

**VILLAGE HALL  
213 N DOUGLAS  
PRESIDENT AND BOARD OF TRUSTEES  
WEDNESDAY, DECEMBER 4, 2024  
REGULAR MEETING MINUTES #24-23  
CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE**

Present: Mayor Richard Schiefer  
Clerk Kathy Becker  
Chief Gary Kukla

Trustee George Gavlick  
Trustee Guideon Richeson  
Trustee Derek Ashoff  
Trustee Nathan Schmidt  
Trustee Dawn Ross

Absent: Trustee Tim Elliott

Quorum present  
Meeting called to order at 6:30 pm

**I. APPROVAL OF AGENDA:**

1. Trustee Richeson made a motion to approve minutes 24-22 for November 20, 2024. Trustee Schmidt seconds. Roll call vote, all in favor, motion passed.
2. Trustee Schmidt made a motion to approve the agenda 24-23 for December 4, 2024. Trustee Gavlick ask to move the attorney report up on the agenda to after the "Open to the public" Trustee Schmidt seconds. Roll call vote, all in favor, motion passed.

**II. COMMUNICATIONS:**

**III. OPEN TO THE PUBLIC:**

**IV. Village Attorney-James Craney reported that he prepared the 2025 Tax Levy Ordinance and ask if there were any questions.**

He reported that he filed the complaint with the county regarding the demolition of 207 Mill St. He stated that the house has been sold for back taxes and is trying to contact the buyer to see what their plans are for the property. If the village is granted the demolition there is a Madison County CDBG grant available to pay for it, to contact Holly with the Community Development office. Attorney Craney stated that there is a procurement policy that the board would need 4 aye votes to avoid going out for bid to install a rail box car type of restroom for the Mill Pond Park.

**V. TREASURER REPORT:**

October minutes

Cash is 1.1 million dollars.

Results of operation for the Month of October include deficits in the insurance, water, and sewer funds, there is a surplus of almost \$11,000 for the month. The result of seven months of the fiscal year.

Result in a surplus despite large deficits in four funds. The annual insurance bill was \$40K. As a result, the Insurance fund has a huge deficit of \$26K. However, There's a surplus of over \$8K for the year.

There were large capital expenditures to pay for the extension of the water main in the water fund, so it has a sizable deficit for the YTD.

**VI. COMMITTEE:**

**A. COMMUNITY DEVELOPMENT/HEALTH:**

1. Trustee Elliott was not present. Trustee Schmidt stated Christmas in the Village is this Friday from 6-8pm.

**B. WATER AND SEWER:**

1. Trustee Ashoff had nothing to report on the water storage.
2. Trustee Ashoff submitted the changes he made to the application for Village utilities with the update shut off fees. Discussion ensued, tabled to next meeting.

**C. POLICE:**

1. Trustee Ross stated that the gifts cards for shop with a cop have been purchased and they have 5 families with a total of 7 kids. Each of the kids will receive a \$500 gift card to spend and the parents will receive a \$100 gift card towards groceries which has been purchased out of the Homecoming account.

**D. ORDINANCE AND FINANCE**

1. Trustee Gavlick made a motion to approve the 4.99% tax raise ordinance 24-636 Tax Levy for 2025. Trustee Richeson seconds. Roll call vote, all in favor, motion passed.
2. Trustee Gavlick made a motion to purchase 6 first aid kits for all the village vehicles and 3 first aid kits for the village buildings from Cintas in the amount of \$1,470.00. Trustee Schmidt seconds. Roll call vote, all in favor, motion passed.
3. Trustee Gavlick made a motion to purchase 3 AEDs from AED Professionals quote of \$4,767.00. Trustee Schmidt seconds. Roll call vote, all in favor, motion passed.

**E. PUBLIC GROUNDS & BUILDINGS:**

1. Trustee Schmidt stated that the cameras for the Mill Pond be tabled.
2. The recommendation award for the restrooms at the Mill Pond be removed from the agenda.

**F. STREETS AND LANES/MOTOR FUEL TAX:**

1. Trustee Richeson had nothing to report.

**VII. REPORTS:**

- A. Village Attorney-
- B. Engineer Report- Nothing to report.
- C. FOIA request-Nothing to report.
- D. Building Inspector- Nothing to report.
- E. Planning Commission-Nothing to report.
- F. Zoning Officer-Nothing to report.
- G. Public Works-Nick reported that they will start leaf pick up tomorrow. He stated that the fuel tanks will be delivered to the shop after the first of the year and they will be pouring the concrete pad, and the electricity will be run before the end of the year.  
The white dump truck needed front end work, and they got it back ready to go.

**VIII OLD BUSINESS:**

**IX. NEW BUSINESS:**

**X. CLAIMS:**

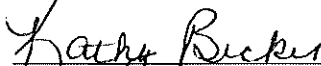
- A. Trustee Richeson made a motion to approve the claims in the amount of \$33,241.43. Trustee Schmidt seconds. Roll call vote, all in favor, motion passed.

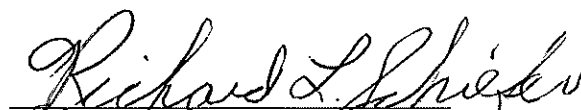
**XI. OPEN TO PUBLIC:**

**XII. ADJOURNMENT:**

- A. Trustee Gavlick made a motion to adjourn. Trustee Schmidt seconds. All in favor.

Meeting adjourned 7:29 p.m.

  
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Kathy Becker

  
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Richard L. Schiefer