

VILLAGE OF ST. JACOB
213 N DOUGLAS
PRESIDENT & BOARD OF TRUSTEES
THURSDAY, MAY 03, 2012
REGULAR MEETING #12-09

I. The Regular meeting of the Board was called to order at 7:30 p.m. by Mayor Raymond Muniz

ROLL CALL: Present: Mayor Raymond Muniz
Trustee Hank Robards
Trustee Richard Schiefer
Trustee Pattie Beil
Trustee Ken Miller
Trustee Jared Reilson
Trustee Jeni Zahn
Clerk Dawn Miller
Public Works Director Tim Biggins
Treasurer Tim Thompson
Attorney Ron Motil
Superintendent of Streets Donnie Cuff
Engineer Todd Peek
Assistant Chief Maggie Hitt
Officer Ned Miller

II. APPROVAL OF AGENDA:

1. Trustee Robards moved to accept the agenda. Trustee Reilson seconded the motion. Voice vote, 6 ayes, motion carried.
2. Trustee Miller moved to accept minutes. Trustee Reilson seconded the motion. Voice vote, 6 ayes, motion carried.

III. MAYOR'S REPORT:

1. Mayor Muniz reported that he ran ad in the Times Tribune seeking a summer helper.
2. Discussion was held regarding the project at 6th and Napoleon.
3. Mayor Muniz reported St Jacob is going to have a Co-Op program where you can purchase produce. Delivery is every two weeks.
4. Mayor Muniz reported a local resident is trying to start a garden club. He informed the resident she could use village property as she chooses.
5. Trustee Reilson made a motion to approve the appointments of Tim Thompson as Treasurer, Ron Motil as Village Attorney, Keith Frey as Building and Zoning inspector. Trustee Miller second the motion. Roll call vote, all in favor, motion carried.

Mayor Muniz made the following committee appointments:

Economic Growth and Community Development

Chair – Jeni - Members – Rich, Pattie

Public works

Chair – Jared - Members – Hank, Ken

Grants

Chair – Rich – Members – Pattie, Hank

Police

Chair – Hank - Members – Jeni, Rich

Information technologies

Chair – Pattie - Members – Ken, Jared

Ordinance and finance

Chair – Ken - Members – Jared, Jeni

IV. REPORTS AND COMMITTEES

- A. FOIA OFFICER:
- B. HOMECOMING:
- C. ECONOMIC GROWTH: ZAHN:
- D. WATER & SEWER COMMITTEE – REILSON:
 - 1. Discussion was held on the status of the Online Utility payments. It was decided to send letters to the residents giving them information about the services offered.
- E. POLICE COMMITTEE – ROBARDS :
 - 1. New officer Ned Miller was introduced to the board members.
 - 2. Discussed was held regarding having a committee meeting to discuss new police radios and the cost. A committee meeting was scheduled for May 7, 2012 at 7:30 at the Village Hall.
- F. TREASURERS REPORT - THOMPSON:
- G. ORDINANCE & FINANCE – MILLER:
- H. GRANTS – BEIL
 - 1. Discussion about an upcoming grant that may be available to the Village.
- I. STREET & ALLEY – SCHIEFER
 - 1. Discussion was held regarding a light pole on 6th street and Napoleon. The pole will not have to be moved so the project should be able to be finished by the end of summer.
- J. AD HOC COMMITTEE:
 - 1. A committee meeting was scheduled for Tuesday May 15, 2012 at 7:30 at the Village hall to look at the financial aspect of upgrades to the buildings.
- K. PLANNING COMMISSION:
 - 1. There is an opening available on the planning commission if anyone has a name or suggestions please let the mayor know.
- L. ZONING BOARD:

V. OLD BUSINESS:

- VI. NEW BUSINESS:
 - 1. Trustee Robards wanted to publicly comment that he and the mayor had an argument with raised voices and cursing.

VII. CLAIMS:

Trustee Miller moved to read the claims by total. Trustee Reilson seconded the motion. Voice Vote, 6 ayes, motion carried.

Water	\$4965.61	
Sewer	\$1423.83	
Trash		
Water/Sewer/Trash Total		\$6389.44
General Funds	\$3525.44	
Ordinance Finance	\$1242.50	
Ordinance & Finance Total		\$4767.94
Police	\$614.19	

Street & Alley	\$2582.03	
Public Grounds	\$775.46	
Economic Development	\$135.00	
MFT	\$133.00	
Grand Total		\$15397.67

Roll call vote, all in favor, motion carried.

VIII. OPEN TO PUBLIC:

1. Joe Beil tried to encourage Trustee Hank Robards to contact the police to file a complaint against the Mayor for their argument.

IX. ADJOURNMENT:

1. Trustee Reilson moved to adjourn at 8:34 pm. Trustee Zahn seconded the motion. Voice vote, 6 ayes, motion carried.
2. The next meeting will be May 17, 2012 at 7:30 pm.

Dawn Miller, Village Clerk

Raymond Muniz, Mayor