

**VILLAGE OF ST. JACOB**  
**213 N DOUGLAS**  
**PRESIDENT & BOARD OF TRUSTEES**  
**THURSDAY, MARCH 05, 2009**  
**REGULAR MEETING #09-04**

- I. The Regular meeting of the Board was called to order at 7:30 p.m. by Mayor Raymond Muniz.

ROLL CALL: Present: Mayor Ray Muniz  
Trustee Tim Thompson  
Trustee Jared Reilson  
Trustee Ken Miller  
Trustee Hank Robards arrived @7:33  
Trustee Ryan Junker arrived @ 7:37  
Trustee Laura Meyer arrived @ 8:20  
Mike Muniz  
Tim Biggins  
Clerk Dawn Miller  
Absent: Chief Larry Morietta

II. APPROVAL OF MINUTES:

- A. Trustee Thompson moved to suspend the reading of the minutes and approve the minutes from the meeting of February 19, 2009. Trustee Reilson seconded the motion. Voice vote, 3 ayes, motion carried.
- B. Trustee Miller moved to accept the agenda. Trustee Thompson seconded the motion. Voice vote, 3 ayes, motion carried.

III. REPORTS OF COMMITTEES:

A. MAYOR'S REPORT:

1. Mayor Muniz reported that he has attended several meetings regarding the stimulus package from President Obama so that the Village will have an idea of what to do to qualify for federal money.

B. COMMUNITY DEVELOPMENT: MEYER

C. WATER & SEWER COMMITTEE – MILLER:

1. Trustee Miller stated that we are getting a lot of information but nothing solid regarding the stimulus package. Some information that we have is regarding water and sewer. Some of the replacements and upgrades that the Village has looked at for the future may be eligible for the federal stimulus money. However in order to access this money we will need plans ready for the projects. Basically the projects have to be shovel ready. We would also need to have a facility plan to submit and the pre-engineering completed. We would need both of these items to apply for the grants. Unfortunately that would mean that we would need to spend money, around \$14000.00 in order to get the plans. We could spend this money but it doesn't guarantee that we would receive any of the funds. Trustee Miller stated that TWM our engineering firm stated that they would need to get approval by the 15<sup>th</sup> of March so they could get the plans done in time. Trustee Miller would like to have a committee meeting to discuss these plans. Trustee Miller would like TWM to come to the committee meeting to discuss everything with the committee so they all have a better understanding. However we would need to make a decision tonight to let the committee commit to an agreement with TWM if they feel that is what the Village should do. Mayor Muniz states that the plans would be acceptable for several years. Trustee Reilson is concerned that we may not receive any money. Mayor

Muniz read an email from TWM. Trustee Thompson stated that we need to look at lining the sewer lines also. Trustee Miller said he agreed but the EPA is saying we need to replace the existing water tower. Trustee Miller knows that the money isn't a guarantee but within the next several years we are going to have to spend the money to have these projects done. Tim Biggins stated the EPA is saying we need to do that within the next two years and if we don't have it done then we will be out of compliance and we will start racking up fees. He said it is the same for the sewers; the EPA could actually stop anymore sewer jobs from being done if we don't do something to upgrade the system. Trustee Miller made a motion to authorize the Water and Sewer committee to enter into contract with TWM not to exceed \$15000. Trustee Thompson stated that he wouldn't be able to make it to the meeting. Trustee Miller stated that maybe the board should just approve the contract tonight since Tim wouldn't be available to come to the meeting. Trustee Miller changed the motion to state that the board authorizes TWM to move forward with the plans. Trustee Junker second the motion. Voice vote, 5 ayes, motion carried.

D. POLICE COMMITTEE – ROBARDS :

1. Trustee Robards reported that there were a couple kids spinning tires and that the officers checked a car that was reported abandoned.

E. ORDINANCE & FINANCE – THOMPSON:

1. Trustee Thompson reminded everyone about committee meeting March 17<sup>th</sup> at 7:30 pm at the Village Hall regarding the budget.

F. PUBLIC GROUNDS & BUILDINGS – REILSON

1. The sidewalks at the Lions Hall have been raised. The company will be back to finish a few things there. A sidewalk on Jessica Dr also has a little more work to be finished.

G. STREET & ALLEY/MFT – JUNKER:

1. Mayor Muniz reported that the bid opening for the Keck Road project was this morning at 10:00 am at the Village Hall. The bids were as follows:

Bruce Concrete \$69,798.00

Gleeson Asphalt \$88,032.45

Kamadulski \$88,463.58

Kilian Corporation \$74,959.43

Korte Luitjohan \$ 147,037.19

Mayor Muniz stated that TWM is going through all the bids to check the accuracy. We should be able to vote at the next meeting. Trustee Miller would like to know what we would do with the rest of the money. Mayor Muniz stated that we would have to give the money back or we could try and change the plans. But if the project should have cost over runs then the grant would only cover up to the \$100,000.

