

**VILLAGE OF ST. JACOB**  
**The Activity Center**  
**108 N. Douglas**  
**PRESIDENT AND BOARD OF TRUSTEES**  
**THURSDAY, May 21, 2015**  
**REGULAR MEETING MINUTES #15-10**

**CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE**

Present	Mayor Richard Schiefer	Trustee George Gavlick
	Village Clerk Kathy Becker	Trustee Pattie Beil
	Superintendent Shawn Fohne	Trustee Jeni Zahn
	Captain Jeff Souders	Trustee Bobby Ross
		Trustee Guideon Richeson
		Trustee Chris Tolbert

Quorum present.

Meeting called to order at 7:00 pm.

**I. APPROVAL OF MINUTES AND AGENDA:**

- A. Trustee Ross moved to approve the minute's #15-09 for May 7, 2015. Trustee Richeson seconds the motion. Roll call vote, all in favor, motion carried.
- B. Trustee Ross made motion to approve agenda #15-10 May 21, 2015. Trustee Zahn seconds. Trustee Ross made a motion to delete the Annexation of the property owned by Brian Simmons located at 1866 Marine Rd. There was no second, motion failed. Roll call vote to approve the agenda passed.

**II. COMMUNICATIONS:** Mayor Schiefer stated that the Village was awarded the Sustainability Grant 2015 for the amount of \$4500 to purchase a leaf vacuum.

**III. OPEN TO PUBLIC:** Brian Simmons stated he just purchased his 3.6 acres of property from his parents to raise his children in a farm atmosphere and does not want to be annexed into the Village, and if he is forced in he would like to be zoned agriculture.

Paula Simmons stated that she owned 4.6 acres and in December 2014 she split of 3.6 to sell to Brian Simmons and still owns 1 acre and it is not annex in and she never received a notification of the annexation.

**IV. HOMECOMING REPORT:**

**V. TREASURER REPORT:**

**VI. COMMITTEES:**

- A. COMMUNITY DEVELOPMENT/HEALTH:
  1. The annexation of Brian Simmons property located at 1866 Marine Rd tabled to next meeting.
- B. WATER AND SEWER:
  1. Trustee Tolbert reported that there was another water main break on Jacob St and was repaired. Also the relining of the sewers is schedule for June.
- C. POLICE:
  1. Trustee Beil stated she will be scheduling a committee meeting.
  2. Captain Souders stated that they handled escorting for Taylor Clark's funeral. Also there was an incident at Tow Bar by Officer Daniels was there at the time and handled the issue. The Officers have been running radar at different location. He would like to hire a few more

Officers in order to cover more evenings and weekends. Tornado siren is at the factory and will notify him after the evaluation.

**D. ORDINANCE AND FINANCE**

1. Discussion ensued and Trustee Ross made a motion to accept the Resolution 15-01 Highland Area Community Foundation Grant. Trustee Richeson seconds. Roll call vote, all in favor, motion passed.
2. Discussion ensued regarding financial audit of individual funds, no action to take place.
3. 2014 Treasures Report reviewed and Trustee Zahn made a motion to approve the report for publication. Trustee Ross seconds, Roll call vote, all in favor, motion passed.
4. Discussion on scheduling a meeting for the budget. Clerk Becker to schedule the meeting for 1<sup>st</sup> week in June.

**E. PUBLIC GROUNDS & BUILDINGS:**

1. Trustee Ross was unable to have a committee meeting but will reschedule with his committee.

**F. STREETS AND LANES/MOTOR FUEL TAX:**

1. Discussion regarding the parking on N Douglas St between 5<sup>th</sup> & 6<sup>th</sup> streets. Tabled to next meeting.
2. Discussion regarding resident request for culverts to be installed. Trustee Ross made a motion to set up policies and procedures for residents requesting culverts. Trustee Zahn seconds. Roll call vote, all in favor, motion passed.

**IV. REPORTS:**

- A. Public Works Superintendent Report- Shawn reported they have been reading meters, worked on the water main break, some ditch work and street patching. They also put in a drain on 5<sup>th</sup> and Fern St.
- B. Village Attorney-
- C. FOIA request-
- D. Planning Commission-
- E. Engineer Report-
- F. Zoning Board-

**VII. OLD BUSINESS:**

**VIII. NEW BUSINESS:**

**IX. CLAIMS:**

- A. Trustee Richeson made a motion to approve the claims in the amount of \$71,720.64. Trustee Zahn seconds. Roll call vote, all in favor, motion carried.

**X. OPEN TO THE PUBLIC:**

- IX. CLOSED SESSION:** Trustee Richeson moved to go from open to closed session for the purpose of discussion the appointment, employment, compensation, discipline, performance or dismissal of specific employees. (5 ILCS 120/2© 1) and pending litigation at 8:05 pm. Trustee Ross seconds. Roll call vote, all in favor, motion passed.

**XI. OPEN: 9:00 pm**

- A. Trustee Gavlick made a motion to approve employee evaluations and raises as follows. Police Officers day shift Sunday-Saturday until 4pm \$14.50 per hour, night shift after 4pm Sunday-Thursday \$15.50. Friday and Saturday nights \$16.50. Public works Greg Koberna \$15.75, Michael Junker \$15.50 and Joey Bardill \$10.50. Utility Billing Clerk Carla Zobrist \$13.00 and Village Clerk Kathy Becker \$20.00. Superintendent Shawn Fohne stays at \$20.00. There will be retro pay starting April 1, 2015. Trustee Ross seconds. Roll call vote, all in favor, motion passed.

**XII. ADJOURNMENT:**

- A. Trustee Ross made motion to adjourn. Trustee Richeson seconds. Voice call vote, all in favor, motion passed.

Meeting was adjourned at 9:14 pm

The next meeting will be June 4, 2015 at 7:00 pm

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Kathy Becker, Village Clerk

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Richard Schiefer, Mayor