

**VILLAGE OF ST. JACOB  
213 N DOUGLAS  
PRESIDENT & BOARD OF TRUSTEES  
THURSDAY, DECEMBER 15, 2011  
REGULAR MEETING #11-23**

I. The Regular meeting of the Board was called to order at 7:30 p.m. by Mayor Raymond Muniz

ROLL CALL: Present: Mayor Raymond Muniz  
Trustee Hank Robards  
Trustee Richard Schiefer  
Trustee Pattie Beil  
Trustee Ken Miller  
Clerk Dawn Miller  
Donnie Cuff  
Tim Biggins  
Officer Maggie Hitt  
Attorney Ron Motil  
Absent: Treasurer Tim Thompson  
Trustee Jeni Zahn  
Trustee Jared Reilson

II. APPROVAL OF AGENDA:

1. Trustee Miller moved to accept the agenda. Trustee Robards seconded the motion. Voice vote, 4 ayes, motion carried.
2. Trustee Miller moved to accept minutes. Trustee Robards seconded the motion. Voice vote, 4 ayes, motion carried.

III. MAYOR'S REPORT:

1. Mayor Muniz introduced John Barberis. Mayor Muniz would like to appoint him as the Zoning hearing officer. Mayor Muniz stated that Mr. Barberis lives just outside of town. He has been an attorney for 16 years. He is married with 3 kids. Mr. Barberis stated that he is currently running for Madison County Circuit Clerk. Trustee Beil asked how many attorneys were looked at. Mayor Muniz stated that he was the only one considered since he lives here and has the experience we desired and was willing to work for the amount we designated. Trustee Beil then asked about a recording clerk. Attorney Motil stated that Mr. Barberis is a seasonal attorney who knows how to conduct a hearing. Trustee Miller motion to accept Mayor Muniz appointment of John Barberis as the zoning hearing officer. Trustee Robards second. Roll call, all in favor, motion carried.
2. The Christmas Kickoff was a success. The crowd was down a little but we handed out about 160 stockings. Mayor Muniz stated that we had a great Santa this year. He then Thanked Home Telephone for the donation of one of the carriages. Mayor Muniz stated that instead of the poster contest we did a food drive with the grade school. We challenged the kids to 500 items. They collected 850 items. Since they exceeded their goal we are doing a pizza party for the school next Wednesday.
3. IDOT has sent us an agreement regarding the traffic Light. Clerk Miller stated that the agreement is to upgrade the stop light with different bulbs. The bulbs are being discontinued. If we choose to sign the agreement IDOT will help us with the cost. We would have to pay around \$400 instead of the \$8000. Trustee Schiefer would like to table this till the next meeting.
4. Mayor Muniz reported that he attended the IML winter board meeting last weekend. He stated the biggest concern of the IML is the continued raid on Municipal funds. He stated that the IML board is trying to get Municipal funds electronically deposited.

5. Mayor Muniz stated that he would like to appoint 5 people to the homecoming committee. Those 5 people are Jeni Zahn, Dawn Miller since she does all of the accounting, Mike Hartwig, Trina Muniz since she is the person who gets all the volunteers, and Nicole Hellon. Trustee Miller made a motion to approve Mayor Muniz appointments to the homecoming committee. Trustee Robards second the motion. Roll call vote, Beil ayes, Robards ayes, Miller ayes, Schiefer abstain. Motion carried 3 to 1.
6. Trustee Schiefer asked Mayor Muniz about the 35 people who signed up for the homecoming. Mayor Muniz stated that only 3 people showed up at the second meeting. Trustee Beil asked about the Festival Ordinance. She wanted to know if Jakey in June was removed from the ordinance. Mayor Muniz stated that the Ordinance was passed at the last meeting and Jakey in June was removed.
7. The annual Christmas party is tomorrow night at the activity center.

#### IV. REPORTS AND COMMITTEES

##### A. ECONOMIC GROWTH: ZAHN:

##### B. WATER & SEWER COMMITTEE – REILSON:

1. We will have more information in January regarding utility billing.
2. Trustee Beil asked about the committee meeting. Mayor Muniz stated that no one showed up for the meeting.

##### C. POLICE COMMITTEE – ROBARDS :

1. Trustee Robards reported that the Village had received money a long time ago to purchase a taser. It was a grant. We are going to purchase it now.

##### D. TREASURERS REPORT - THOMPSON:

1. Everyone was given a copy of the treasurer's report.

##### E. ORDINANCE & FINANCE – MILLER:

##### F. GRANTS – BEIL

1. Trustee Beil was given two flyers regarding seminars but they were too expensive. Mayor Muniz stated that we have funds in the budget for training.

##### G. STREET & ALLEY – SCHIEFER

1. Trustee Schiefer stated that he received an email from Mayor Muniz.
2. Mayor Muniz stated that we decided we need to enclose the ditch at 6<sup>th</sup> and Jacob. It will allow us to close the ditches further down. The guys are running into an issue with the top of the culverts. The top of the culvert is higher than Jacob St. We have had the engineer here to look at it. We will have a drop box at Hayes Lane and Jacob then come down Jacob and have a drop box at 6<sup>th</sup> and Jacob. Mayor Muniz stated that Brett Cygan is almost ready to open the business and that we need to take care of Hayes Lane. There is no right of way there. Mayor Muniz then stated the Brett would like to grade his lot so he can finish is parking lot. He told him to go ahead and place the dirt on Hayes Lane for now. We can decide what to do later with it. Trustee Robards stated that he thinks it's between Brett and the Railroad on where the dirt should go. Trustee Schiefer asked if we will run into problems with the EPA if we remove the oil and chip. Mayor Muniz doesn't think that we will have to remove it. He thinks we can just cover it up. Trustee Schiefer wants to know why we are giving permission to move dirt to Hayes Lane when we aren't vacating it. Mayor Muniz stated that we are still going to need to cover up the road and that we will need some of the dirt for the ditch.

