

VILLAGE OF ST. JACOB
213 N DOUGLAS
PRESIDENT & BOARD OF TRUSTEES
THURSDAY, JANUARY 03, 2013
REGULAR MEETING #13-01

- I. The Regular meeting of the Board was called to order at 7:30 p.m. by Mayor Raymond Muniz

ROLL CALL: Present: Mayor Raymond Muniz
Attorney Ron Motil
Clerk Dawn Miller
Trustee Richard Schiefer
Trustee Pattie Beil
Trustee Ken Miller
Trustee Jeni Zahn
Trustee Hank Robards
Public Works Director Tim Biggins
Officer Paul Cates arrived at 7:36 p.m.
Absent: Trustee Jared Reilson
Treasurer Tim Thompson
Superintendent of Streets Donnie Cuff

II. APPROVAL OF AGENDA:

1. Trustee Miller moved to approve the agenda. Trustee Zahn seconded the motion. Voice vote, 5 ayes, motion carried. Trustee Schiefer questioned if the agenda was posted on time. Mayor Muniz stated that it was posted on Wednesday morning instead of Tuesday. Trustee Schiefer made a motion to proceed with the meeting in light of the technicality of the posting. Trustee Robards second the motion. Roll call vote, all in favor, motion carried.
2. Trustee Schiefer moved to approve minutes 12-23. Trustee Beil seconded the motion. Voice vote, 5 ayes, motion carried.

III. OPEN TO PUBLIC:

1. Joe Beil stated that he doesn't agree with the penalty amnesty because several years ago Laura Meyer suggested we do something to help seniors and we did nothing plus he thinks we would lose too much money.

IV. MAYOR'S REPORT:

1. Mayor Muniz would like the board to consider purchasing a prebuilt Christmas tree. Discussion was held regarding the cost and where to purchase the tree.
2. Mayor Muniz reported an objection filed against one of the candidates. There are a lot of work that needs to be done and timelines that have to be met for a hearing on the matter. The objection was filed by Joe Beil against George Gavlick. The hearing will be on January 10, 2013 at 7 p.m. Discussion was then held regarding the requirements for a hearing.

V. REPORTS AND COMMITTEES

- A. FOIA OFFICER:
- B. HOMECOMING:
- C. ECONOMIC GROWTH: ZAHN:

D. INFORMATION TECHNOLOGIES – BEIL:

1. We are hoping to get a meeting scheduled soon.

E. POLICE COMMITTEE – ROBARDS :

1. The radios are in.
2. Captain Paul Cates reported that the police department is working with the school regarding school safety.

F. TREASURERS REPORT - THOMPSON:

G. ORDINANCE & FINANCE – MILLER:

1. Discussion was held regarding the franchise agreement with Home Telephone. The agreement is the same as Charters. Trustee Miller made a motion to approve the Franchise Agreement with Home Telephone Company. Trustee Robards second the motion. Roll call vote, all in favor, motion carried.
2. Discussion was held regarding the penalty amnesty. It will be postponed till additional information is gathered.
3. Discussion was held regarding water shut off's and landlord responsibility.
4. Mayor Muniz brought up the budget. He asked that everyone please write up a proposed budget and any questions they have and forward to him so we can have another budget meeting.

H. GRANTS – SCHIEFER

1. Mayor Muniz gave an update on the clean water initiative that is possibly going to be available sometime in the future.

I. PUBLIC WORKS – REILSON

1. Discussion was held regarding the new public works building.
2. 6th and Napoleon has had a little progress however we are waiting for the weather to break.
3. Mayor Muniz reported that Clerk Miller has complained of a gas smell in the office. The smell is from the furnace. We have called Smiley heating and cooling, he is going to try and fix the furnace but we may have to replace it.

J. AD HOC COMMITTEE:

K. PLANNING COMMISSION:

L. ZONING BOARD:

VI. OLD BUSINESS:

VII. NEW BUSINESS:

VIII. CLAIMS:

1. Trustee Miller made a motion to approve the claims in the amount of \$21247.51. Trustee Beil second the motion. Roll call vote, all in favor, motion carried.
Trustee Schiefer asked why he never has seen any bills for the IML conference. He would like hard copies of the reports.

IX. ADJOURNMENT:

- i. Trustee Robards moved to adjourn at 8:27 pm. Trustee Reilson seconded the motion. Voice vote, 5 ayes, motion carried.
- ii. The next meeting will be January 17, 2013 at 7:30 pm.

Dawn Miller, Village Clerk

Raymond Muniz, Mayor