

**VILLAGE HALL**  
**213 N. Douglas**  
**PRESIDENT AND BOARD OF TRUSTEES**  
**WEDNESDAY, JANUARY 17, 2018**  
**REGULAR MEETING MINUTES #18-02**

**CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE**

Present	Mayor Richard Schiefer	Trustee George Gavlick
	Village Clerk Kathy Becker	Trustee Mark Eilers
	Chief Steve Howe	Trustee Bobby Ross

Absent: Trustee Timothy Elliott  
Trustee Chris Tolbert  
Trustee Guideon Richeson

Quorum present

Meeting called to order at 6:30 pm.

**I. APPROVAL OF MINUTES AND AGENDA**

1. Trustee Ross made a motion to approve the minute's 18-01 for January 3, 2018. Trustee Eilers seconds the motion. Roll call vote, all in favor, motion passed.
2. Trustee Ross made a motion to approve the agenda 18-02 for January 17, 2018. Trustee Eilers seconds. Roll call vote, all in favor, motion passed.

**II. COMMUNICATIONS:**

**III. OPEN TO PUBLIC:**

**IV. HOMECOMING REPORT**

**V. TREASURER REPORT:**

**VI. A report for November and December was presented.**

1. In November, a small amount of property tax was received and as it will till March. As such, most of our funds, other than the Proprietary Funds, may operate at a deficit on a monthly basis. The deficit in the General Fund is because of capital outlay to the new police car and repairs to the Activity Center. Those totaled \$130 thousand. The Insurance Fund paid the annual premium. The Sewer Fund showed a profit due to \$10 thousand in tap on fees.

In December there was a slightly greater amount of property taxes. The General Fund is the only fund showing a deficit for the month. Property taxes were sufficient to keep the other funds afloat. Property tax revenues were insufficient to keep the Police and Streets sub funds in the green. There was also a large deficit in the Public Grounds sub fund due to monies being transferred to the Debt Service and Debt Reserve accounts. Those payments totaled \$17 thousand. Revenues exceeded expenditures in the Sewer Fund because of another \$10K in tap on fees. For the eight months of the fiscal year the only funds in the red are the General Fund and the Motor Fuel Tax Fund. Expenditures exceed revenues in each sub fund of the General Fund except Ordinance and Finance which has more revenue sources than the others. The MFT deficit is because of the street repairs last summer. The monies from the MFT fund were not eligible to be spent as they were so there will have to be a reimbursement. The year-to-date deficit overall is \$118 thousand.

The cash balance is \$808 thousand as of December 31, 2017.

**VII. JAKY IN JUNE:**

**COMMITTEES:**

**A. COMMUNITY DEVELOPMENT/HEALTH:**

1. Trustee Elliott not present.
2. Trustee Eilers made a motion to approve the date of March 25, 2018 for the Easter Egg Hunt at St Jacob Park. Trustee Ross seconds. Roll call vote, all in favor, motion passed.

**B. WATER AND SEWER**

1. Trustee Tolbert not present. Nothing to report.

2. Mayor Schiefer reported that Curtis Kinnick passed is wastewater class and now has his certification.

C. POLICE:

1. Trustee Eilers stated that the new Police car is here and in service.
2. Chief Howe reported the Police activity report.

**Department Activity report for January 3-January 17, 2018**

8 Traffic Stop	4 Traffic Citation
1 Assist other Agency	1 Traffic accident
1 Disturbance	1 Pedestrian Check

3. Chief Howe reported that the digit-ticket equipment came today and the Officers will have to take a training class.

D. ORDINANCE AND FINANCE

1. Trustee Eilers made a motion to approve 18-594 An Ordinance adopting a Policy Prohibiting Sexual Harassment. Trustee Gavlick seconds. Roll call vote, all in favor, motion passed.

E. PUBLIC GROUNDS & BUILDINGS

1. Leasing property to Aebischer/Richeson Funeral Home tabled to next meeting.

F. STREETS AND LANES/MOTOR FUEL TAX:

1. Discussion ensued regarding the dump truck. Tabled to next meeting.

IV. REPORTS:

- A. Engineer Report-Nothing to report.
- B. Village Attorney-Nothing to report
- C. FOIA request-Nothing to report.
- D. Building Inspector-Nothing to report

VIII. OLD BUSINESS:

1. Discussion ensued regarding a TIF for a parcel of ground for possible development. Mayor Schiefer stated other towns do them. Trustees would like more information from the developer.

IX. NEW BUSINESS:

X. CLAIMS:

- A. Trustee Eilers made a motion to approve the claims in the amount of \$47,255.00. Trustee Gavlick seconds. Roll call vote, all in favor, motion passed.
- B. Trustee Eilers made a motion to approve the payout to Home TeleNetworks, Inc. for \$2,242.50. Trustee Gavlick seconds. Roll call vote, all in favor, motion passed.
- C. Trustee Eilers made motion to approve the payout to Madison Co Title Company for \$1,964.00. Trustee Ross seconds. Roll call vote, all in favor, motion passed.


XI. OPEN TO THE PUBLIC:

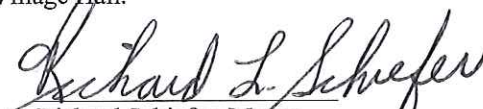
XII. ADJOURNMENT:

- A. Trustee Eilers made a motion to adjourn. Trustee Ross seconds. Voice call vote, all in favor, motion passed.

Meeting was adjourned 7:26 p.m.

The next meeting will be February 7, 2018 at 6:30 pm at the Village Hall.

  
Kathy Becker, Village Clerk

  
Richard Schiefer, Mayor