village Clerk

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Raymond Muniz, Mayor