

**VILLAGE HALL  
213 N DOUGLAS  
PRESIDENT AND BOARD OF TRUSTEES  
WEDNESDAY, JUNE 1, 2022  
REGULAR MEETING MINUTES #22-11  
CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE**

Present: Mayor Richard Schiefer Trustee George Gavlick  
Chief Gary Kukla Trustee Guideon Richeson  
Clerk Kathy Becker Trustee Dawn Ross  
Trustee Tim Elliott

Absent: Trustee Derek Ashoff

Quorum present  
Meeting called to order at 6:30 pm

**I. APPROVAL OF AGENDA:**

1. Trustee Richeson made a motion to approve the minutes 22-09 for May 4, 2022. Trustee Ross seconds. Roll call vote, all in favor, motion passed.
2. Trustee Richeson made a motion to approve the agenda for 22-11 for June 1, 2022. Trustee Ross seconds Trustee Gavlick ask for the Ordinance & Finance committee be move to the top of the committee this meeting. Roll call vote, all in favor, motion passed

**II. COMMUNICATIONS:**

**III. OPEN TO PUBLIC:**

1. Nathan Schmidt addressed the board and stated that he was interested in becoming a trustee on the board to fill the vacant position.
2. Josh Hancock addressed that board stating that he would like to add another entrance for his businesses, Hancock Construction and Why not Gaming. The entrance would be off of Douglas Street and wanted to know if anyone on the board would have objections. Mayor Schiefer stated he would have to talk with the building inspector Keith Frey.

**IV. TREASURER REPORT:**

1 April minutes

The format of the reports has been changed. There is a new statement called a Statement of Net Assets. The balance of cash on hand was \$1.2 million. The mortgage is approximately \$600 thousand. Net assets are approximately \$600 thousand.

There is a monthly (and YTD) deficit of \$47 thousand due to the lack of property tax revenues. The General fund shows a surplus as does MFT. However, there is a deficit in Public Grounds due to expenditures on the Mill Pond. Social Security and IMRF are in the red because expenditures for go on every month, so we will have deficits there till the property taxes roll in.

There's an uncharacteristic deficit int the water fund. On average, monthly revenue is \$34 thousand. This month's revenue was \$26 thousand. There was a loaner meter reader from Master Meter which is potentially responsible for the difference. Curtis Kinney agrees with their statement that water usage was

typical for the Village. It's not certain all usage was billed, and the problem could have occurred when the data was uploaded to the utility billing system. A similar situation exists in the sewer fund.

#### **V. COMMITTEES:**

##### **D. ORDINANCE AND FINANCE:**

1. Trustee Richeson made a motion to approve the 2022-2023 Annual Budget & Appropriation Ordinance 22-621. Trustee Elliott seconds. Roll call vote, all in favor, motion passed

##### **A. COMMUNITY DEVELOPMENT/HEALTH:**

1. Trustee Elliott stated that everything is on track for the homecoming.

##### **B. WATER AND SEWER:**

1. Discussion ensued on the bids for a new utility truck for the water & sewer department. Trustee Ross stated that the 2004 white truck is needing more work and the village does not want to put anymore money into it. Trustee Gavlick made a motion to approve the purchase of 2022 Chevrolet cutaway utility truck not to exceed \$65,000 from Steve Schmitt GMC. Trustee Richeson seconds. Roll call vote, all in favor, motion passed.
2. Discussion ensued regarding plans for a new water tower, Curtis stated that the new tower needs to be 250,000-gal tank. Trustee Ross will contact Bob Massa with Juneau to inquire about any grants and the engineering cost,

##### **C. POLICE:**

1. Trustee Elliott had nothing to report.
2. Chief Kukla reported they issued 20 tickets and collected \$2,613 in fines and fees.

##### **E. PUBLIC GROUNDS & BUILDINGS:**

1. Trustee Ashoff was not present.
2. Discussion ensued on purchasing an electric gate for the public works shed property for security and safety reasons. Tabled to next meeting.
3. Electronic door opener for Village Hall for ADA compliance tabled to next meeting.

##### **F. STREETS AND LANES/MOTOR FUEL TAX:**

1. Discussion ensued on 3 bids for a brush cutter, street sweeper and a snow box. Trustee Richeson made a motion to approve the bid from Luby Equipment in the amount of \$16,800. Trustee Gavlick seconds. Roll call vote, all in favor, motion passed.
2. Trustee Richeson reported that the Village was approved for the ACT grant in the amount of \$50,000 for the crosswalk at E. Main St. at the park. Juneau & Associates submitted a proposal for the engineering services and Bob Massa will contact IDOT for any permits. Trustee Richeson made a motion to approve the proposal in the amount of \$6,000. Trustee Gavlick seconds. Roll call vote, all in favor, motion passed.
3. Trustee Richeson made a motion to approve the 2021-2022 MFT expenditure statement. Trustee Gavlick second. Roll call vote, all in favor, motion passed.

#### **VI. REPORTS:**

- A. Village Attorney-James Craney reported that he was sworn in as Assistant States Attorney last week.
- C. FOIA request- Nothing to report.
- D. Building Inspector- Nothing to report.
- E. Planning Commission-Nothing to report.
- F. Zoning Officer-Nothing to report
- G. Public Works-Nothing to report.

#### **VII. OLD BUSINESS:**

1. A proposal for grant writing services was noted by the board.

#### **VIII. NEW BUSINESS:**

#### **IX. CLAIMS:**

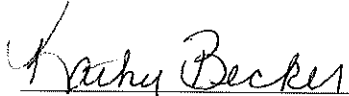
- A. Trustee Richeson made a motion to approve the claims from May 18, 2022, in the amount of \$9,355.53 and claims for June 1, 2022, in the amount of \$24,209.90. Trustee Gavlick seconds. Roll call vote, all in favor, motion passed.

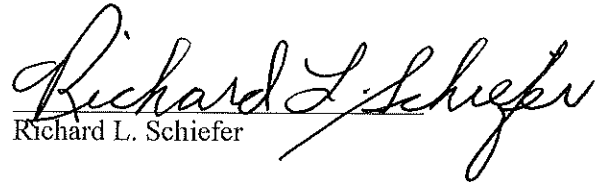
**X. OPEN TO PUBLIC:**

**XI. ADJOURNMENT:**

- A. Trustee Richeson made a motion to adjourn. Trustee Ross seconds. Voice call vote, all in favor, motion passed.

Meeting adjourned 7:36 p.m.

  
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Kathy Becker, Village Clerk

  
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Richard L. Schiefer