

**VILLAGE HALL  
213 N DOUGLAS  
PRESIDENT AND BOARD OF TRUSTEES  
WEDNESDAY, NOVEMBER 6, 2024  
REGULAR MEETING MINUTES #24-21  
CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE**

Present: Mayor Richard Schiefer  
Clerk Kathy Becker  
Chief Gary Kukla

Trustee Dawn Ross  
Trustee Guideon Richeson  
Trustee Derek Ashoff  
Trustee George Gavlick  
Trustee Nathan Schmidt

Absent: Trustee Tim Elliott

Quorum present  
Meeting called to order at 6:30 pm

**I. APPROVAL OF AGENDA:**

1. Trustee Richeson made a motion to approve minutes 24-20 for October 16, 2024. Trustee Ashoff seconds. Roll call vote, all in favor, motion passed.
2. Trustee Richeson made a motion to approve the agenda 24-21 for November 6, 2024. Trustee Schmidt seconds. Roll call vote, all in favor, motion passed.

**II. COMMUNICATIONS:**

**III. OPEN TO THE PUBLIC:**

1. Mark Kaburek addressed the board stating that he is a resident of St Jacob and also one of the contractors that entered a bid for the Mill Pond Restrooms and that his bid is for a masonry building and the other were for stick build and just wanted some understanding on the process since the bids are for different types of build.

**IV. TREASURER REPORT:**

**V. COMMITTEE:**

**A. COMMUNITY DEVELOPMENT/HEALTH:**

1. Trustee Elliott was not present. Nothing to report.

**B. WATER AND SEWER:**

1. Trustee Ashoff had nothing to report on the water storage.
2. Trustee Ashoff will have a committee meeting on the water application changes.
3. Nick reported that the Meadows lift station pump is 19 years old and needs to be replaced. Trustee Gavlick made a motion to purchase a replacement pump to be installed in September 2025 from Vandevanter in the amount of \$9,225.00. Trustee Ashoff seconds. Roll call vote, all in favor, motion passed.

**C. POLICE:**

1. Trustee Ross stated that she sent Jeff Connor of the Madison County Sheriff department the job description for the Chief of police position and that it is on several police department sites.
2. Chief Kukla stated that things have been quiet and had nothing to report.

**D. ORDINANCE AND FINANCE**

1. Trustee Gavlick had nothing to report.

**E. PUBLIC GROUNDS & BUILDINGS:**

1. Trustee Schmidt stated that the cameras are on hold waiting to see if the restrooms will be installed.
2. Bob Mass presented the bid openings for the Mill Pond restrooms and said that Juneau's recommendation is Stutz Excavating, Inc in the amount of \$142,268.18. The project has reimbursable grant funding in the amount of \$56,000. Trustee Gavlick made a motion to approve the from Stutz in the amount of \$142,268.18. Trustee Richeson second. Discussion ensued regarding the balance funding. Trustee Gavlick rescinded his motion. Trustee Richeson rescinded his second. Trustee Schmidt made a motion to table awarded the bid for the next meeting. Trustee Ashoff seconds. Roll call vote, 4 ayes and Trustee Gavlick was a nay, motion passed.
3. Trustee Richeson made a motion to purchase 125 tons of slag chips for 2025 now before the price goes up after the first of the year for \$3,218.75. Trustee Schmidt seconds. Roll call vote, all in favor, motion passed.

**F. STREETS AND LANES/MOTOR FUEL TAX:**

1. Trustee Richeson had nothing to report.

**VI. REPORTS:**

- A. Village Attorney- Nothing to report.
- B. Engineer Report- Nothing to report.
- C. FOIA request-Nothing to report.
- D. Building Inspector- Nothing to report.
- E. Planning Commission-Nothing to report.
- F. Zoning Officer-Nothing to report.
- G. Public Works-Nick reported that the new hydrants that were installed on the Marine Rd watermain extension on active and the fire department has been notified. They have been sweeping the streets for the winter. They will be starting on ditch & culvert work soon. He stated that a notice will be posted tomorrow regarding leaf vac pick up on Facebook and that the leaves are to be put on the roadside of the ditch to be picked up.

**VII. OLD BUSINESS:**

**VIII. NEW BUSINESS:**

**IX. CLAIMS:**

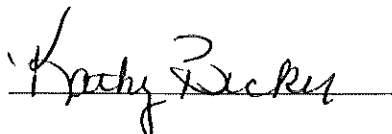
- A. Trustee Richeson made a motion to approve the claims in the amount of \$60,207.32. Trustee Ashoff seconds. Roll call vote, all in favor, motion passed.

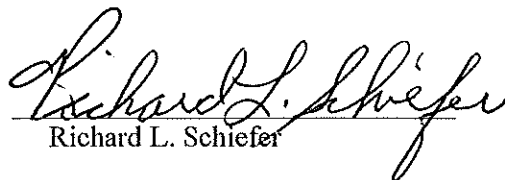
**X. OPEN TO PUBLIC:**

**XI. ADJOURNMENT:**

- A. Trustee Richeson made a motion to adjourn. Trustee Gavlick seconds. All in favor.

Meeting adjourned 7:07 p.m.

  
Kathy Becker

  
Richard L. Schiefer