

**VILLAGE OF ST. JACOB**  
**The Activity Center**  
**108 N. Douglas**  
**PRESIDENT AND BOARD OF TRUSTEES**  
**THURSDAY, APRIL 17, 2014**  
**REGULAR MEETING MINUTES #14-08**

**CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE**

Present	Mayor Richard Schiefer	Trustee George Gavlick
	Village Clerk Kathy Becker	Trustee Guideon Richeson
	Treasurer Stephanie Rehg	Trustee Pattie Beil
		Trustee Jeni Zahn
		Trustee Bobby Ross
		Trustee Chris Tolbert

Absent Superintendent Tim Biggins

Quorum present.

Meeting called to order at 7:30 pm.

**I. APPROVAL OF MINUTES AND AGENDA:**

- A. Trustee Ross moved to approve the minute's #14-07 for April 3, 2014. Trustee Zahn seconds the motion. Roll call vote, all in favor, motion carried.
- B. Trustee Ross moved to approve the agenda #14-08 for April 17, 2014. Trustee Richeson seconds the motion.
- C. Roll call vote, all in favor, motion carried.

**II. Homecoming report:**

**III. COMMUNICATIONS:**

**IV. OPEN TO PUBLIC:** Robin Kelso stated her concerns in regards to the rezoning properties to commercial on Route 40 and is against the change.

**IV. COMMITTEES:**

- A. COMMUNITY DEVELOPMENT/HEALTH:
  1. Trustee Gavlick stated that the meeting with Cathy Contarino with IMPACT has been rescheduled for April 28, 2014 at 3pm at the village hall.
  2. Nothing new to report.
  3. Trustee Gavlick reported that the Easter Egg Hunt went well and Carla Zobrist did a great job planning it.
- B. WATER AND SEWER:
  1. Trustee Ross stated that he would like the replacement/repair for the water tower moved to the engineers report.
  2. Trustee Ross stated that Tim has talked with Bud Bridgewater and sent him the maintenance schedule and Bud is satisfied with the schedule.
  3. Discussion ensued in regards to the jetting of the sewers. Trustee Ross made a motion to approve jetting the whole village. Trustee Tolbert seconds. Roll call vote, all in favor, motion passed.
- C. POLICE:
  1. Trustee Beil has received all the bids for the cameras and will be scheduling a committee meeting.
  2. Captain Souders reported that it has been quiet for the month and that there was one burglary On April 13 to report.

3. Captain Souders stated we need to hire a few part-time officers.

**D. ORDINANCE AND FINANCE:**

1. Nothing to report
2. Trustee Zahn reported that the changes they have made has been made and will forward to Attorney Carruthers.
3. Discussion ensued in regards to the copier machine bids. Trustee Gavlick made a motion to approve the bid with Da-Com, option 2 @ \$164.46 for 60 months. Trustee Richeson seconds. Roll call vote, all in favor, motion passed
4. Discussion ensued for the resolution for IL codification update & supplement-no binders. Trustee Ross made a motion to approve resolution 2014-02 for the IL codification update and supplement-no binders. Trustee Zahn seconds. Roll call vote, all in favor, motion passed.

**E. PUBLIC GROUNDS & BUILDINGS:**

1. Trustee Tolbert reported that he has not been able to contact Zobrist Signs for the Pavilion at the Mill pond.
2. Summer help to be discussed in the closed session.
3. Discussion ensued regarding the relocation of the Village Hall and if there is possibly any grants.

**F. STREETS AND LANES/MOTOR FUEL TAX:**

1. No updates on street sign grants.
2. Trustee Richeson reported that the city workers and been working on 6<sup>th</sup> & Napoleon and the Madge will be here next week with the rip rapp.
3. Discussion on the bids for the old tractor and 2 bids were received. Trustee Ross made a motion to accept the bid for \$1,556.56. Trustee Beil seconds. Roll call vote, all in favor, motion passed.
4. Trustee Richeson to have a committee meeting regarding the purchase of a new tractor.
5. Trustee Richeson reported that there is not enough money in the MFT account and only a 1/3 of the streets will be chipped and oiled. He will get with Tim Biggins to determine the streets that are top priority.

**V. REPORTS:**

- A. Public Works Superintendent Report-
- B. Engineer's report-Nothing to report.
- C. Village Attorney-Nothing to report.
- D. FOIA request-Nothing to report.
- E. Homecoming-
- F. Treasurer report-Treasurer Stephanie Rehg stated that she will have the financial report on the 1<sup>st</sup> meeting of the month and funds report on the 2<sup>nd</sup> meeting of the month.
- G. Planning commission-Nothing to report.
- H. Zoning Board-

**VI. OLD BUSINESS:**

**VII. NEW BUSINESS:**

**VIII. CLAIMS: \$32,009.09**

- A. Trustee Zahn made a motion to approve the claims in the amount of \$32,009.09. Trustee Richeson seconds the motion. Roll call vote, all in favor, motion carried.

**IX. OPEN TO PUBLIC:**

- X. **CLOSED SESSION:** Trustee Ross moved to go from open to closed session to discuss personnel (5ILCS 120/2(c) (1) and pending litigation at 8:24 pm. Trustee Richeson seconds the motion. Roll call vote, all in favor, motion carried.

**XI. OPEN:**

- A. Trustee made a motion to go from closed session to open. Trustee Zahn seconds. Voice vote all ayes, motion passed.
- B. Trustee Ross made a motion to hire Parker Nesbit @ \$9.00hr for summer help. Trustee Tolbert seconds. Roll call vote, all in favor, motion passed.

**XII. ADJOURNMENT:**

- A. Trustee Tolbert made motion to adjourn. Trustee Ross seconds. Roll call vote, all in favor, motion passed.

Meeting was adjourned at 8:57 pm  
The next meeting will be May 1, 2014 at 7:30 pm

  
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Kathy Becker, Village Clerk

  
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Richard Schiefer, Mayor