

**THE ACTIVITY CENTER**  
**108 N. Douglas**  
**PRESIDENT AND BOARD OF TRUSTEES**  
**THURSDAY, June 1, 2017**  
**REGULAR MEETING MINUTES #17-11**

**CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE**

Present	Mayor Richard Schiefer	Trustee George Gavlick
	Utility Billing Clerk Carla Zobrist	Trustee Guideon Richeson
	Chief Steve Howe	Trustee Chris Tolbert
	Attorney Andy Carruthers	Trustee Bobby Ross
		Trustee Mark Eilers

Absent: Trustee Pattie Beil  
Village Clerk Kathy Becker

Quorum present  
Meeting called to order at 7:00 pm.

**I. APPROVAL OF MINUTES AND AGENDA**

1. Trustee Richeson made a motion to approve the minute's 17-10 for June 1, 2017. Trustee Ross seconds the motion. Roll call vote, all in favor, motion passed.
2. Trustee Richeson made a motion to approve agenda 17-11 for May 18, 2017. Trustee Gavlick seconds the motion. Roll call vote, all in favor, motion passed.

**II. COMMUNICATIONS:**

**III. OPEN TO PUBLIC:**

**IV. HOMECOMING REPORT-**

1. Mayor Schiefer stated that the next homecoming meeting is on June 12, 2017.

**V. TREASURER REPORT:**

Joanne reported:

1. All funds are upside down due to lack of R/E tax
2. Audit and insurance – no rev or exp
3. D/N explain enterprise funds
4. Water fund- Large water purchases
5. Significant operating supplies (more than in any single month last year.)
6. In sewer culprit is Other Contractual Services
7. Work performed on a lift station.
8. In trash it's the contract payment.

**VI. COMMITTEES:**

**A. COMMUNITY DEVELOPMENT/HEALTH:**

1. Trustee Beil not present. Trustee Richeson had nothing to report.

**B. WATER AND SEWER:**

1. Trustee Tolbert just wants to make everyone aware the Randy Capelle's Insurance claim had been declined.

**C. POLICE:**

1. Trustee Eilers would like to discuss further in close session regarding the hire of 2 part time Police Officers.
2. Chief Howe reported that the weeks of May 18, 2017-June 1, 2017.

9 Traffic Stops	6 Traffic Citations
2 Traffic Accidents-Property Damage	
2 Welfare Checks	1 Damage to Property
1 Disturbance-Verbal Only	

**D. ORDINANCE AND FINANCE**

1. Trustee Gavlick stated that he would like to close the History Book account #8302 and move funds, \$4437. and some change to the Debt account #500364. Trustee Richeson made a motion to close the History Book account #8302 and move funds with the amount of \$4437 and some change to the Debt account #500364. Trustee Ross seconds. Roll call vote, all in favor, motion passed.
  2. Trustee Gavlick would like to make a motion to approve ordinance 17-584 authorizing the issuance of approximately \$790,000 of debt certificates of the Village. Trustee Ross seconds. Roll call vote, all in favor, motion passed.
  3. Trustee Gavlick stated that the 2017-2018 Annual Appropriation Budget Ordinance needs to be approved at next meeting.
- E. PUBLIC GROUNDS & BUILDINGS:**
1. Trustee Ross stated that Activity Center roof will be covered from Insurance with a \$500 deductible due to storm damage. He has 2 bids already but would like to get 1 more bid still in which all know that they have to pay prevailing wage. Per Attorney Carruthers this does not need to go out for bid as long it's under \$20,000. Tabled to next meeting.
  2. Trustee Richeson reports that he is still waiting on bids. Tabled to next meeting.
  3. Hiring of full time employee to be discussed in further during closed session.
- F. STREETS AND LANES/MOTOR FUEL TAX:**
1. Charlie Juneau reports that we had bid opening yesterday for North Douglas Overlay Project, 2 bids come in: CE Mahoney whom was the lowest bid at \$133,958.04 & Delaurent Construction \$170,985.00. Their aggressive and would like to start moving on this project next week. North Douglas Overlay Project will cover N. Douglas St. between Main St. & 6<sup>th</sup> St. and 30" each way on the side streets. Trustee Richeson made a motion to accept the bid of \$133,958.04 from CE Mahoney and move forward with North Douglas Overlay Project. Trustee Eilers seconds. Roll call vote, all in favor, motion passed.
  2. Trustee Richeson tabled Transportation Alteration Program to next meeting.

**IV. REPORTS:**

- A. Engineer Report-Nothing to report.
- B. Village Attorney-Reminder to Trustee Eilers to take OMA Training On-Line.
- C. FOIA request-Nothing to report.
- D. Planning Commission-Nothing to report.
- E. Zoning Officer-Nothing to report.
- F. Building Inspector-Nothing to report

**VII. OLD BUSINESS:**

**VIII. NEW BUSINESS:**

**IX. CLAIMS:**

- A. Trustee Richeson made a motion to approve the claims in the amount of \$12,866.93. Trustee Ross seconds. Roll call vote, all in favor, motion passed.

**X. OPEN TO THE PUBLIC:**

- XI. CLOSED SESSION:** Trustee Richeson moved to go from open to closed session for the purpose of discussion the appointment, employment, compensation, discipline, performance or dismissal of specific employees. (5 ILCS 120/2© 1) and pending litigation. Trustee Eilers seconds, voice call vote, 4 ayes, 1 nay Trustee Ross motion passed.

**XII. OPEN SESSION:**

1. Trustee Ross made a motion to give Chief Howe permission to hire Jared Missey as a part time Police Officer. Trustee Richeson seconds. Roll call vote, all in favor, motion passed.

**XIII. ADJOURNMENT:**

- A. Trustee Eilers made motion to adjourn. Trustee Gavlick seconds. Voice call vote, all in favor, motion passed.

Meeting was adjourned 8:40 p.m.

The next meeting will be June 15, 2017 at 7:00 pm

*Carla Zobrist*  
Carla Zobrist, Utility Billing Clerk

*Richard L. Schiefer*  
Richard Schiefer, Mayor