2. Mike is working on Moe's ditch. It should be complete next week.

IV. PLANNING COMMISSION:

V. ZONING BOARD:

1. Rick Ritter stated that he held a zoning board hearing on March 03, 2009 for two different properties. He then read his finding of fact for the first hearing regarding placement of a mobile home on property located on Napoleon Street. The mobile home would be there temporarily while the resident, Lisa Heirtleib Spicer, builds a new home. The estimated time is 2 years. Rick Ritter felt that the request should be tabled until the owner of the property could develop better plans. The second hearing was for a garage to be built for the use of a home business and personal storage space. Rick Ritter felt that this should be approved. The special use would be for the current home owner, Andy Schreiber, only. Trustee Thompson made a motion to

approve the Zoning Officers Finding of Fact for both hearings. Trustee Robards second. Voice vote, 5 ayes, motion carried.

VI. OLD BUSINESS:

VII. NEW BUSINESS:

VIII. CLAIMS:

Trustee Thompson moved to read the claims by total. Trustee Junker seconded the motion. Voice Vote 5 ayes, motion carried.

Water	\$11246.17	
Sewer	\$1664.12	
Trash	\$6321.05	
<b>Water/Sewer/Trash Total</b>		<b>\$19231.34</b>
General Funds	\$540.18	
Ordinance & Finance	\$30.72	
<b>Ordinance &amp; Finance Total</b>		<b>\$570.90</b>
Police	\$1398.18	
Street & Alley	\$6563.67	
Public Grounds	\$532.20	
Community Development	\$1001.42	
MFT	\$873.76	
<b>Grand Total</b>		<b>\$30171.47</b>

All Claims were accepted as presented. Voice vote, 5 ayes, motion carried

IV. OPEN TO PUBLIC:

1. Public in attendance Joe Beil, Lou Berkley, Rich Schiefer, Rick Goforth, Tom Kaminski.
2. Rich Schiefer said that he has seen a flyer that has been passed around about a copy machine. He would like to know how long the lease is for. Mayor Muniz stated it is for 5 years. He also stated that the flyer was misleading; it is for the copier, scanner, fax, printer, and all the supplies. Rich also asked if the copier was placed out for bid. Mayor Muniz stated that it was not. Mayor Muniz assumed that this would have been brought up before now if it was an issue. Trustee Thompson said the copier was changed because it wasn't color originally. Mayor Muniz stated that it was originally black and white. We changed to color in order to print the water bills Mayor Muniz also stated that we added a printer to the contract without changing the lease length and no one on the board objected to that. Rich asked if Ray was the salesman. Mayor Muniz stated that he was the salesman and that he could assure Rich that the Village got a really good deal. Rich then asked about some other information on the flyer regarding the funds. Rich stated that the flyer says there are quite a few funds that are in the negatives. Mayor Muniz referred the questions to Trustee Miller. Trustee Miller tried to explain that the Ordinance and Finance committee has been trying to work on the budget to get the funds into the positive. The reasons that the deficits exist is for a period of time the Village choose not to increase its tax levy beyond the 105% so they didn't have to do a levy hearing. As a consequence to this the rate dropped because the tax base grew. The accounts then got further and further behind. So then the Village had to gradually increase the levy instead of doing it at one time, so the funds can start to catch back up. The deficits are now decreasing. The funds (Social Security, IMRF, and Insurance) should be caught up within the next couple of years probably by March 31, 2010. Trustee Thompson said the only problem with all of that is the water and sewer fund went down in exchange to bring up the general fund because we haven't cut spending. Trustee Miller said that is another debate. That the general fund can not carry itself like the water and sewer fund can. Rich

asked if Trustee Miller is saying that the board has never increased beyond the 105%. Trustee Miller stated that we have increased beyond the 105%. Rich asked what the flyer means when it says the Village is borrowing money, he would like to know where we are borrowing the money from. Trustee Thompson said that the money comes from water and sewer. Basically we are borrowing from one fund to pay for the other. Mayor Muniz stated that before he became mayor the previous administration charged a lot to the general fund that should have been charged to water and sewer. With the new accounting program we were able to change the way this was done and charge water and sewer for the things it should. We now charge all of the water employees to water and a portion of the Village clerk comes out of water and a portion of the police department comes from water. All of these changes have been approved by the auditor and every year they say we are doing a great job. Mayor Muniz stated that the board has also voted unanimously on all of the changes. Mayor Muniz also stated that Trustee Thompson has done a magnificent job on nailing the tax levy on the head. He also said that the board doesn't even question it any more. He said that Trustee Thompson has done a great job at setting the tax levy. Rich asked if the past employees paid everything out of the general fund and nothing out of water. Mayor Muniz said that most things were paid out of the general fund. Trustee Thompson said that he would disagree with that statement. Mayor Muniz said that he made a promise to himself when the election started that none of the candidates are going to come into the board meeting and stump there message. Mayor Muniz said he would sit down and have a debate with him and Trustee Thompson but it won't be done at the board meeting. Rich said that he isn't stumping for Mayor he just has some questions. Mayor Muniz said if a resident has questions that he would answer them. Rich said that Mayor Muniz needs to make his statements correctly. Mayor Muniz stated that his statement is correct and he will defend it out in the public but not in this meeting.

V. ADJOURNMENT:

1. Trustee Thompson moved to adjourn at 8:23 pm. Trustee Robards seconded the motion. Voice vote, 5 ayes, motion carried.
2. The next meeting will be March 5, 2009 at 7:30 pm.

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Dawn Miller, Village Clerk

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Raymond Muniz, Mayor