

VILLAGE OF ST. JACOB
The Activity Center
108 N. Douglas
PRESIDENT AND BOARD OF TRUSTEES
THURSDAY, MARCH 20, 2014
REGULAR MEETING MINUTES #14-06

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Present: Mayor Richard Schiefer
Kathy Becker, Village Clerk
Trustee Bobby Ross
Trustee George Gavlick
Trustee Chris Tolbert
Trustee Zahn
Trustee Pattie Beil
Trustee Guideon Richeson
Tim Biggins
Officer Jeff Souders
Treasurer Stephanie Rehg

Quorum present.

Meeting called to order at 7:34 pm.

I. APPROVAL OF MINUTES AND AGENDA:

- A. Trustee Ross moved to approve the minute's #14-05 for March 6, 2014. Trustee Gavlick seconds the motion. Roll call vote, all in favor, motion carried.
- B. Trustee Ross moved to amend the agenda and hear the homecoming report after the open session. Trustee Zahn made motion to approve the agenda #14-06 for March 20, 2014. Trustee Ross seconds the motion. Roll call vote, all in favor, motion carried.

II. Homecoming report: Dawn Ross reported that the homecoming committee wants to mail out raffle tickets to the residents of St. Jacob for early purchase and requested board approval for use of the postage machine. The homecoming committee will, in turn, reimburse the Village.

III. COMMUNICATIONS: Jared Kanallakan, of Moran Economic Development LLC, presented the Pros and Cons of the village joining the Illinois Enterprise Zone Program and filing an application through their firm.

IV. OPEN TO PUBLIC:

IV. COMMITTEES:

A. COMMUNITY DEVELOPMENT/HEALTH:

- 1. Trustee Gavlick reminded everyone of the meeting on March 26, 2014 at 2pm, with Cathy Contarino of IMPACT. A free evaluation of necessary ADA requirements will be addressed at this time.
- 2. Nothing new to report.
- 3. Discussion ensued to approve one table for the Troy/Maryville/St Jacob/Marine Chambers of Commerce 24th Annual Auction on April 25, 2014. Trustee Gavlick made a motion to approve one table. Trustee Richeson second. Roll call vote, all in favor, motion passed.
- 4. The village will host the Troy/Maryville/St. Jacob/Marine Chamber's Business After Hours on Thursday, 11/13/14.

B. WATER AND SEWER:

- 1. Trustee Ross stated that there is nothing new on water tower.

2. Trustee Ross stated that there is nothing new in regards to the Sewer Plant Maintenance Schedule.
3. A confirmation letter was received from the IEPA granting approval of the villages Facility Plan. This approval is an important step toward obtaining funding from the Water Pollution Control Loan Program (WPCLP) for future infrastructure improvements.

C. POLICE:

1. Trustee Beil stated she is waiting on 2 more estimates, having received 1, regarding the installation of cameras at the water treatment plant. Trustee Beil will schedule a committee meeting when all estimates on in...
2. Captain Souders reported that most municipalities have gone from pursuit tires to touring tires and he has a quote from Larry's Tire & Battery for \$551.64. Trustee Ross made a motion to approve 1 set of tires in the amount of \$551.64. Trustee Beil seconds. Roll call vote, all in favor, motion passed.
3. Captain Souders stated that the police department computer needs to be replaced. It is running very slow and is out of room for data. He has a bid for \$886.00 for a new computer. Trustee Beil made a motion to approve \$900.00. Trustee Gavlick seconds. Trustee Beil then amended her motion to approve \$900.00 plus shipping. Trustee Richeson seconds. Roll call vote, all in favor, motion passed.
4. Captain Souders introduced Boy Scout Brett Robinson, who is working on a citizenship badge.

D. ORDINANCE AND FINANCE:

1. Nothing to report on the Forensic Audit.
2. Employee handbook tabled to next meeting. Trustee Zahn will have another committee meeting on March 27, 2014 at 630 pm.
3. Discussion ensued regarding part time employees going to full time and the date at which time full benefits will start. The benefits will begin on the first day of full time employment.
4. Discussion ensued in regards to property leased from the Rogier family. Mayor Schiefer will talk with Attorney Carruthers as to what options are available to discontinue the current agreement.
5. Discussion ensued regarding the replacement of Mayor Schiefer's old cell phone. Trustee Ross made a motion to approve a new I phone for \$.99 and a \$40.00 monthly fee. Trustee Zahn seconds. Roll call vote, all in favor, motion passed.

E. PUBLIC GROUNDS & BUILDINGS:

1. Trustee Tolbert will schedule a committee meeting in regards to the Mill Pond Pavilion Policy.
2. Discussion ensued in regards to summer help. Trustee Ross made a motion to put t an ad in the paper. Trustee Tolbert seconds. Roll call vote, all in favor, motion passed.

F. STREETS AND LANES/MOTOR FUEL TAX:

1. No updates on street sign grants, all street signs on Douglas St. have been replaced.
2. Nothing to report in regards to 6th and Napoleon.
3. Discussion on old tractor and will put up for bid.
4. New tractor tabled to next meeting.
5. Trustee Richeson and Tim Biggins are working on the MFT Program.

V. REPORTS:

- A. Public Works Superintendent Report-Tim reported that EPA was out on 3-19-14 to test water, they will send a report. The EPA would like a second sample of water taken at the village hall for chlorine. Tim also reported the EPA representative will check with Tri-County regarding a continuing water pressure problem.
- B. Engineer's report-Nothing to report.
- C. Village Attorney-Nothing to report.
- D. FOIA request-Nothing to report.

- E. Homecoming-Mayor Schiefer appointed Marlin Fohne to the homecoming committee to replace Guideon Richeson. Trustee Tolbert made a motion to approve. Trustee Beil seconds. Roll call vote all in favor, motion passed. Trustee Ross wanted to suggest a motion to accept the resignations of Bob Evans and Guideon Richeson. Trustee Tolbert made the motion. Trustee Richeson seconds. Roll call vote, all in favor, motion passed.
- F. Planning commission-Nothing to report.
- G. Zoning Board- Nothing to report.

VI. OLD BUSINESS:

VII. NEW BUSINESS:

VIII. CLAIMS: \$25,192.30

- A. Trustee Zahn made a motion to approve the claims in the amount of \$25,192.30. Trustee Ross seconds the motion. Roll call vote, all in favor, motion carried.

IX. OPEN TO PUBLIC:

X. ADJOURNMENT:

- A. Trustee Ross made motion to adjourn. Trustee Richeson seconds. Roll call vote, all in favor, motion passed.

Meeting was adjourned at 8:54 pm
The next meeting will be April 3, 2014 at 7:30 pm

Kathy Becker, Village Clerk

Richard Schiefer, Mayor