

VILLAGE OF ST. JACOB
213 N DOUGLAS
PRESIDENT & BOARD OF TRUSTEES
THURSDAY, NOVEMBER 15, 2012
REGULAR MEETING #12-21

I. The Regular meeting of the Board was called to order at 7:30 p.m. by Mayor Raymond Muniz

ROLL CALL: Present: Mayor Raymond Muniz
Trustee Hank Robards
Trustee Jared Reilson
Attorney Ron Motil
Superintendent of Streets Donnie Cuff
Clerk Dawn Miller
Trustee Richard Schiefer
Trustee Pattie Beil
Trustee Jeni Zahn
Officer Paul Cates
Absent: Trustee Ken Miller
Treasurer Tim Thompson
Public Works Director Tim Biggins

II. APPROVAL OF AGENDA:

1. Trustee Reilson moved to approve the agenda. Trustee Zahn seconded the motion. Voice vote, 5 ayes, motion carried.
Trustee Schiefer asked about the posting of the agenda.
2. Trustee Zahn moved to approve minutes 12-19. Trustee Beil seconded the motion. Voice vote, 5 ayes, motion carried.
3. Trustee Reilson moved to approve minutes 12-20. Trustee Zahn seconded the motion. Voice vote, 5 ayes, motion carried.
4. Trustee Beil asked about the minutes 12-19.
5. Trustee Beil asked about the FOIA from the Highland News Leader that was mentioned at a previous meeting
6. Trustee Reilson moved to approve special meeting minutes. Trustee Schiefer seconded the motion. Voice vote, 5 ayes, motion carried.

III. OPEN TO PUBLIC:

IV. MAYOR'S REPORT:

1. Mayor Muniz reported the annual Christmas Party will be December 14, 2012.

V. REPORTS AND COMMITTEES

A. FOIA OFFICER:

B. HOMECOMING:

1. Trustee Schiefer asked about the homecoming report. He would like a detailed report showing all amounts including start up.

C. ECONOMIC GROWTH: ZAHN:

1. The Christmas Kickoff will be November 30, 2012.
2. We will stuff stockings on November 29, 2012 at 7:30 at the Activity Center.

D. INFORMATION TECHNOLOGIES – BEIL:

1. Mayor Muniz said we had some computer problems this week. He is going to schedule a meeting with GTS.

E. POLICE COMMITTEE – ROBARDS :

1. Trustee Robards made a motion to approve the Part-time police Ordinance 12-539. Trustee Schiefer second the motion. Roll call vote, all in favor, motion carried.
2. Discussion was held regarding the new police radios.

F. TREASURERS REPORT - THOMPSON:

G. ORDINANCE & FINANCE – MILLER:

1. A committee meeting was held on November 8, 2012 @ 8:00 p.m. to discuss employee compensation and the tax levy.
2. Trustee Reilson motioned to approve the employee compensation package as presented. Trustee Beil second the motion. Roll call vote, Trustee Robards no, Trustee Beil ayes, Trustee Zahn ayes, Trustee Reilson ayes, Trustee Schiefer ayes. Motion carried 4 to 1.
3. Discussion was held regarding the raises.
4. The Tax levy will be voted on at the first meeting in December. Discussion was held regarding the amounts of the levy and why it didn't balance.
5. Trustee Schiefer asked about the budget! Discussion was held regarding the budget.

H. GRANTS – SCHIEFER

I. PUBLIC WORKS – REILSON

1. Discussion was held regarding progress on different projects. Trustee Schiefer asked about the sidewalk in front of the funeral home.
- 2.

J. AD HOC COMMITTEE:

K. PLANNING COMMISSION:

L. ZONING BOARD:

VI. OLD BUSINESS:

VII. NEW BUSINESS:

1. Trustee Beil asked about the money that was made at homecoming. She said it was mentioned to her that the money get donated to the activity center to fix the bathrooms.

VIII. CLAIMS:

1. Trustee Reilson made a motion to approve the claims in the amount of \$50843.52. Trustee Robards second the motion. Roll call vote, all in favor, motion carried. Trustee Beil asked about the Oats and Associates bill.

IX. ADJOURNMENT:

- i. Trustee Robards moved to adjourn at 8:26 pm. Trustee Schiefer seconded the motion. Voice vote, 5 ayes, motion carried.
- ii. The next meeting will be December 06, 2012 at 7:30 pm.

Dawn Miller, Village Clerk

Raymond Muniz, Mayor