

**THE ACTIVITY CENTER
108 N. Douglas
PRESIDENT AND BOARD OF TRUSTEES
THURSDAY, OCTOBER 15, 2015
REGULAR MEETING MINUTES #15-20**

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Present	Mayor Richard Schiefer	Trustee Steve Howe
	Utility Billing Clerk Carla Zobrist	Trustee George Gavlick
	Superintendent Shawn Fohne	Chief Jeff Souders
	Trustee Guideon Richeson	

Absent:	Village Clerk Kathy Becker	Trustee Pattie Beil
	Trustee Bobby Ross	Trustee Chris Tolbert

Quorum present.

Meeting called to order at 7:00 pm.

I. APPROVAL OF MINUTES AND AGENDA:

1. Trustee Richeson moved to approve the minute's #15-19 for October 1, 2015. Trustee Howe seconds the motion. Roll call vote, all in favor, motion passed.
2. Trustee Richeson made motion to approve agenda #15-20 October 15, 2015. Trustee Howe seconds the motion. Roll call vote, all in favor, motion passed

II. COMMUNICATIONS:

III. OPEN TO PUBLIC:

1. Jean Sheets states she has a question regarding the culvert at Frey's resident. She asked if the Village was going to remove the short culvert that Mr. Frey placed at his own resident and add a longer culvert that goes across Frey & Frutiger's driveway at the Villages expense.

IV. HOMECOMING REPORT:

1. Chris McCulley reports the profit of the Homecoming being \$6,586.79 and everything was way down, which she believes was due to the weather. Trustee Gavlick questions the amounts of the 2 page report because they are both different amounts. She states that she doesn't do the report and that Kathy printed them off so we would have to look into it. She asked if anyone knew of someone who would like to join the committee. Chris wants to know what the flexibility would be on the use of grounds if Neumanns lots sold. Mayor Schiefer states that in the past they blocked off roads by the Community Building, which he is aware that the Community Building wouldn't want us to use their property. Chris is meeting with the ride company on Tues. up at the Village Hall. Mayor Schiefer suggested maybe changing the parade route to leave the park going left instead of right. Mayor Schiefer states that he believes that the board will volunteer and help support the Homecoming and states that everyone did a good job this past Homecoming.

V. TREASURER REPORT:

- A. Joanne Berry with Gateway Business was unable to make it but sent a memo over for Mayor and Trustees stating that we need more time to research other software.

VI. COMMITTEES:

A. COMMUNITY DEVELOPMENT/HEALTH:

1. Trustee Howe read a report that Trustee Beil wrote up since she was unable to attend tonight's meeting. Christmas Party to be at B.S. Boogies on Dec. 12, 2015 at 6 p.m. with dinner and to pay \$60 bar set up fee. Trustee Richeson made a motion to have the Employee Christmas Party at Boogies with the dinner to be around \$20-\$22 per person including tax/gratuity paid out of the Homecoming fund. Trustee Gavlick seconds. Roll call vote, all in favor, motion passed.
2. Trustee Gavlick made a motion for Trustee Beil to go ahead and purchase Christmas decorations not to exceed \$3500.00 and to be paid out of the Homecoming Fund. Trustee Richeson seconds. Roll call vote, all in favor, motion passed.
3. Trustee Howe read the report from Trustee Beil regarding Christmas in the Village on December 4th, 2015, she would like it to be for the kids and also an open house for any other residents that

would like to attend and have refreshments available. Trustee Gavlick states that in the past we always had plenty of refreshments. The committee proposes the purchase of a new Santa suit. Trustee Richeson made a motion to go ahead and purchase a Santa Suit not to exceed \$200.00 and to be paid for from the Homecoming fund. Trustee Gavlick seconds. Roll call vote, all in favor, motion passed.

4. Trustee Gavlick made a motion to sponsor 5 games at \$20 a game for a total of \$100 to be paid out of the Homecoming fund. Trustee Richeson seconds. Roll call vote, all in favor, motion passed.
- B. WATER AND SEWER:
1. Nothing to report.
- C. POLICE:
1. Chief Souders reported that he had purchased 4 new batteries for the radios. He also reports things have been pretty quiet except a few more burglaries out on Stonebrook.
 2. New World was already budgeted with a one-time fee of \$1870.00 and \$287.00/yearly software maintenance fee. Trustee Howe wanted to make the board aware.
- D. ORDINANCE AND FINANCE
1. Trustee Gavlick reports he had spoken with IDOT and we would not be able to use Marine Rd to Stonebrook and we would only be able to use Ellis Rd in between Jefferson Dr. and Olyvia Dr. He suggests no ordinance, but anyone driving a golf cart would still have to comply with the State Statue. Trustee Gavlick would like to table the Golf Cart Ordinance indefinitely.
 2. Trustee Richeson made a motion for Village employees to receive \$125 and Police Officers/Part Time employees to receive \$75 all after taxes for their Christmas bonus. Trustee Howe seconds. Roll call vote, all in favor, motion passed.
- E. PUBLIC GROUNDS & BUILDINGS:
- 1 Mayor Schiefer reports that they are moving right along with the Village Hall and that there are 3 proposals up at the Village Hall and recommends everyone to stop by to take a look.
- F. STREETS AND LANES/MOTOR FUEL TAX:
1. Nothing to report.

IV. REPORTS:

- A. Public Works-Shawn reports that RM was out for 2 days for the fall jetting of the sewer and everything looked pretty good except there was a lot of grease and roots. Andre was out to maintain cleaning on the Aeration systems and states everything looks good. They will be pouring concrete either Friday or Monday. Work continues on ditch work on Napoleon. They have moved all of the rafters to the Public Works Shed and that they cleaned up the dirt piles at the Mill Pond. A picture with an article was posted to St. Jacob Pride regarding the asphalt work on Greenberg Lane.
- B. Engineer Report-
- C. Village Attorney-
- D. FOIA request-
- E. Planning Commission- Mayor Schiefer would like to appoint Jean Sheets to the Planning Commission Board. Trustee Gavlick made a motion to accept Mayor Schiefer's appointment of Jean Sheets to the Planning Commission Board. Trustee Richeson seconds. Roll call vote, all in favor, motion passed.
- F. Zoning Officer-Mayor Schiefer reports that Simmons filed a rezoning request to be rezoned to Agriculture, which is pending at this time.
- G. Building Inspector-

VII. OLD BUSINESS:

VIII. NEW BUSINESS:

A. Mayor Schiefer would like to Promote Officer Duke to Sergeant. Chief Souders seconds what the Mayor has suggested as Officer Duke is a good asset to St. Jacob Police Department. Officer Duke has a K9 in training, is a part of the ILEAS team and a hard worker. Chief Souders gives his full support to give Officer Duke the rank of Sergeant. Trustee Gavlick made a motion to accept Mayor Schiefer's request to promote Officer Duke to Sergeant Duke. Trustee Howe seconds. Roll call vote, all in favor, motion passed.

IX. CLAIMS:

- A. Trustee Richeson made a motion to approve the claims in the amount of \$42,466.27. Trustee Gavlick seconds. Roll call vote, all in favor, motion passed.

X. OPEN TO THE PUBLIC:

XI. ADJOURNMENT:

- A. Trustee Richeson made motion to adjourn. Trustee Howe seconds. Voice call vote, all in favor, motion passed.

Meeting was adjourned at 8:10 pm

The next meeting will be November 1, 2015 at 7:00 pm

Carla Zobrist, Utility Billing Clerk

Richard Schiefer, Mayor