

**VILLAGE HALL  
213 N DOUGLAS  
PRESIDENT AND BOARD OF TRUSTEES  
WEDNESDAY, AUGUST 18, 2021  
REGULAR MEETING MINUTES #21-17  
CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE**

Present: Mayor Richard Schiefer  
Clerk Kathy Becker  
Trustee George Gavlick  
Trustee Derek Ashoff  
Trustee Guideon Richeson  
Trustee Dawn Ross  
Trustee Jamie Runion

Absent: Chief Gary Kukla

Quorum present  
Meeting called to order at 6:30 pm

**I. APPROVAL OF AGENDA:**

1. Trustee Richeson made a motion to approve the minutes 21-16 for August 4, 2021. Trustee Elliott seconds. Roll call vote, all in favor, motion passed.
2. Trustee Richeson made a motion to approve the agenda 21-17 for August 18, 2021. Trustee Elliott seconds. Roll call vote, all in favor, motion passed.

**II. COMMUNICATIONS:**

1. Trustee Richeson made a motion to accept the resignation of Cory Kraus. Trustee Elliott seconds. Roll call vote, all in favor, motion passed

**III. OPEN TO PUBLIC:**

1. Delmar Krotz and Nic Klaus with the St Jacob Fire Department addressed the board stating that they have a lot of dead spots in the fire districts range that they have no communications and need to install a communications repeater system. They have researched several spots but needs to be at the highest point the area and ask the board for permission to install the system on the water tower and they would maintain system.

**IV. TREASURER REPORT:**

July minutes

Revenues exceed expenditures for the month of July. The YTD deficit is down to \$70K due to the influx of property taxes

Miscellaneous income in the Police Fund was the reimbursement for the school resource officer. The \$20K capital outlay was for a patrol car.

In the MFT Fund the \$30K is for normal road repairs for this time of year.

In the Water Fund the capital outlay was for a new water line to some out-of-town customers. It was laid along an existing easement so there was no additional cost beyond the waterline itself.

Cash is still over \$1 million and the mortgage is \$600K.

**V. COMMITTEES:**

**A. COMMUNITY DEVELOPMENT/HEALTH:**

1. Katina Hunerkoch/president of the St Jacob Elementary School PTO addressed the board regarding the Trunk or treat this year. She stated they weren't sure if they would be able to host the event this year if the COVID numbers continue to increase and ask the board to host it this year. Trustee Runion would like to take lead in the event and ask the board permission to close Douglas Street for the trunk or treat and vendors. Trustee Runion to have a committee meeting. Trustee Elliott made a motion to close Douglas St. from Main St to 3<sup>rd</sup> St on Friday, October 22, 2021, to host the trunk or treat. Trustee Richeson seconds. Roll call vote, all in favor, motion passed.

**B. WATER AND SEWER:**

1. Trustee Ross had nothing to report.

**C. POLICE:**

1. Trustee Elliott had nothing to report.
2. Chief Kukla not present.

**D. ORDINANCE AND FINANCE:**

1. Trustee Gavlick stated the new hire will be discussed in closed session.
2. Trustee Richeson stated that the Village insurance would not cover the car show liquor license coverage since it was not a Village event. The Lions club asked for a donation to cover the expense of the liquor license insurance that they had to purchase. Trustee Gavlick made a motion to approve a \$500 donation to sponsor the car show for the St Jacob Lions Club to be paid out of the homecoming fund. Trustee Ross seconds. Roll call vote, all in favor, motion passed.

**E. PUBLIC GROUNDS & BUILDINGS:**

1. Trustee Ashoff stated that the ventilation is rusting due to condensation at the activity center so the public works will be insulating all the ventilation next week. Trustee Ashoff will contact Schneider Painting for the paint touch up.

**F. STREETS AND LANES/MOTOR FUEL TAX:**

1. Trustee Richeson had nothing to report.

**VI. REPORTS:**

- A. Engineer Report-Nothing to report.
- B. Village Attorney-Nothing to report.
- C. FOIA request- Nothing to report.
- D. Building Inspector- Nothing to report.
- E. Planning Commission-Nothing to report.
- F. Zoning Officer- Nothing to report.
- G. Public Works-Nothing to report.

**VIII. OLD BUSINESS:**

**IX. NEW BUSINESS:**

**X. CLAIMS:**

- A. Trustee Richeson made a motion to approve the claim in the amount of \$15,676.20. Trustee Gavlick seconds. Roll call vote, all in favor, motion passed.

**XI. OPEN TO PUBLIC**

- XII. CLOSED SESSION:** Trustee Richeson made a motion for the purpose of discussion the appointment, employment, compensation, discipline, performance, or dismissal of specific employees. (5 ILCS 120/2© 1) and pending litigation. Trustee Ashoff second. Roll call vote, all in favor, motion passed.

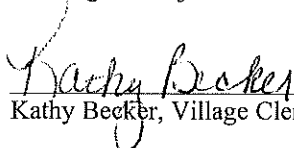
**XIII. OPEN SESSION:**

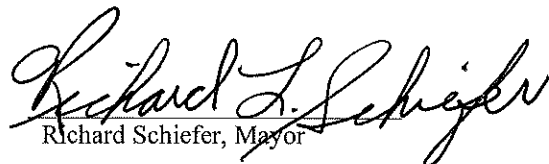
- A. Trustee Gavlick made a motion to the first candidate Brent Becker at \$23 hr. and if he declines next will be Jacob Brown at \$22hr and next Andrew Steinkoenig at \$22 and which ever candidate accepts the offer Nick Timmons hourly wage will be matched. Trustee Ashoff seconds. Roll call vote, all in favor, motion passed.
- B. Trustee Runion stated that the homecoming profit was \$8004.

**XII. ADJOURNMENT:**

- A. Trustee Runion made a motion to adjourn. Trustee Elliott seconds. Voice call vote, all in favor, motion passed.

Meeting was adjourned 7:38 p.m.

  
Kathy Becker, Village Clerk

  
Richard Schiefer, Mayor