

**VILLAGE OF ST. JACOB
213 N DOUGLAS
PRESIDENT & BOARD OF TRUSTEES
THURSDAY, APRIL 02, 2009
REGULAR MEETING #09-06**

- I. The Regular meeting of the Board was called to order at 7:30 p.m. by Mayor Raymond Muniz.

ROLL CALL: Present: Mayor Ray Muniz
Trustee Tim Thompson
Trustee Jared Reilson
Trustee Ken Miller
Trustee Hank Robards
Trustee Ryan Junker
Trustee Laura Meyer
Clerk Dawn Miller
Chief Larry Morietta
Tim Biggins
Absent: Mike Muniz

II. APPROVAL OF MINUTES:

- A. Trustee Thompson moved to suspend the reading of the minutes and approve the minutes from the meeting of March 19, 2009. Trustee Meyer seconded the motion. Voice vote, 6 ayes, motion carried.
- B. Trustee Meyer moved to accept the agenda. Trustee Robards seconded the motion. Voice vote, 6 ayes, motion carried.

III. REPORTS OF COMMITTEES:

A. MAYOR'S REPORT:

1. Mayor Muniz reported that the Easter Egg will be Saturday April 11, 2009 at the St. Jacob park at noon. Mayor Muniz thanked the Red Hats for stuffing the eggs. Volunteers are welcome we will be out there at 10:30.

B. COMMUNITY DEVELOPMENT: MEYER

C. WATER & SEWER COMMITTEE – MILLER:

D. POLICE COMMITTEE – ROBARDS :

1. Trustee Robards reported that it has been slow and we would like to keep it that way.

E. ORDINANCE & FINANCE – THOMPSON:

1. Trustee Thompson stated that we will need to set a committee meeting after Clerk Miller is finished with the fiscal year. We will set it at the next board meeting.

F. PUBLIC GROUNDS & BUILDINGS – REILSON

G. STREET & ALLEY/MFT – JUNKER:

1. Mayor Muniz reported that the MFT budget was done by TWM. We will make copies and let everyone look at it and we can take action at the next meeting.
2. Mayor Muniz reported that there is good news regarding Keck Road. He said that we will get the remaining \$30,000 of the grant. This means that we will get to go an additional 400 feet. Mayor Muniz said that Kelly Tracy and Allan Dunstan were extremely helpful with getting the remainder of the grant. Mayor Muniz also stated that

we need to award the contract to Bruce Concrete. Then we will have to do a work order for the remaining portion.

Trustee Meyer made a motion to award the contract for The Keck Road project to Bruce concrete. Trustee Thompson seconded the motion. Voice Vote 6 ayes, motion carried. Trustee Meyer asked if the project will include the south side of Keck Road. Mayor Muniz stated that it wouldn't cover that portion because it doesn't qualify because of the income level.

Trustee Meyer made a motion to do a change order in the amount of 30220.68. Trustee Robards second the motion. Voice Vote, 6 ayes, motion carried.

IV. PLANNING COMMISSION:

V. ZONING BOARD:

VI. OLD BUSINESS:

VII. NEW BUSINESS:

VIII. CLAIMS:

Trustee Thompson moved to read the claims by total. Trustee Meyer seconded the motion. Voice Vote 6 ayes, motion carried.

Water	\$12227.10	
Sewer	\$1986.41	
Trash	\$6321.05	
Water/Sewer/Trash Total		\$20534.56
General Funds	\$48.58	
Ordinance & Finance	\$	
Ordinance & Finance Total		\$48.58
Police	\$63.77	
Street & Alley	\$2559.35	
Public Grounds	\$	
Community Development	\$114.98	
MFT	\$554.79	
Grand Total		\$23876.03

All Claims were accepted as presented. Voice vote, 6 ayes, motion carried

IV. OPEN TO PUBLIC:

1. Mayor Muniz stated that every one who is here to ask questions from the public needs to keep emotions in check and nothing can go to a personal level. If so he will limit the discussion to 3 minutes per person.

2. Joe Beil wants to know if there is nothing being done in town. Mayor Muniz stated that there are a lot of things being done but we can only do so much. Joe then asked why nothing is ever discussed in the meeting. Mayor Muniz stated that the meetings are not to report everything employees do. Joe then asked what the positions of the trustees are. Mayor Muniz said they are here to answer any technical questions that he refers to them. Joe asked if the people want to know what is going on then they can come up to the Mayors office. Mayor Muniz said he is available to anyone that wants to meet with him. Joe stated that he has a hang up over the copier and he wants to know about the 5000 copies. He only gets one copy through the mail what happens to the rest of the 5000. Mayor Muniz stated that is about 600 water bills and a lot of reports that have to be archived. Trustee Meyer also stated that we offer the copy machine to all the civic organizations. Clerk Miller stated there are several hundred copies just for the board meeting.

3. Dante D'Amico wanted to thank Ken Miller for coming out after the last meeting and looking at his yard.

4. Rich Schiefer has a question for Trustee Thompson; he stated that Trustee Thompson brought up a credit card charge a couple of months ago. He would like to know if it has been reimbursed back. Trustee Thompson said as far as he knows Clerk Miller has the check. Clerk Miller stated that it is her fault it has not been deposited, that it is on her desk. He then wanted to ask a question about an ad in the paper. Mayor Muniz stated that there is nothing going to be discussed pertaining to political literature.

5. Bud Gwaltney wants to know how far down Keck Road the project will go. Mayor Muniz stated that it will go down to about the beginning of the Trailer court. Mr Gwaltney is concerned with the water on the south side. Mayor Muniz stated that hopefully we can get it all fixed.

6. Lou Berkley wants to know how many water meters have been added to the Village since he has been Mayor and how much road has been added. Mayor Muniz said that we have added Lake Road and the new subdivisions. It is approximately 1.6 miles. In the last four years we have added 31 new meters.

7. Patty Beil was wondering when Ray stated that there is a 42000 surplus where that money is coming from. Mayor Muniz stated good financial management. She stated that she wanted to know which fund. Mayor Muniz stated that it is across the board. Mayor Muniz said to remember that fund accounting is a book keeping process. Bottom line balance is what we bring in and what we spend. Patty then asked if there aren't any accounts in the red. Mayor Muniz stated that we have several of the accounts in the red. She then asked if the Finance Officer ever gets to answer questions. Mayor Muniz said sure direct them to Trustee Thompson. Trustee Thompson stated that the 40000 is after 11 months so we still have March to add to it. Patty said at one time there was over 400,000 in a specific fund and that the Village could borrow from that fund. How much is in that fund now. Trustee Thompson stated that it wasn't just one fund it was combined funds, it was total available cash. Mayor Muniz stated after going back and looking there was 385000 borrowed at the end of 1990 fiscal year. The loan was sitting in the account waiting to be paid out. She then asked where the loan came from. Mayor Muniz stated that it was for an EPA.

8. Rick Ritter wanted to let everyone know that our local UPS driver got to keep his job. He wants to thank everyone for signing the petition. He will be back to work on Monday the 13th of April.

9. Dan Prengel asked when the Keck Road construction will start. Mayor Muniz stated that there will be a pre construction meeting in the next week or so, and then we will have a better idea of a time line. He then asked if we have a rain date for the Easter Egg Hunt. Mayor Muniz said no.

V. ADJOURNMENT:

1. Trustee Junker moved to adjourn at 8:11 pm. Trustee Robards seconded the motion. Voice vote, 6 ayes, motion carried.
2. The next meeting will be April 16, 2009 at 7:30 pm.

Dawn Miller, Village Clerk

Raymond Muniz, Mayor