

**VILLAGE HALL  
213 N DOUGLAS  
PRESIDENT AND BOARD OF TRUSTEES  
WEDNESDAY, MAY 21, 2025  
REGULAR MEETING MINUTES #25-11  
CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE**

Present	Mayor Richard Schiefer	Trustee Nathan Schmidt
	Clerk Kathy Becker	Trustee Guideon Richeson
		Trustee Derek Ashoff

Absent: Trustee Tim Elliott  
Trustee George Gavlick  
Trustee Dawn Ross

Quorum present  
Meeting called to order at 6:30 pm

**I. APPROVAL OF AGENDA:**

1. Trustee Richeson made a motion to approve minutes 25-09 for May 7, 2025. Trustee Ashoff seconds. Roll call vote, all in favor, motion passed.
2. Trustee Richeson made a motion to approve minutes 25-10 for May 7, 2025. Trustee Ashoff seconds. Roll call vote, all in favor motion passed.
3. Trustee Richeson made a motion to approve the agenda 25-11 for May 21, 2025. Trustee Ashoff seconds. Roll call vote, all in favor, motion passed.

**II. APPOINTMENT OF COMMITTEE:**

- A. COMMUNITY DEVELOPMENT/PUBLIC GROUNDS/BLDG— Nathan Schmidt (CHAIR), Guideon Richeson, Derek Ashoff
  - B. WATER AND SEWER—George Gavlick (CHAIR), Derek Ashoff, Dawn Ross
  - C. POLICE—Derek Ashoff (CHAIR), Dawn Ross, Nathan Schmidt
  - D. ORDINANCE AND FINANCE—Dawn Ross (CHAIR), George Gavlick, Guideon Richeson
  - E. STREETS AND LANES/MOTOR FUEL TAX—Guideon Richeson (CHAIR), George Gavlick, Nathan Schmidt
- Trustee Richeson made a motion to approve the appointments. Trustee Schmidt seconds. Roll call vote, all in favor, motion passed.

**III. COMMUNICATIONS:**

1. Trustee Richeson made a motion to accept the resignation of Nick Timmons. Trustee Ashoff seconds. Roll call vote, all in favor, motion passed.

**IV. OPEN TO PUBLIC:**

**V. TREASURER REPORT:**

April Minutes

First report FYE Mar 2026

Cash is \$1.2 million

There was no property tax revenue.

Police acquired tasers via a grant and radios for \$8400. There is a \$11K deficit for one month. It would be possible to create a new fund for police expenditures to eliminate the deficit.

Higher than normal maintenance in Streets due to repairs to a skid loader for \$4300

Higher than normal expenditures for professional services in Public Grounds. There were expenditures for:

Cameras in village hall and maintenance shed.

Payment for a cleaner

New fuel tanks necessitate new electrical and new pad.

## **VI. COMMITTEES:**

### **A. COMMUNITY DEVELOPMENT/HEALTH- PUBLIC GROUNDS & BUILDINGS:**

1. Purchase and plant trees tabled.
2. Trustee Schmidt made a motion to approve the sponsorship to the St Jacob Lions club car cruise in the amount of \$1,000. Trustee Ashoff seconds. Roll call vote, 2 ayes and 1 abstain from Trustee Richeson, motion passed.

### **B. WATER AND SEWER:**

1. Trustee Gavlick was not present.
2. Trustee Richeson made a motion to approve the Sensus annual agreement in the amount of \$3,950. Trustee Schmidt seconds. Roll call vote, all in favor, motion passed.
3. Trustee Richeson made a motion to approve the purchase of Bull dog antiblast 80 series nozzle for the jetter in the amount of \$4,050. Trustee Schmidt seconds. Roll call vote, all in favor, motion passed.

### **C. POLICE:**

1. Trustee Ashoff read Chief Kukla's report: 1 incident, issued 9 tickets and collected \$550 in fines.

### **D. ORDINANCE AND FINANCE:**

1. Trustee Ross was not present.
2. Trustee Richeson made a motion to accept the Oates Associates agreement as a second engineering firm for the Village. Trustee Schmidt seconds. Roll call vote, all in favor, motion passed.

### **E. STREETS AND LANES/MOTOR FUEL TAX:**

1. Trustee Richeson stated that the hiring of Jackson Drake & the new hire superintendent position will be discussed in closed session.

## **VII. REPORTS:**

- A. Engineer Report-Nothing to report.
- B. Village Attorney-Nothing to report.
- C. FOIA request- Nothing to report.
- D. Building Inspector- Nothing to report.
- E. Planning Commission-Nothing to report.
- F. Zoning Officer- Nothing to report.
- G. Public Works- Nick reported the Vac trailer is going back to Coe equipment to fix the door that won't latch and its leaking water. They will cover the repairs.  
Today was the second time of picking up yard waste and seems to be working well.  
The guys mowed 207 Mill St. and will be keeping track of the maintenance, and a lien will be placed on the property.  
Clarity Ponds has ordered the fountain for the Mill Pond and will be in 6-8 weeks.  
Paul Jones went to the Mug-a-Bug class and passed so he will be able to spray for mosquitoes.

## **VIII. OLD BUSINESS:**

## **IX. NEW BUSINESS:**

## **X. CLAIMS:**

A. Trustee Richeson made a motion to approve the claims in the amount of \$17,065.76. Trustee Ashoff seconds. Roll call vote, all in favor, motion passed.

**X. OPEN TO PUBLIC**

**XI. CLOSED SESSION:**

Trustee Richeson made a motion to go into Closed Session for the purpose of discussion the appointment, employment, compensation, discipline, performance, or dismissal of specific employees. (5 ILCS 120/2© 1) and pending litigation. Trustee Schmidt second. Voice call vote all in favor, motion passed.

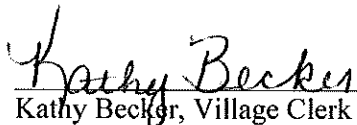
**XII. OPEN SESSION:**

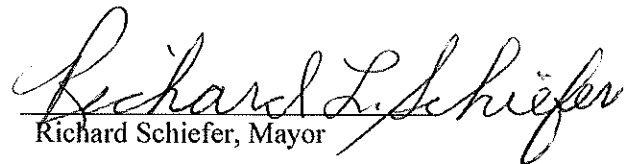
Trustee Richeson made a motion to make an offer to Jackson Drake for a full-time position at \$23.50 per hour, 96 hours of PTO, 1 week of vacation and will accommodate his hours for his football season. Trustee Ashoff seconds. Roll call vote, all in favor, motion passed.

**XIII. ADJOURNMENT:**

A. Trustee Ashoff made a motion to adjourn. Trustee Richeson seconds. Voice call vote, all in favor, motion passed.

Meeting was adjourned 8:05 p.m.

  
Kathy Becker, Village Clerk

  
Richard Schiefer, Mayor