

**VILLAGE OF ST. JACOB  
213 N DOUGLAS  
PRESIDENT & BOARD OF TRUSTEES  
THURSDAY, JUNE 06, 2013  
REGULAR MEETING MINUTES #13-12**

**CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE**

Present: Mayor Richard Schiefer  
Clerk Dawn Miller  
Trustee Bobby Ross  
Trustee Pattie Beil  
Trustee Chris Tolbert  
Trustee Matt Muzzey  
Trustee Jeni Zahn  
Trustee George Gavlick  
Superintendent of Streets Donnie Cuff  
Public Works Director Tim Biggins  
Captain Paul Cates

**I. APPROVAL OF MINUTES AND AGENDA:**

1. Trustee Beil moved to approve the minutes 13-11. Trustee Muzzey seconded the motion. Voice vote, 6 ayes, motion carried.
2. Trustee Zahn moved to approve the agenda 13-12. Trustee Beil second the motion. Voice Vote, 6 ayes, motion carried.  
There is a change to the committee assignments. Public grounds- Zahn removed Ross added.

**II. COMMUNICATIONS:**

**III. OPEN TO PUBLIC:**

1. Randy Gilomen would like to know what the board is going to do about the sewer problems.
2. Todd Maczura presented the board with paperwork regarding the shrubs that were killed due to the dirt work at the public works building. He has previously talked to Mayor Muniz about getting them replaced. He would like the board to consider replacing them for him.

**IV. APPOINTMENT OF COMMITTEES:**

1. Trustee Muzzey made a motion to approve the committees as presented. Trustee Zahn second the motion. Roll call vote, all in favor, motion carried.  
Trustee Tolbert said he was on 4 committees. Mayor Schiefer said he felt Trustee Tolbert needed to be on them.

**V. REPORTS:**

1. Todd Peek from TWM gave a presentation regarding the water tower. Discussion was held regarding the water tower. He also said he would go look at 6<sup>th</sup> and Napoleon and see what he thinks needs to be done to correct some of the problems. Discussion was held regarding 6<sup>th</sup> and Napoleon. Trustee Tolbert asked about the grant for 6<sup>th</sup> and Napoleon and if there is a time frame for the grant.
2. Trustee Tolbert made a motion to have the engineers come in and look at Blumer Lane. Trustee Zahn second the motion. Roll call vote, all in favor, motion carried.
3. The Village Attorney handed out copies of a municipal schedule. Informational only.
4. The Attorney scanned all the ordinance and he will email them to all the Trustees.
5. Nothing to Report for FOIAS.

6. Kyle Ripperda gave the homecoming report. He stated that the American Legion would like to have a wheel barrel of booze to raffle off at the homecoming. The committee is recommending that we don't do that because it is illegal and could affect our insurance and our license. Trustee Beil asked if the committee should be doing agendas and minutes.

**VI. OLD BUSINESS:**

1. IML workshop is June 27, 2013.
2. Trustee Ross thinks we should consider buying some pumps just in case we have flooding again. Discussion was held regarding the flooding and new pumps. Trustee Ross made a motion to proceed with the purchase of a pump after shopping around, not to exceed \$6000.00 Trustee Gavlick second the motion. Roll call vote, all in favor, motion carried. It will be a 4 in pump.
3. Tim Biggins received to bids regarding the brick at the pump house. Discussion was held and it will be brought back at the next meeting.
4. Dacom would like to come in and talk to us about upgrading our system. They would like to do a demonstration for us. Clerk Miller thinks the committee as a whole should have the meeting. Meeting will be set up for Thursday June 13, 2013 at 7:30.
5. Summer hire – Tim Biggins said it seems like all they do is cut grass. No add has been ran yet.
6. Strawberry Festival – congrats to the police department for their great cover.

**VII. NEW BUSINESS:**

1. Mayor Schiefer informed the board of the new procedures for the storm sirens. Discussion was held regarding on call notifications for the public works department. It will be discussed further in committee.
2. The proposed budget/appropriations will be handed out for the next meeting.
3. Trustee Beil made a motion to approve Richard Schiefer being an authorized signature on the safe deposit box. Trustee Ross second the motion. Roll call vote, all in favor, motion carried.
4. Trustee Tolbert made a motion to approve the prevailing wage Ordinance 13-538. Trustee Zahn second the motion. Roll call vote, all in favor, motion carried.
5. Hank Robards stated that he will talk to the American legion at their next meeting. Discussion was held regarding the raffle.
6. Discussion was held regarding the Facebook page.
7. Richard Schmitt gave a report regarding Jakey in June. Discussion was held regarding waving some water bills for about 5 people for the inconvenience. We do the same for the Homecoming. Trustee Beil made a motion to waive the water bills for those customers. Trustee Ross second the motion. Roll call vote, all in favor, motion carried.
8. Trustee Beil made a motion to waive the water bills for those customers after the homecoming. Trustee Gavlick second the motion. Roll call vote, all in favor, motion carried.
9. Clerk Miller thanked Mayor Muniz gave her resignation effective June 14, 2013. Trustee Tolbert thanked her for her service. Trustee Beil and Mayor Schiefer also thanked her for her services.

**VIII. CLAIMS:**

1. Trustee Ross made a motion to approve the claims in the amount of \$34,350.85. Trustee Zahn second the motion. Roll call vote, all in favor, motion carried. Trustee Beil asked about the Rock bill. Trustee Beil also asked about the EPA Loan and water testing. Trustee Tolbert asked about a property tax bill. Trustee Beil also asked about an insurance bill.

VII. OPEN TO PUBLIC:

1. Randy Giloman asked about the number to call after hours. Mayor Schiefer said he will let him know.
2. Robert Evans asked about the Madison County Code Red system.
3. Todd Maczura said when he calls dispatch they tell him if there is an officer on duty or not. Can we not tell people that.
4. Diana Giloman asked what time she has to close the bar for homecoming. Discussion was held.

VIII. CLOSED SESSION:

1. Trustee Beil moved to go from open to closed session to discuss personnel (5ILCS 120/2(c ) 1) at 9:05 pm. Trustee Ross second the motion. Roll call vote, All in favor, motion carried.

IX. ADJOURNMENT:

1. Meeting was adjourned after the closed session.
2. The next meeting will be June 20, 2013 at 7:30 pm.

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Dawn Miller, Village Clerk

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Richard Schiefer, Mayor