

**VILLAGE OF ST. JACOB**  
**The Activity Center**  
**108 N. Douglas**  
**PRESIDENT AND BOARD OF TRUSTEES**  
**THURSDAY, AUGUST 21, 2014**  
**REGULAR MEETING MINUTES #14-16**

**CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE**

Present

Village Clerk Kathy Becker  
Treasurer Stephanie Rehg  
Captain Jeff Souders  
Superintendent Shawn Fohne

Trustee Jeni Zahn  
Trustee Bobby Ross  
Trustee Guideon Richeson  
Trustee Pattie Beil

Absent: Mayor Schiefer  
Trustee Chris Tolbert

Quorum present.

Meeting called to order at 7:30 pm.

**I. APPROVAL OF MINUTES AND AGENDA:**

- A. Trustee Beil moved to approve the minute's #14-15 for August 7, 2014. Trustee Ross seconds the motion.
- B. Trustee Ross made a motion to approve agenda #14-16 for August 21, 2014. Trustee Richeson seconds. Roll call vote, all in favor, motion passed.

**II. COMMUNICATIONS:** Trustee Zahn stated we received a plaque or the Village of St. Jacob for the sponsorship of the 2014 St. Jacob TBSA.

**III. OPEN TO PUBLIC:**

**IV. HOMECOMING REPORT: No Report**

**V. TREASURER REPORT:** Nothing to report.

**I. COMMITTEES:**

**A. COMMUNITY DEVELOPMENT/HEALTH:**

1. Nothing new to report.
2. Bob Massa stated that there needs to be a designated person in charge of the ADA.

**B. WATER AND SEWER:**

1. Trustee Ross stated there was nothing to report.

**C. POLICE:**

1. Trustee Beil stated there was nothing to report. Captain Souders reported that the month's activity was 6 tickets, parking violation, a few fire call assistance and assistance for Grantfork Troy. Souders reminded all to be careful that school has started.

**D. ORDINANCE AND FINANCE:**

1. Trustee Zahn stated that she will have another committee meeting Wednesday, August 27, 2014 at 6:00pm regarding the employee handbook.
2. Trustee Richeson made a motion to transfer CD #5709 from the general bank account to the HI-Fi account of \$5,000.00. Trustee Gavlick second. Roll call vote, all in favor, motion passed.
3. Trustee Ross made a motion to start the board meeting for the remainder of 2014 to start at 7:00 pm. Trustee Richeson second. Roll call vote, all in favor, motion passed.
4. Trustee Ross made a motion to approval the trash bill ordinance 14-553 increase. Trustee Gavlick second. Roll call vote, all in favor, motion passed.

**E. PUBLIC GROUNDS & BUILDINGS:**

1. Spaeth Welding bid tabled to next meeting.
- F. **STREETS AND LANES/MOTOR FUEL TAX:**
  1. Trustee Richeson made a motion to return the Back Hoe that the village presently owns to Fabick/Caterpillar at no cost to the village (releasing us from the \$75,000.00 LUMP PAYMENT). The village will sign contracts with Fabick/Caterpillar for a mini excavator model # 303.5E and pay in full with funds from the general account in the amount of \$47,226.49 and in addition we also will sign a contract for the skid steer model # 259DC3HL with a four year note for \$53,059.22 at 0% interest, skid steer will include 48 in pallet forks and a 72 in bucket. Thirdly we also approve up to \$6,000.00 for a trailer to haul such equipment as necessary. Trustee Beil second. Roll call vote, 3 ayes and 1 nay (Trustee Ross) motion passed.
  2. Bob Massa with Juneau & Associates reported the 2014 MFT bids were opened and we received 3 bids all which are good bids. Trustee Richeson made a motion to accept the 3 bids for the 2014 MFT. Trustee Ross second. Roll call vote, all in favor, motion passed. A copy of the bids received attached to minutes.

#### **IV. REPORTS:**

- A. Public Works Superintendent Report-Shawn reported they have been working on the streets, getting them ready for oil & chipping. Parker's last day was Thursday August 14, 2014 and Joe has started back to school and will be working part time.
- B. Village Attorney-Nothing to report
- C. FOIA request-Nothing to report.
- D. Planning Commission- Nothing to report.
- E. Engineer Report-Nothing to report.
- F. Zoning Board-Nothing to report

#### **II. OLD BUSINESS:**

- III. NEW BUSINESS:** Village Clerk Becker reported that we received a notice approving the exemption for the real estate taxes on the Activity Center and may have a refund coming for the last 3 years taxes and won't know until October sometime.

#### **IV. CLAIMS: \$**

- A. Trustee Ross made a motion to approve the claims in the amount of \$29,479.63. Trustee Richeson seconds the motion. Roll call vote, all in favor, motion carried.

#### **G. OPEN TO THE PUBLIC:**

#### **H. ADJOURNMENT:**

- A. Trustee Ross made motion to adjourn. Trustee Richeson seconds. Voice call vote, all in favor, motion passed.

Meeting was adjourned at 8:08 pm

The next meeting will be September 4, 2014 at 7:00 pm

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Kathy Becker, Village Clerk

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Jeni Zahn, ProTem