

**VILLAGE HALL  
213 N DOUGLAS  
PRESIDENT AND BOARD OF TRUSTEES  
WEDNESDAY, NOVEMBER 3, 2021  
REGULAR MEETING MINUTES #21-22  
CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE**

Present: Mayor Richard Schiefer  
Chief Gary Kukla  
Clerk Kathy Becker

Trustee George Gavlick  
Trustee Derek Ashoff  
Trustee Jamie Runion

Absent: Trustee Tim Elliott  
Trustee Guideon Richeson  
Trustee Dawn Ross

Quorum present

Meeting called to order at 6:30 pm

**I. APPROVAL OF AGENDA:**

1. Trustee Gavlick made a motion to approve the minutes 21-20 for October 6, 2021. Trustee Ashoff seconds. Roll call vote, all in favor, motion passed.
2. Trustee Runion made a motion to approve the minutes 21-21 for October 20, 2021. Trustee Gavlick seconds. Roll call vote, all in favor, motion passed.
3. Trustee Ashoff made a motion to approve the agenda for 21-22 for November 3, 2021. Trustee Gavlick seconds. Roll call vote, all in favor, motion passed.

**II. COMMUNICATIONS:**

1. Mayor Schiefer reported that we received the report from the Census Bureau survey and the population is now 1358 residents.

**III. OPEN TO PUBLIC:**

**IV. TREASURER REPORT:**

September minutes

Salaries higher than usual in ordinance and finance because elected officials got those massive checks. The small amount of property tax revenue in the Police fund the cause of the deficit in the Police Fund. Misc. income is from reimbursement for SRO and tow releases. The capital outlay was the cost of moving equipment from an old police vehicle to our new one. Most of the \$300 in interest in the water Fund is bulk water sales. In the future, this revenue will be classified as water sales. The capital expenditures in the Water Fund are for the new water meters. The year-to-date deficit of almost \$115K in May is almost cleared up. The excess of cash over our mortgage is approximately \$1 million

**V. COMMITTEES:**

**A. COMMUNITY DEVELOPMENT/HEALTH:**

1. Trustee Runion reported that the Christmas in the village will be Friday December 10, 2021 and will be held at the St Jacob Fire Station. The village will sponsor the event.

**B. WATER AND SEWER:**

1. Trustee Ross was not present.

**C. POLICE:**

1. Trustee Elliott was not present.
2. Chief Kukla was not present.

**D. ORDINANCE AND FINANCE:**

1. Trustee Gavlick made a motion to approve the purchase of 2 new computers and the updates of the 2 older computers not to exceed \$5,000. Trustee Ashoff seconds. Roll call vote, all in favor, motion passed.
2. Trustee Gavlick made a motion to approve the plat for Kapp Estates. Trustee Ashoff seconds. Discussion ensued and Mayor Schiefer stated that he would like for the property to be annexed

into the village before approving the plat. Trustee Gavlick and Trustee Ashoff withdrew their motion until further consideration from Todd Kapp. Tabled to next meeting.

**E. PUBLIC GROUNDS & BUILDINGS:**

I. Discussion ensued on additional parking lot at activity center. Trustee Ashoff ask to remove from the agenda until further notice.

**F. STREETS AND LANES/MOTOR FUEL TAX:**

I. Trustee Richeson was not present.

**VI. REPORTS:**

- A. Engineer Report-Nothing to report.
- B. Village Attorney-Nothing to report.
- C. FOIA request- Nothing to report.
- D. Building Inspector- Nothing to report.
- E. Planning Commission-Nothing to report.
- F. Zoning Officer- Nothing to report.
- G. Public Works-Nothing to report.

**VIII. OLD BUSINESS:**

**IX. NEW BUSINESS:**

**X. CLAIMS:**

- A. Trustee Gavlick made a motion to approve the claim for 10/21/21 in the amount of \$49,540.81. Trustee Runion seconds. Roll call vote, all in favor, motion passed.
- B. Trustee Gavlick made a motion to approve the claims in the amount of \$37,548.43. Trustee Runion seconds. Roll call vote, all in favor, motion passed.

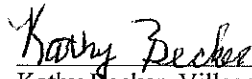
**XI. OPEN TO PUBLIC:**

- A. Nick Quam addressed the board with his concern for the safety of the community at the intersection of Douglas and Main Streets.

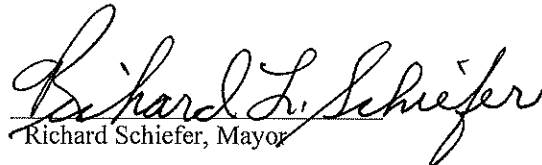
**XII. ADJOURNMENT:**

- A. Trustee Ashoff made a motion to adjourn. Trustee Runion seconds. Voice call vote, all in favor, motion passed.

Meeting was adjourned 7:17 p.m.



Kathy Becker, Village Clerk



Richard Schiefer, Mayor