

**VILLAGE OF ST. JACOB
213 N DOUGLAS
PRESIDENT & BOARD OF TRUSTEES
THURSDAY, JANUARY 06, 2011
REGULAR MEETING #11-01**

- I. The Regular meeting of the Board was called to order at 7:30 p.m. by Mayor Raymond Muniz

ROLL CALL: Present: Mayor Raymond Muniz
Trustee Ken Miller
Trustee Laura Meyer
Trustee Tim Thompson
Trustee Hank Robards
Trustee Jared Reilson
Clerk Dawn Miller
Steve Howe
Tim Biggins
Absent: Trustee Ryan Junker
Donnie Cuff

II. APPROVAL OF AGENDA:

1. Trustee Meyer moved to accept the agenda. Trustee Robards second the motion. Voice vote, 5 ayes, motion carried.
2. Trustee Meyer moved to accept minutes. Trustee Thompsons second the motion. Voice vote, 5 ayes, motion carried.

III. REPORTS OF COMMITTEES:

A. MAYOR'S REPORT

1. Ameren will be finalizing the electric at the Mill Pond in the next four weeks.
2. Mayor Muniz reported that we spent seed money a while ago for some grants and we were awarded onr for \$100,000 for a new shop out at the water plant and \$45,000 for drainage at 6th and Napoleon.

B. COMMUNITY DEVELOPMENT: MEYER

C. WATER & SEWER COMMITTEE – REILSON:

1. Mayor Muniz reported the letters regarding the sewer extension on Marine Road. We had some engineering done and we aren't sure how far we can extend the sewer yet.

D. POLICE COMMITTEE – ROBARDS :

1. Trustee Robards read the report from Assistant Steve Howe.
2. Trustee Meyer made a motion to approve Ordinance 11-524 regarding part time officers. The Ordinance stated that we will provide any training for our part-time officers, that is necessary by the state. The State requires us to pass this Ordinance. Trustee Robards second the motion. Voice Vote, 5 ayes, motion carried.
3. Assistant Chief Howe reported that some cars were broke into on Monday night. Please lock your cars and keep valuables out of site. Also please close your garage doors at night.

E. ORDINANCE & FINANCE – MILLER:

1. Trustee Miller read the treasurers report. He stated that we have spent 65% of our expenses for the year and we have received 72% of revenue. We have also received tap on fees that we didn't budget for.

2. Mayor Muniz read thru the open meetings rules and procedures. He stated that George Marron has read thru them and he doesn't see a need to change anything. Trustee Miller has some concerns. He doesn't have a problem with most of it but it needs some punctuation corrections and it's not in the correct form. The final version will be made public.
3. We are going to start emailing all packets rather than delivering them.

F. PUBLIC GROUNDS & BUILDINGS – THOMPSON

G. STREET & ALLEY/MFT – JUNKER:

1. Trustee Meyer asked about the Washboard on Washington. Mayor Muniz stated that it is just excess rock.
2. Mayor Muniz reported that he has a meeting with IDOT next week regarding the crosswalk by the park. We will need to get a permit.

IV. PLANNING COMMISSION:

IV. ZONING BOARD:

1. A zoning hearing is scheduled for January 18, 2010 regarding the old Iron Horse Property. Brett Cygan has asked for a variance to change setbacks.
2. Mayor Muniz reported that apparently the rail road owns the road between the Iron Horse property and the railroad. He stated that he is going to have to look into that.

VI. OLD BUSINESS:

VII. NEW BUSINESS:

1. Trustee Meyer stated there is a meeting regarding paths and trails at the County. She thinks it's on the 18th of January.
2. Mayor Muniz reported that Metro East Park District is holding a hearing on future expansion. Mayor Muniz will forward the information on the meeting.
3. The Fire Department is holding a county meeting at the Community Building on February 17, 2011. They have invited us to dinner.

VIII. CLAIMS:

Trustee Meyer moved to read the claims by total. Trustee Thompson seconded the motion. Voice Vote 5 ayes, motion carried

Water	\$6644.65	
Sewer	\$558.01	
Trash	\$	
Water/Sewer/Trash Total		\$7202.66
General Funds	\$250.49	
Liability Insurance Fund	\$	
Ordinance & Finance Total		\$250.49
Police	\$1752.99	
Street & Alley	\$6397.47	
Public Grounds	\$840.23	
Community Development	\$374.61	
MFT		
Grand Total		\$16818.45

V. OPEN TO PUBLIC:

1. Mayor Muniz stated there are 6 candidates running for trustee in the next election. He wants all candidates to know that the board meetings are not a place to campaign.

2. Joe Beil asked about the new rules for meetings, he wanted to know if he would get a copy of them. Mayor Muniz stated he would get a copy of the approved rules. Joe then asked about the face book page and the Village Website. Clerk Miller explained what is on the website and what is on face book. Joe asked Steve Howe about people who file reports, because there were two properties vandalized on his street and it wasn't in Steve's report. Steve stated that the report is for a certain time frame and that the vandalism was after the time frame.

VI. CLOSED SESSION:

1. Trustee Meyer made a motion to go from open session to closed session to discuss legal at 8:11. Trustee Thompson second the motion, Voice vote, 5 ayes, motion carried.

VII. OPEN SESSION:

1. Trustee Thompson made a motion to go from closed session to open session at 8:34. Trustee Thompson second the motion. Voice vote, 5 ayes, motion carried.

VIII. ADJOURNMENT:

1. Trustee Meyer moved to adjourn at 8:34. Trustee Thompson seconded the motion. Voice vote, 5 ayes, motion carried.

2. The next meeting will be January 20, 2011 at 7:30 pm.

Dawn Miller, Village Clerk

Raymond Muniz, Mayor