

**VILLAGE HALL  
213 N. Douglas  
PRESIDENT AND BOARD OF TRUSTEES  
WEDNESDAY, OCTOBER 4, 2017  
REGULAR MEETING MINUTES #17-19**

**CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE**

Present	Mayor Richard Schiefer Village Clerk Kathy Becker	Trustee George Gavlick Trustee Bobby Ross Trustee Mark Eilers Trustee Guideon Richeson Trustee Chris Tolbert
Absent:		

Quorum present

Meeting called to order at 7:00 pm.

**I. APPROVAL OF MINUTES AND AGENDA**

1. Trustee Richeson made a motion to approve the minute's 17-18 for September 21, 2017. Trustee Eilers seconds the motion. Roll call vote, all in favor, motion passed.
2. Trustee Richeson made a motion to approve agenda 17-19 for October 4, 2017. Trustee Eilers seconds the motion. Trustee Richeson amended the agenda adding under Community Development/Health Dawn Mushill with Troy/Maryville/St. Jacob/Marine Chamber of Commerce and under Open to the Public the St. Jacob Lion's presentation of their donation for the remodel of the Activity Center. Roll call vote, all in favor, motion passed.

**II. COMMUNICATIONS:**

**III. OPEN TO PUBLIC:**

1. St Jacob Lion's presented Mayor Schiefer and the board with a \$70,000 check for the remodeling of the Activity Center.

**IV. HOMECOMING REPORT-**

**V. TREASURER REPORT:**

1. For the month of July notice that all our funds are in a positive position except MFT due to the street repairs on Main/Douglas. The individual funds statements that start on page 1 you see that our property tax receipts are three time what they were for the first three months of the year. The sewer fund is profitable because of the large amount of tap on fees last month. That will disappear. The cash balance is \$896 thousand In August. The General Fund is uncharacteristically in a loss position as are our social security, and IMRF funds. The major reason for the deficit in the general fund is some large capital outlay in public grounds. That's the first payout for the remodeling at the Activity Center. Mostly these funds are under water is that the county curtailed remittance of property tax. One other thing that changed significantly from July is the balance in the HI Fi account went from \$153K down to \$7K. That's also the result of the repairs to the street as previously noted. The cash balance is \$744 thousand. The expenditures or reimbursements for the new village hall are included in these reports. They will be a wash over time. Once the loan is closed we will start to see those loan payments in the reports that are not being tracked at this juncture.

**VI. COMMITTEES:**

**A. COMMUNITY DEVELOPMENT/HEALTH:**

1. Dawn Mushill with Troy/Maryville/St. Jacob/Marine Chamber of Commerce addressed the board regarding the Chamber's goal to promote all of the St. Jacob sponsored events. Would like for the Trustee's to attend one of the Chamber's networking events and suggested someone from the Village (or a representative) to be a Chamber Ambassador.

**B. WATER AND SEWER**

1. Nothing to report.

**C. POLICE:**

1. Trustee Eilers stated that the radiator in the black Police car was repaired but the radio went out and the blue Police car's radio needs repair also.

2. Police activity report.

**Department Activity report for August 18 thru September 7, 2017.**

7 Traffic Stops	7 Citations	1 Motorist Assist
1 Dog Bite	2 Alarm calls	2 Suspicious Vehicles
1 Suspicious Subject	1 Welfare check	1 EMS call
1 Possession Controlled Substance		

D. ORDINANCE AND FINANCE

1. Trustee Gavlick stated that he wants to get Chief Howe's input for the Ordinance Violation Citation book. Tabled to next meeting.
2. Discussion ensued regarding the job descriptions for a Public Works Superintendent/Coordinator. The water, sewer & chemical applications will be preferred for the Coordinator position and not required. Trustee Richeson made a motion to approve the job descriptions. Trustee Gavlick seconds. Roll call vote, all in favor, motion passed.
3. The agreement between the St Jacob Lion's and the Village for the donation is being reviewed by Attorney Carruthers. Tabled to next meeting.

E. PUBLIC GROUNDS & BUILDINGS

1. Leasing property to Aebischer/Richeson Funeral Home tabled to next meeting.

F. STREETS AND LANES/MOTOR FUEL TAX:

1. Oil and Chipping of the roads has been cancelled for tomorrow due to the rain and will be reschedule for next week.
2. Trustee Richeson stated that the Public Works old dump truck is needing replaced. Trustee Richeson to check into a used one.

IV. REPORTS:

- A. Engineer Report-Nothing to report.
- B. Village Attorney-Nothing to report
- C. FOIA request-Nothing to report
- D. Planning Commission-Nothing to report
- E. Zoning Officer-Nothing to report
- F. Building Inspector-Nothing to report

VII. OLD BUSINESS:

VIII. NEW BUSINESS:

IX. CLAIMS:

- A. Trustee Eilers made a motion to approve the claims in the amount of \$27,387.66. Trustee Gavlick seconds. Roll call vote, all in favor, motion passed.

X. OPEN TO THE PUBLIC:

- XI. CLOSED SESSION: Trustee Richeson moved to go from open to closed session for the purpose of discussion the appointment, employment, compensation, discipline, performance or dismissal of specific employees. (5 ILCS 120/2© 1). Trustee Gavlick second, voice call vote, 4 ayes, and 1 nay Trustee Ross, motion passed.

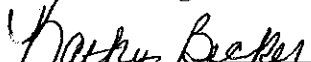
XII. OPEN SESSION:


XIII. ADJOURNMENT:

- A. Trustee Richeson made a motion to adjourn. Trustee Gavlick seconds. Voice call vote, all in favor, motion passed.

Meeting was adjourned 7:30 p.m.

The next meeting will be October 18, 2017 at 6:30 pm at the Village Hall.

  
Kathy Becker, Village Clerk

  
Richard Schiefer, Mayor