##### H. PLANNING COMMISSION:

##### I. ZONING BOARD:

V. OLD BUSINESS:

1. Trustee Schiefer asked what happened to the remainder of the stockings. Mayor Muniz stated that they were given out to people who were 80 or older and to people who cant get out. Trustee Schifer asked why the public works department delivered the stockings instead of the Police department.

VII. NEW BUSINESS:

1. Mayor Muniz stated that we have on occasions hired someone to clean the activity center. He thinks that we need to have it done on a monthly basis. We pay \$150 per cleaning. We had it cleaned after the Christmas Kickoff. Trustee Schiefer stated that he would like to see someone come in and strip the floors and wax it. Mayor Muniz said that we do that every other year. Mayor Muniz said we can do that once a year. Trustee Schiefer stated that the Lions keep it cleaned. Trustee Miller doesn't think it needs to be voted on. It should be done as needed.
2. Richard Schmidt stated that Jakey in June has their insurance now thanks to Randy Capelle who is also their newest member of the committee. He wanted to come tonight and make sure the Village is going to help the Jakey in June again this year. He had given a letter at the last meeting asking for certain things. Mayor Muniz stated that he isn't qualified to say how many officers will be needed. Mayor Muniz stated that he doesn't see a problem with the list but he feels that the board should have a committee meeting to discuss everything. Trustee Schiefer asked how many officers we have had in the past. Mayor Muniz stated in the past we have had two officers; however it is now going to be a three day event with a lot of media coverage. Trustee Miller thinks this is a great thing but when this was started the Village was a direct partner who gained from the event. He thinks that we need to look at the cost since ultimately we aren't gaining anything from this. Richard Schmidt thinks that the Village could sponsor the event and the sponsorship would cover the police protection. Richard then stated that they incorporated because they were made to feel as though they had to because of the Ordinance that was going to force them out. Mayor Muniz stated that he is happy that they incorporated. Mayor Muniz then stated that if the board was going to donate the police protection for Jakey In June then they need to do the same thing for the homecoming. Trustee Miller thinks that should be discussed in a committee meeting. Trustee Miller thinks there are more than just cost to consider. He wants to know who decides when they sell beer. Ken wants to know who controls what. We need to know how long and when they are selling beer so that we can decide how many officers are needed. Mayor Muniz stated that he can't support sponsoring all of the police protection unless the same is done for the homecoming. Richard Schmidt said that it should be for the same number of officers. Richard Schmidt then stated that the next meeting is January 05, 2011 give us an answer by then and they will start looking for other locations. Then if we can't come to an agreement they will have enough time to move to another location. Trustee Schiefer stated that this event does a lot for our community. Trustee Beil asked what expenses we are talking about. Why can't we provide them since we have always done this before? Trustee Miller said if we are going to spend tax dollars then it needs to be discussed since we get questioned on what we spend our tax dollars on. Trustee Beil thinks that they should be given anything they need to keep them here. Trustee Miller stated that he just wants to have answers if he is asked. Trustee Miller stated that he is supportive of the event but he wants to think it thru. A committee meeting was set for January 02, 2012.

VIII. CLAIMS:

Trustee Robards moved to read the claims by total. Trustee Robards seconded the motion. Voice Vote, 4 ayes, motion carried.

Water	\$6228.18	
Sewer	\$636.86	
Trash	\$8123.83	
<b>Water/Sewer/Trash Total</b>		<b>\$14988.87</b>

General Funds	\$408.78	
Ordinance Finance	\$3535.00	
<b>Ordinance &amp; Finance Total</b>		<b>\$3943.78</b>
Police	\$544.92	
Street & Alley	\$6763.65	
Public Grounds	\$1087.91	
Economic Development	\$39.00	
MFT		
<b>Grand Total</b>		<b>\$27368.13</b>

Roll call vote, Robards ayes, Miller ayes, Beil ayes, Schiefer no. Motion carried 3 to 1.

IX. OPEN TO PUBLIC:

1. Joe Beil asked if the police for Jakey in June can be someone else or if it can be volunteers. Mayor Muniz said no due to Liability issues. Joe then stated that Ron Motil stated before that it was a conflict of interest to have a board member on the homecoming committee. Joe then stated that we paid Kelly \$320.00 leaving a balance of \$2201 and you said that Dawn got the rest as her pay for the FOIA. That is quit of bit of money for 28 hours. That comes to 78.60 an hour. Dawn is already the FOIA officer so that is part of her job. He doesn't understand why we are charging the FOIA and insurance against that. He thinks that is double dipping. You brought someone else in to help but you have your Mother in Law, why couldn't she help or was she a part of it. Do you pay insurance on her to? He then asked if this was part of the bills that are votes yes on. He feels this is an excessive amount of money for a FOIA. He also thinks it's a waste of tax dollars to have Ron attend each of the board meetings when he is only asked a few questions. Mayor Muniz stated that if Joe would like to give written questions we can respond appropriately.

X. ADJOURNMENT:

1. Trustee Robards moved to adjourn at 8:56pm. Trustee Schiefer seconded the motion. Voice vote, 4 ayes, motion carried.
2. The next meeting will be January 05, 2011 at 7:30 pm.

---

Dawn Miller, Village Clerk

---

Raymond Muniz, Mayor