

**VILLAGE HALL
213 N DOUGLAS
PRESIDENT AND BOARD OF TRUSTEES
WEDNESDAY, NOVEMBER 5, 2025
REGULAR MEETING MINUTES #25-22
CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE**

Present Mayor Richard Schiefer
 Clerk Kathy Becker

Trustee Dawn Ross
Trustee Derek Ashoff
Trustee Nick Timmons
Trustee George Gavlick

Absent:

Quorum present

Meeting called to order at 6:30 pm

I. APPROVAL OF AGENDA:

1. Trustee Ashoff made a motion to approve minutes 25-21 for October 15, 2025.
Trustee Timmons seconds. Roll call vote, all in favor, motion passed.
2. Trustee Gavlick made a motion to approve the agenda 25-22 for November 5, 2025.
Trustee Ashoff seconds. Roll call vote, all in favor, motion passed.

II. COMMUNICATIONS:

III. OPEN TO PUBLIC:

IV. TREASURER REPORT:

V. COMMITTEES:

A. COMMUNITY DEVELOPMENT/HEALTH:

1. Trustee Timmons stated he received the invoice from Zach Heidrich for the Christmas ornaments he purchased for the school to decorate for the magical Christmas in the Village and will forward to the clerk for reimbursement.

B. WATER AND SEWER:

1. Sewer plant aeration system cleaning was tabled.
2. Trustee Gavlick stated that the sludge line replacement will be completed next week and the manhole replacement will be completed within the next 2 weeks.
2. Trustee Gavlick made a motion to approve the Notice of Intend to award Visu-Sewer of Missouri, LLC in the amount of \$1,084,909.65. Trustee Timmons seconds. Roll call vote, all in favor, motion passed.

C. POLICE:

1. Shop with a cop was tabled.
2. Trustee Ashoff stated that they had a committee meeting regarding filling the position for Chief Kukla. They met with Damian Feeny who is retiring from the Highland Police department. Trustee Ashoff made a motion to offer Damain Feeny the part-time position as the captain at the rate of \$34 per hour. Trustee

Ross seconds. Roll call vote, all in favor, motion passed. Mayor Schiefer to contact Feeny.

D. ORDINANCE AND FINANCE:

1. Trustee Timmons made a motion to approve the employee Christmas bonuses as follows, full-time employees receive \$150, and the part-time employees receive \$100. Trustee Ross seconds. Roll call vote, all in favor, motion passed.

E. PUBLIC GROUNDS & BUILDINGS:

1. Sewer plant roof tabled to next meeting.
2. Cameras for the mill pond restrooms tabled to next meeting.

F. STREETS AND LANES/MOTOR FUEL TAX

1. Trustee Timmons reported that the Christmas lights will be hung and City of Troy will assist with the light pole mounts.
2. The leaf vac will be installed on the red truck, and they will schedule the pickup dates.
- 3 The guys will be starting on the road repair on Douglas in front of the village hall.

VII. REPORTS:

- A. Engineer Report-Nothing to report.
- B. Village Attorney-Nothing to report.
- C. FOIA request- Nothing to report.
- D. Building Inspector- October report present to board.
- E. Planning Commission-Nothing to report.
- F. Zoning Officer- Nothing to report.
- G. Public Works- EJ submitted a written report-
 - Installed 30,000 BTU natural gas heater with thermostat in pump house.
 - Hydrant maintenance is nearing completion for the year.
 - Completed and tested snow plows and they are in good working order.
 - Footing are dug and formed, concrete to be delivered on Friday for the restrooms at the mill pond.
 - Tree has been planted for the Magical Christmas in the Village.

VIII. OLD BUSINESS:

1. Trustee Gavlick asked when the 2 vacant seats on the board will be filled. Mayor Schiefer stated that when he has someone interested that would be a good fit. Discussion ensued.
2. Clerk Becker brought up the golf cart permits, its time to reorder the new ones for 2026 and if they should be ordered. Discussion ensued regarding the enforcement of the ordinance.

IX. NEW BUSINESS:

X. CLAIMS:

- A. Trustee Gavlick made a motion to approve the claims in the amount of \$38,827.06. Trustee Ross seconds. Roll call vote, all in favor, motion passed.

XI. OPEN TO PUBLIC

- 3.

XII. ADJOURNMENT:

- A. Trustee Ashoff made a motion to adjourn. Trustee Ross seconds. Voice call vote, all in favor, motion passed.

Meeting was adjourned at 7:17 p.m.

Kathy Becker, Clerk

Richard Schiefer, Mayor