

VILLAGE HALL
213 N DOUGLAS
PRESIDENT AND BOARD OF TRUSTEES
WEDNESDAY, March 1, 2023
REGULAR MEETING MINUTES #23-05
CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Present: Mayor Richard Schiefer
Clerk Kathy Becker
Trustee Nathan Schmidt
Trustee George Gavlick
Trustee Guideon Richeson
Trustee Tim Elliott

Absent: Trustee Dawn Ross

Quorum present
Meeting called to order at 6:30 pm

I. APPROVAL OF AGENDA:

1. Trustee Richeson made a motion to approve the minutes 23-04 for February 15, 2023. Trustee Gavlick seconds. Roll call vote, all in favor, motion passed.
2. Trustee Richeson made a motion to approve the agenda for 23-05 for March 1, 2023. Trustee Schmidt seconds. Roll call vote, all in favor, motion passed.

II. COMMUNICATIONS:

1. Trustee Richeson made a motion to approve the Resolution to support and co-sponsor St. Jacob Township application for a "Community Planning Grant" for the purpose of developing a "Bicycle Master Plan" resolution #23-01. Trustee Schmidt seconds. Roll call vote, all in favor, motion passed.

III. TREASURER REPORT:

Trustee Gavlick made a motion to approve the treasurer report for January that was presented at the last meeting. Trustee Richeson seconds. Roll call vote, all in favor, motion passed.

IV. OPEN TO PUBLIC:

V. COMMITTEE:

A. COMMUNITY DEVELOPMENT/HEALTH:

1. Trustee Schmidt reported that the ride contract for the homecoming has been signed.

B. WATER AND SEWER:

1. Trustee was not present. Trustee Gavlick stated there is no update on the water tower.
2. Trustee Gavlick made a motion to approve the materials for the fire hydrant on Hwy 40 at the Dollar General not to exceed \$8,000. Trustee Richeson seconds. Roll call vote, all in favor, motion passed.
3. Trustee Gavlick stated that he is waiting on Trustee Ross to schedule a committee meeting to discuss water rate increase.
4. Trustee Schmidt made a motion to approve Diamond mapping software app monthly fee of \$30. Trustee Gavlick seconds. Roll call vote, all in favor, motion passed.
5. Discussed ensued on intergovernmental agreement between St Jacob Township and Village of St Jacob for equipment rental. Tabled to next meeting.

6. Mayor Schiefer stated that the materials for the sand filter replacement should be delivered this week.
- C. POLICE:
1. Trustee Elliott report that Cadet Howe did not pass his academy class. Trustee Gavlick made a motion to terminate Cadet Howe. Trustee Richeson second. Roll call vote, all in favor, motion passed.
 2. Trustee Gavlick made a motion to approve Officer Hewitt's hourly rate to his previous rate of \$22.70 and back pay him the \$.70 for the last pay period. Trustee Schmidt second. Roll call vote, all in favor, motion passed.
 3. Chief Kukla reported the LPR camera will be installed on March 6. The CSX railroad will have to hook up the electric.
 4. Chief Kukla stated that he would like to put into the minutes that "as Chief of Police the safety and security of our school children is my highest priority. Therefore, I invite anyone with credible information indicating that our current SRO is not suitable, qualified, or fit to perform his duties to step forward and provide me with that information".
- D. ORDINANCE AND FINANCE:
1. Trustee Gavlick stated that employee raises will be discussed in closed session.
 2. Trustee Schmidt made a motion to put on social media that the Village will be hiring a part-time employee to work for the public works department. Trustee Richeson second. Roll call vote, all in favor, motion passed.
- E. PUBLIC GROUNDS & BUILDINGS:
1. Nothing to report.
- F. STREETS AND LANES/MOTOR FUEL TAX:
1. Trustee Richeson reported that KRB will be starting on the Main St crosswalk next week.

VI. REPORTS:

- A. Village Attorney-Nothing to report.
- B. Engineer Report- Nothing to report.
- C. FOIA request- Nothing to report-
- D. Building Inspector- Nothing to report.
- E. Planning Commission-Nothing to report.
- F. Zoning Officer-Nothing to report.
- G. Public Works-Nothing to report.

VII. OLD BUSINESS:

VIII. NEW BUSINESS:

IX. CLAIMS:

- A. Trustee Gavlick made a motion to approve the claims in the amount of \$30,965.13. Trustee Richeson seconds. Roll call vote, all in favor, motion passed.

X. OPEN TO PUBLIC:

XI. CLOSED SESSION:

- A. Trustee Richeson made a motion to into Closed Session for the purpose of discussion the appointment, employment, compensation, discipline, performance, or dismissal of specific employees. (5 ILCS 120/2© 1) and pending litigation. Trustee Schmidt second. Voice call vote all in favor, motion passed.


XII. OPEN SESSION:

- A. Trustee Richeson made a motion to approve the \$1.50 per hour raise for Nick Timmons, Brent Becker, Marianne Marshall and Kathy Becker. Trustee Elliott seconds. Roll call vote, all in favor, motion passed.

XIII. ADJOURNMENT:

- A. Trustee Richeson made a motion to adjourn. Trustee Elliott seconds. Voice call vote, all in favor, motion passed.

Meeting adjourned 8:01 p.m.


Kathy Becker


Richard L. Schiefer